

**Subject:** RE: Report to FSEC  
**Date:** Sunday, October 25, 2020 at 2:08:15 PM Central Daylight Time  
**From:** Lima Jr., Ivan  
**To:** Salajan, Florin  
**Attachments:** TIS\_Committee\_Minutes\_September\_28\_2020.pdf

Hello Florin:

We had the first meeting of the Technology and Instructional Services (TIS) Committee that was attended by most members of the committee, along with Marc Wallman and Jason Blosser from the VP Office of Information Technology. During the meeting, Marc Wallman and Jason Blosser addressed questions and concerns related to the availability of instructional technology for the HyFlex system during the COVID-19 pandemic. Marc Wallman and Jason Blosser were very responsive and followed up on some of the questions about the schedule for equipment installation on campus right after the meeting.

The VP Office of Information Technology has been proactive towards addressing the challenges that have been affecting the availability of instructional technologies needed at NDSU during the COVID-19 pandemic. I am sending, attached, the minutes that I took in the first meeting of the TIS committee in this academic year. We plan to have another meeting in mid-Spring 2021 before the end of this academic year.

I noticed that the TIS committee was inactive in the last academic year (Fall 2019-Spring 2020), since the previous TIS chair left the committee at the end of Spring 2019. Given the continued inactivity of the committee in this academic year, I took the initiative to schedule the first meeting on September 28, 2020 and I was assigned committee chair after nominating myself. I recommend the Faculty Senate to establish a process that will prevent this standing committee (and other standing committees) from remaining inactive during the entire academic year in case no member steps up to become committee chair as it was the case with the TIS committee in the last academic year. Please, let me know if you have any questions or concerns.

Best regards,  
Ivan.

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**From:** Salajan, Florin  
**Sent:** Friday, October 23, 2020 5:05 PM  
**Subject:** Report to FSEC

Dear Faculty Senate Standing Committee Chairs,

I am emailing you to ask if you have anything to report to the FS Executive Committee on the work of your committees. The FSEC is meeting this coming Monday and would welcome any updates you can provide.

Please let me know. Thank you!