

Policies for Inclusion of Tuition Remission in Grants

College of Engineering

Background Information

The following policies apply to all grant proposals to sponsors that allow tuition remission to be charged as a direct cost in sponsored projects. Proposals that do not follow these requirements will not be approved. Grant proposals to sponsors that do not allow tuition remission to be charged as a direct cost will be exempted from these policies, but documentation of those restrictions must be provided at the time of submission.

Graduate students receiving an assistantship greater than or equal to half-time (10 hours/week) are charged tuition at the in-state rate (NDSU policy). Current graduate tuition rates can be found [here](#).

In accordance with the new CoE graduate tuition waiver policies (effective fall 2024), graduate students on a full-time assistantship (20 hours/week) are eligible for a full waiver of base tuition (approximately 90% of engineering tuition), while graduate students on a part-time assistantship (at least 10 hours/week but less than 20 hours/week) are eligible for a 50% waiver of base tuition. These waivers do not cover the additional costs of engineering (differential) tuition or mandatory student fees.

Policies

- Tuition remission must be included in grant proposals for all graduate students supported by an assistantship funded by the grant, if the total value of the CoE portion of the award (direct costs) is greater than or equal to \$100k per year. In these cases, full tuition remission must be included for students on a full-time assistantship, and 50% tuition remission must be included for students on a part-time assistantship.
 - If the total value of the CoE portion of the award (direct costs) is less than \$100k per year, tuition remission is not required to be included in the proposal.
- All tuition remission costs in grants will be applied at the in-state rate of base tuition.
- For budgeting purposes, a full-load of 18 credits per year should be assumed.
- For multiple year grants, an increase of 3% per year in tuition rates should be assumed.
- For grant proposals that have matching-funds requirements, a reduction in the tuition remission amounts noted above may be applied. These will be negotiated on a case-by-case basis by the PI, Chair, and Dean. In general, other sources of matching funds should be applied before tuition remission (e.g., academic-year faculty salaries, staff salaries, unrecovered indirect costs, in-kind contributions, etc.).
- If a student is funded on a split appointment (e.g., grant-supported research assistantship at 10 hours/week and a department funded teaching assistantship at 10 hours/week), such that the total assistantship is full-time (20 hours/week), the grant must provide 50% of the tuition remission, and the remainder of the student's tuition waiver will be covered by the College of Engineering.
 - Only funding splits of 50% remission/50% waiver will be allowed.