

Study Abroad Expense Types <i>(not all inclusive and is subject to change):</i>	Direct Payment by NDSU required: (yes/no)	PAYMENT TYPES						
		Elan One Card **	JPMorgan Purchasing Card **	Elan One card – cash advance	Travel Advance Request, via Accounting Office	Wire Transfer	NDSU Check	Employees Individual Credit/Debit Card
Lodging – employee *	No	✓	✓		✓	✓	✓	✓
Lodging – students	Yes	✓	✓			✓	✓	
Meals - employee	No				✓			✓
Meals - students	Yes; when possible	✓	✓	✓				
Meals – group meal plans	Yes; when possible	✓	✓	Not Preferred		✓	✓	
Airfare - employee	Yes; when possible	✓	✓				✓	Not Preferred
Airfare - students	Yes	✓	✓				✓	
Travel Agency	Yes	✓	✓			✓	✓	
Ground Transportation – major (bus/train)	Yes; when possible	✓	✓	Not Preferred		✓	✓	
Ground Transportation – minor (taxi fare)	Yes; when possible	✓	✓	✓	✓			Not preferred
Tour Guide Services	Yes	✓	✓			✓	✓	
Events/Tickets/Admission	Yes; when possible	✓	✓	Not Preferred	Not Preferred	✓	✓	
Travel Visa's	Yes	✓	✓			✓	✓	
Course Supplies/Misc. Supplies	Yes; when possible	✓	✓		Not Preferred		✓	
De minimis tips	Yes; when possible	✓	✓	✓	✓			Not preferred
Payments to another University	Yes	✓	✓			✓	✓	