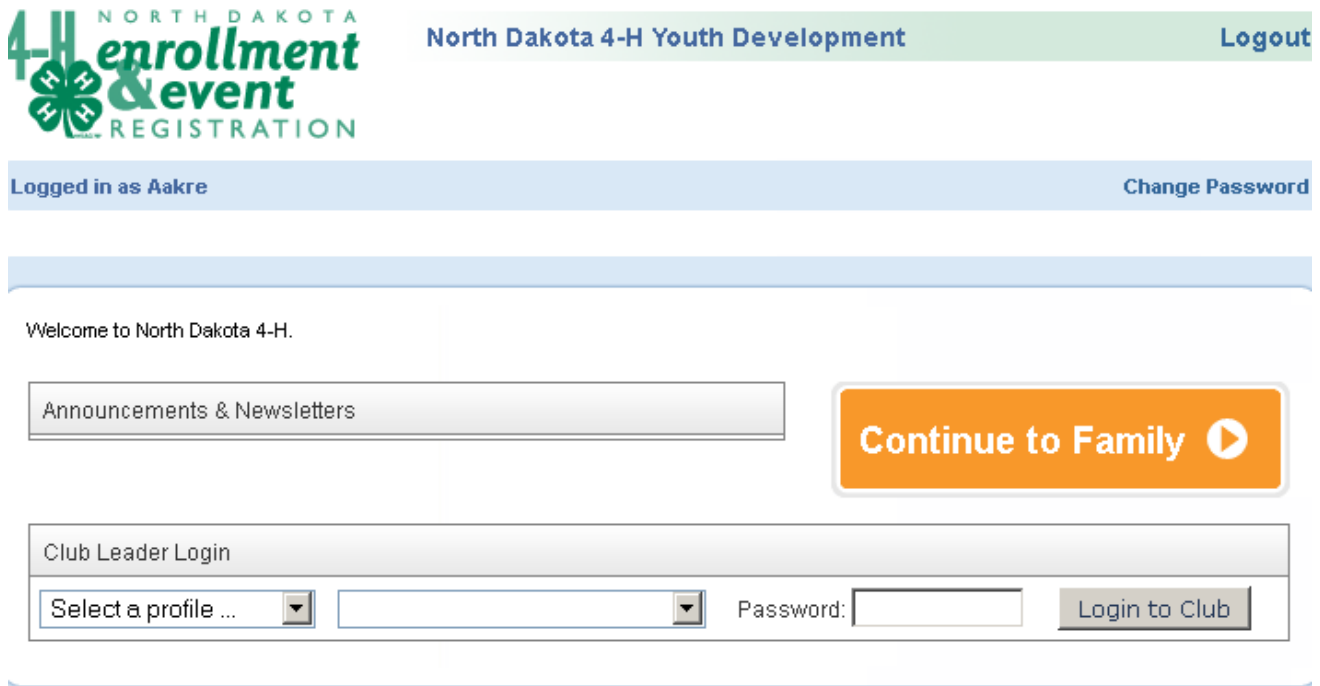



## County Manager Procedures to Allow Club Leader Access to Club Records

Select Clubs icon from the menu. Select the club and click edit. You give permission to leaders tied to that club by checking options near the bottom of the club account page. Create a password and provide the password to the club leader being granted permission to manage club records.

Volunteers		
Allow Login	Allow Member Management	Volunteer
Password Management		

After a club leader has been given permission to manage club records, they will see the bottom part of this screen, when they log-in to their family account. They only see the Club Leader Login section if they have been given permission to log-in or manage member records in their club.




North Dakota 4-H Youth Development [Logout](#)

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Logged in as Aakre
[Change Password](#)

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Welcome to North Dakota 4-H.

Announcements & Newsletters

[Continue to Family](#)

Club Leader Login

Select a profile ...

Password:

Login to Club