

# ANNUAL FACULTY & ACADEMIC STAFF CONFERENCE

Resources and Tips for New and Returning Faculty August 17, 2022 - 8:15 a.m. to 3:30 p.m.

Recommended for New Faculty/Recommended for Current and Emerging Academic Leaders

8:15 to 9:45 a.m.

OPENING GENERAL SESSION. MU Ballroom B. Morning refreshments provided.

Welcome Remarks. Provost Margaret Fitzgerald, Vice Provost Bilen-Green

Research Updates. Vice President Colleen Fitzgerald.

Creating Equitable Courses Using Alternative Grading Practices. Jennifer Momsen, Tara Slominski (Biological Sciences), Danielle Condry Microbiological Sciences). Traditional grading structures typically used in colleges and universities emerged over a century ago! Grading structures have remained static despite changes in our student population and teaching approaches. Such stasis creates barriers to student success, undermines and misrepresents learning, and propagates inequities in education. In this workshop, we'll discuss how traditional grading structures impede learning and explore alternatives that can help create equitable and inclusive learning environments.

#### 10:00 to 10:45 a.m. | CONCURRENT SESSIONS

**New Faculty.** Developing Proposal Budgets and Budget Justifications. Cindy Eleson & Amy Scott (Sponsored Programs). Introduction to proposal budgets, budget justifications and a breakdown of cost categories. AGHILL 330

**Encouraging Student Engagement and Interaction.** *Stacy Duffield (Office of Teaching and Learning)*. Student engagement increases learning, but the competition with phones, websites, and classmates for attention can be challenging. This session will provide strategies for increasing meaningful interaction with and among your students. AGHILL 334

**Recognizing and Supporting Students with Mental Health Concerns.** *William Burns (Counseling Center).* Many students do not use the mental health resources available to them due to not knowing they have a mental health disorder, or that resources exist to help. This session will give you the basic skills of recognizing when a student is dealing with anxiety and depression, how to talk to them about your concerns, and how to get them help through campus resources. AGHILL 240

**Addressing Burnout through Time-Blocking.** Carrie Anne Platt (AHSS). This session will focus on two factors contributing to professional burnout — feeling overwhelmed with tasks and limited time spent on meaningful work. Drawing from Cal Newport's *Deep Work*, we will learn how to use commitment audits, multi-scale planning, and time-blocking to reduce task-related anxiety and make time for what matters. MU NUETA

**Lead.** Disrupting Defensiveness in Communication. *Kristine Paranica (Ombuds)*. No one is exempt from the experience of conflict, and as you may know, conflict creates needed change, can deepen understanding of self and others, and can bring to light necessary issues. However, conflict has a dark and destructive side if not managed in a constructive way, and that depends on our self-awareness, regulation and ability to see and understand others. In this session, we will talk about the common conflict path and learn how to have conversations that reduce our and others' reactive defensiveness. MU MEADOW LARK

**Promoting Educational Equity for Native American students at NDSU.** *Ramona Danielson (Public Health).* The goal of NDSU's "USDA New Beginnings grant" is to create an institutional framework that provides a holistic support system to ensure the success of Native American students at NDSU. This session will present the results of a 2021 needs assessment including surveys of Native American students and faculty, staff, and administration at NDSU. MU PRAIRIE ROSE

#### 11:00 to 11:45 a.m. | CONCURRENT SESSIONS

Fostering a Climate of Academic Integrity. Elizabeth Crawford Jackson (Communication), Thomas DeSutter (Natural Resource Sciences), Michael Robinson (Psychology). Academic misconduct is considered a serious ethical violation. Although it is often addressed as an individual concern, there are systemic issues that can contribute to academic misconduct. A lack of understanding of intellectual property and policy, poor writing skills, self-plagiarism, institutional pressures, and lack of advising can all exacerbate this problem. This session will focus on providing information about academic integrity policy at NDSU and how we as faculty can create a strong culture that supports academic staff and students while upholding integrity in research and in our own scholarship. MU PRAIRIE ROSE

**Zooming in & Zooming out: Dealing with Zoom Fatigue**. *David Westerman (Communication)*. You've probably used Zoom over the last two years. And been tired of it. This interactive discussion will focus on ways to help manage the challenges and opportunities of using video conferencing, based on computer-mediated communication research and practice. AGHILL 240

**New Faculty.** Advising Basics and Getting Started with Navigate. Becky Bahe, Andrea Hein (Career and Advising Center). Providing holistic academic advising can play a significant role in student success. Join this session for an overview of resources available to support your role as an academic advisor, including resources to use throughout the semester to support your students and a quick start to getting your Navigate advising availability ready for the upcoming semester. MU MEADOW LARK

**Lead.** Advocates & Allies for Gender Equity. Alan Denton (Physics), Roger Green (ECE). Despite progress initiated by the FORWARD project, enabled by an NSF ADVANCE Institutional Transformation grant, gender inequity persists at NDSU. This workshop will introduce the Advocates & Allies, a group of men faculty who are committed to personal action in support of gender equity and whose programs equip men with knowledge, skills, and strategies to effect positive change. AGHILL 300

Lead. Good Assignments Make Good Assessment. Jeff Boyer (Accreditation and Assessment), Shannon David (Health, Nutrition & Exercise Sciences), Christina Hargiss (Natural Resource Sciences). Faculty often equate assessment with quizzes and exams. However, well-designed assignments can serve as direct evidence of student learning and inform faculty on the extent to which students have achieved intended outcomes. Let's explore the features of good assignments to yield actionable information for both course- and program-level assessment. MU NUETA

