

Construction Management & Engineering NDSU Dept 2475, PO Box 6050 (ENGR 106) Fargo, ND 58108-6050

Phone #: 701-231-6202

Pre-Order Form

	Updat	ed July 2019			Requested By: Advisor/PI: Project/Class: Project #:				
Compa	any Name	e:		Da ⁱ					
				_					
			ate: Zip:						
				-					
				_					
									
Compa	any Conta	act:		Fur	nd #:				
Rcv'd	Qty	Part #	Description of Item		l		e/unit	Amount	
						SUBT			
					ESTIMATED SHIPPING				
		NDSU'	s Sales Tax Exempt Certific	ate #E-5411, NDSU	E-5411, NDSU's TIN 45-6002439 TOTAL				
Advis	or/PI App	oroval:		(◯: To be or	dered by:			
Date	Ordered:				: Student pick up:				
	This	An appi s form must be fille	roved budget form must led ed out completely and ha d a budget on file, you do	pe on file in the C nded in to the CM	1&E Office before	e any item is bou	ght or ord		
			Offi	ce Use Only Below	'				
					Department 2475				
	Date Or			Account	Fund	Project	Amo	unt	
	Encumb	pered							
	Invoice	Rec'd							
	Invoice								
	Vouche	r ID/JPM							
	Date &	Initials							
I/We ackı	nowledge rec	ceipt of the above s	tated goods and/or service	es and request that	t payment is mad	le in the amount a	nd manne	r indicated.	
Annroy	ed for Pay	mont:				Date:			
$\neg pprove$	cu ivi Fay	111611L				Date.			