

## LABORATORY SAFETY SELF INSPECTION CHECKLIST

<b>Building/Room:</b>	<b>Inspected by:</b>
<b>PI/Advisor:</b>	<b>Date:</b>

All laboratory spaces must be inspected for chemical, safety, electrical and fire hazards. For each item, check YES, NO or N/A. For anything checked no, please provide an explanation or corrective actions to be taken.

YES	NO	N/A	GENERAL LAB SAFETY
			1. Areas around safety showers, eye washes, fire extinguishers, etc. are clear and accessible?
			2. Lab floors, aisles and hallways are clear and unobstructed?
			3. Floors are dry and free of slip hazards?
			4. Electrical panels have 36" clearance and have free access?
			5. There are no exposed wiring or damaged electrical cords?
			6. Extension cords are only used temporarily and power strips are only plugged directly into an outlet (not daisy-chained)?
YES	NO	N/A	CHEMICALS AND HAZARDOUS MATERIAL
			7. Workspaces (benches, fume hoods, etc.) are organized, clean and free of excess clutter?
			8. All containers (flasks, squeeze bottles, beakers, vials, bottles, etc.) are clearly labeled with contents and/or full chemical/trade name?
			9. Flammable liquids are stored in flammable storage containers?
			10. Heat sensitive materials are stored in refrigeration?
			11. Chemical and waste containers are clean, sound and closed when not in use?
			12. Hazardous materials near sinks are stored in adequate secondary containment?
			13. Secondary containers are in place and are clean and free from spilled material?
			14. Broken glass boxes contain only clean uncontaminated glass?
			15. Chemical containers are properly segregated according to hazard class?
			16. Sharps are placed in designated containers?
			17. Biohazard waste is placed in proper biohazard containers?
YES	NO	N/A	HAZARDOUS WASTES
			18. Waste containers have a START DATE on them?
			19. Waste containers are clearly labeled with specific contents?
			20. Waste containers are clearly marked with the primary HAZARD CLASS?
			21. Waste containers have been in use for LESS than 9 months?
			22. Waste containers are tightly closed when not being filled?
YES	NO	N/A	COMPRESSED GASES
			23. Compressed gas cylinders are tightly secured to a rigid structure with metal chains or straps?
			24. Cylinder valves are closed and valve caps in place when not in use?

**COMMENTS, CORRECTIVE ACTIONS AND ADDITIONAL FINDINGS:**