**Admission Overview and Diverse Student Recruitment.** *Seinquis Leinen, Adam Lundquist, Anne Johnson, Carolina Pettus, Siham Amedy.* The Office of Admission will provide an overview of recruitment initiatives and how we support incoming students from the time they express interest to when they enroll in their first semester at NDSU. This session will offer best practices for understanding and engaging with various prospective student populations, BIPOC and first-generation students, and their families. AGHILL 330

### 12:00 to 1:15 p.m. LUNCHEON SESSION. MU Ballroom B. Lunch provided.

**Q & A re. COVID.** Paul Carson and Sarah Swartz (Public Health)

Priorities for the New Academic Year. President David Cook and Provost Margaret Fitzgerald

#### 1:30 to 2:00 p.m. CONCURRENT SESSIONS

**Lead.** How to Conduct an Investigation. Heather Higgins-Dochtermann (Equal Opportunity and Title IX Compliance). Wondering how investigations are conducted on campus? Wondering if you should be doing an investigation? In this session you will learn the basics of the investigative process, what makes an adequate, reliable, and impartial investigation, why documentation is key, and when an investigation should and should not be pursued. AGHILL 300

**Novelution Expenditure Charts and Budgeting Tool.** *Amy Scott (Sponsored Programs).* This session will walk-through the features and use of Novelution expenditures charts to view high level budget and expenditure data and will also and will also provide a demonstration on using the Novelution budgeting tool. AGHILL 330

**Lead.** The Art of Meaningful Meetings. Brooke Thiel (Education). It's not news to any of us that academics love meetings. However, unending meetings put a strain on our already busy schedules. Using basic parliamentary procedure skills has the potential to help streamline meetings and accomplish business more efficiently. This workshop will overview some basic parliamentary rules and skills with the goal of improving the quality of your meetings. MU NUETA

Wax On, Wax Off...Polish Up Your Course for Fall! Sharley Kurtz (LAIC). Ask yourself what worked well last year, where did students struggle, and are there opportunities to clean up your course to promote student success this year? Even if you are new, this session will provide a few easy tips and tricks for starting your course off right. MU PRAIRIE ROSE

**Hosting Visiting Scholars: Easier Than You Think.** *Tabitha Thomas, Amy Knudson (Faculty Immigration).* Visiting Scholars add value to research programs and create lifelong international connections. While the "exchange visitor" visa is relatively easy to acquire, it carries DOS and NDSU requirements. This session discusses program requirements, Export Controls, and tips for a positive, productive experience. MU MEADOW LARK

### 2:00 to 2:30 p.m. CONCURRENT SESSIONS

**Responding to Sexual Violence.** *Megan Talcott (Student Health)*. All NDSU employees (with the exception of Counseling Center and Student Health Service staff, and the Ombudsperson) are considered mandatory reporters for incidents of sexual misconduct, discrimination, and harassment. This supplementary workshop will give step by step information about how to talk with a student who has experienced sexual violence and how to connect them to internal and external resources. MU NUETA

Foreign Influence and Federal Grants: A guide for what to disclose when applying for federal funds. Kristy Shirley, Val Kettner, Joycelyn Lucke, Sharon May, Amanda Wilkinson (RCA). The session will contain a brief overview of the evolving federal guidance related to the potential for foreign influence in research, what types of activities need to be disclosed to funding agencies during the grant application process, and what/how to disclose relationships with foreign entities within the institution. Ample time for questions will be provided. AGHILL 240

**Reaching All Learners.** *Mark Coppin (Disability Services)*. Making course materials accessible is critical in meeting the needs of the diverse learners in your classroom. This session will demonstrate why designing course materials with accessibility in mind will not only save you time, but meet the diverse learning needs of all your students. We will cover supports available to NDSU faculty to support our diverse learners. MU PRAIRIE ROSE

Advanced Computing Resources for Research and Education. *Khang Hoang, Dane Skow (CCAST)*. This session discusses computing resources (high-performance computing, data storage, visualization, etc.) available at NDSU (and beyond), and the NDSU Center for Computationally Assisted Science and Technology (CCAST)'s research computing facilitation activities to help advance researcher capabilities and hence accelerate scholarly discovery. AGHILL 330

**Best Practices in Course Materials**. *Alicia LaFerriere (Bookstore)*. The NDSU Bookstore is ready to support you in your course materials search. Whether you prefer print or want to go all-digital, low-cost or free, or need supply and technology items, we will provide information on options available and how we can save your students money in the process! MU MEADOW LARK

**Supporting Graduate Communities of NDSU.** *Matt Warner, Melissa Selders-Ortez (Graduate School).* Graduate students represent tremendous diversity in many aspects. In this session, we will describe the services and resources available for graduate students including academic support, professional development, social engagement opportunities, and more. Through collective impact efforts developed in coordination with entities across campus, the support aims to fulfill the varied needs and interests of graduate students. AGHILL 334

## 2:30 to 3:30 p.m. NETWORKING, MENTORING, AFFINITY GROUPS. MU Ballroom B. Refreshments provided.

Affinity groups build shared community amongst colleagues with similar personal or professional interests based upon mutual understanding and/or identity. Join this session to meet colleagues, learn more about creating an affinity group or sharing more about your group that is already established.