

4-H Members and Volunteers may Re-enroll in 4honline Beginning September 5.

The North Dakota 4-H year starts September 1 and enrollment may begin on September 5. If you have been a North Dakota 4-H member, following these steps to re-enroll for the new year.

- 1) Go to: <https://www.ndsu.edu/4h/> and click on the 4-H enrollment link.
- 2) If you were a North Dakota 4-H member, you already have an account. Click on "I have a profile." Your login is your email address. (If you have more than one email, be sure you are using the same email which you initially used to enroll through 4honline or you provided to the County Extension Office).
- 3) Enter your email and password, your role is family, click on Login. (If you do not remember your password, click: "I forgot my password" and a temporary password will be sent to your email.)

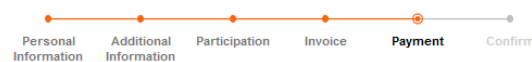
- 4) When you Login, a screen like this will appear. "Click on Continue to Family"
- 5) In your family, all enrolled members and volunteers will be listed. Your enrollment status will say Inactive. Find the member or volunteer's name and click on **Edit**.

Welcome to North Dakota 4-H!

Please click on Continue to go to your family member list. Select the youth member or adult member (volunteer) and click on Edit to start your re-enrollment.

4-H members age 8 to 18 (age as of August 31, 2018) **will incur a \$20 per member program fee for the 2018-19 4-H year.** There is a \$60 maximum fee per family. No fee is charged for Cloverbud members (age 5 to 7 as of August 31, 2018). No fee is charged for adult volunteers.

- 6) Click on **Enroll for 2018-19** (on the bottom of the page). Review and correct or add information as appropriate. You must agree to and accept statements for Assumption of Risk and Release, Medical Authorization, Participant Expectation and Code of Conduct, and Privacy Statement Authorization in order to join the 4-H program. In addition, you will give or not give permission to a media release statement and a survey/evaluation participation statement.
- 7) Click Continue, check the club in which you are enrolled. If correct, click on the Project tab. Select a project, and if you wish to order project material, select the publication and click on Add Project. The project has been added when it appears on the bottom of the frame. You may delete projects listed if you are not taking another year of that project. If you do not delete the project, it enrolls you in that project for the next year. (Year in project automatically changes.)
- 8) Continue through the process to the invoice and then payment screen which will look like this: Payment with credit cards will activate membership faster. To use a credit card, click on Add New Credit Card.
- 9) Click on Submit Enrollment. County staff will review and approve your enrollment or let you know if something needs to be changed. The next time you log-in, your enrollment status will be Active.



Payment

PAYMENT INSTRUCTIONS:

If paying via check, please make check payable to *Center for 4-H*, mail to:

NDSU Center for 4-H
 FLC 219, Dept. 7280
 PO Box 6050
 Fargo, ND 58108-6050

Please include a note detailing program fees or the name of the event you are paying for. If you have questions, please contact the Center for 4-H Youth Development at ndsu.4-H@ndsu.edu or 701-231-7251.

Financial assistance for the program fee may be available. Contact your County Extension Office for details.

Add New Credit Card

You have no saved cards in your vault

Pay using a non-electronic method

County/Club 4H Check