

General Education Committee Meeting
September 10, 2010
12:00-12:50 pm, Mandan Room, Memorial Union

Members Present: Thomas Barnhart, Xiwen Cai, Darshi De Saram, Thomas Dowdell, Jr., Robert Harrold, Catherine Haugen, RaNelle Ingalls, Linda Langley, Charlene Myhre, Larry Peterson, Gary Totten, Kristi Wold-McCormick

Members Absent: Virginia Clark Johnson, Cory Loveless, Mary Wright

1. Committee introductions and welcome: Thomas Dowdell, Jr, College of Business
2. Approved minutes from May 7, 2010 meeting as distributed by email on September 7.
3. Larry reported on the Undergraduate Curriculum Review Committee. This committee of sixteen people has not met yet. Bob Harrold, RaNelle Ingalls, Char Myhre, and Larry Peterson are on this committee. Larry discussed what implications may be for General Education courses, reviews, etc. The goal of the committee is to determine – “What is it we want all our students to know when they graduate?”
4. Standing subcommittees were established
Committee Members from last year
 - Humanities, Fine Arts, Communications –Gary, Larry, Xiwen
 - Science and Technology& Wellness –Char, Bob, Tom B.
 - Social & Behavior Sciences, Quantitative Reasoning– Linda, Mary, Tom D.
 - Student Petitions—Cory, Darshi, RaNelle, Virginia
5. Consent Agenda Report from Student Petitions Subcommittee: Cory, Darshi, RaNelle, and Virginia. Report from Student Petitions Subcommittee [students initials (last name first)]. Committee examined petitions on Blackboard before meeting. Motion by Bob to accept consent agenda from subcommittee, Linda 2nd, committee approved. Larry asked if any questions or comments about petitions. Committee votes to accept all subcommittee recommendations after discussing two student requests.

Student Initials	Request	Sub Committee recommended action	Questions/ Comments from committee
B, A	Student requests waiver of HDE 189. Student did not take it during first year at NDSU and has now completed all other requirements for the degree.	Deny – student was notified twice of the missing requirement	Char -Any options given to student? RaNelle – Non-traditional class or mentoring options. Committee wants to follow existing precedent that it will not waive this class for students who have skipped it and want to graduate without taking it. Larry will contact Carolyn Schnell about 189 teachers using mentors. Committee approves subcommittee recommended action.
B, E	Student requests waiver of three credits in Communication category. Student failed ENGL 110 at NDSU, but completed ENGL 110 at NDSCS with a grade of A. Student also completed ENGL 120 at NDSU (?) with a grade of B and ENGL 325 at	Approve waiver – student has demonstrated higher level knowledge	

	NDSU with a grade of B. NDSU policy prohibits students from replacing grades in NDSU courses with courses transferred from other schools.		
H, C	Student requests substitution of Spanish 1101 transferred from Century College (MN) for Diversity. Student argues course description for transferred course is similar to second year Spanish at NDSU. Student does not provide course syllabus.	Approve	
H, E	Student requests substitution of CE 496 Field Experience (trip to China) for Social and Behavioral Science and Diversity. (In May 2005 the Committee approved allowing an earlier version of this course to meet the Diversity requirement. The Committee denied a request to allow that earlier version to fulfill the Social and Behavioral Science category in April 2005.)	Approve diversity only; student's material did not show enough content for the Social Behavioral Science category	
K, A	Student requests waiver of Quantitative Reasoning. Student previously took MATH 102 and 103 at NDSU with poor grades. Student then took MATH 102 and 103 from Lake Region, but NDSU policy prohibits students from replacing grades in NDSU courses with courses transferred from other schools.	Approve waiver due to demonstrated knowledge	Committee discussed policies that apply when students take a class elsewhere to try to improve GPA or receive credits for classes that they may have failed at NDSU. The appeal decision waives the requirement but will not let the credits or grades transfer.
N, S	Student requests exception to limit on Fine Arts performance credits in Humanities and Fine Arts. Wants to include four transfer credits in that category.	Approve	
R, J	Student requests substituting BIOL 126L for BIOL 124L. Petition notes the similarity of the two labs.	Approve due to previous precedents	
S, T	Student requests substitution of transfer course (History 356: Women in American History) from St. Cloud State University into Humanities category.	Approve	
T, B	Student requests substitution of transfer course (Women and Witches) from Concordia College to meet ENGL 120 requirement. Student includes syllabus.	Deny – comparable content to ENGL 120 seems to be a stretch	
W, C	Student requests substitution of transfer course (COMM 1001 from Lake Area Technical College) for ENGL 320.	Student requested the appeal be withdrawn.	

6. Subcommittee Reports – No reports

7. Request from Ann Burnett to retroactively count WS 112: Introduction to Masculinities, as a General Education and Cultural Diversity course for students enrolled this fall.

- Larry reported that paperwork has not been received. Committee discusses the need to treat students fairly. We don't know what the application looks like, and there could be changes for next semester. If information is received quickly, we may be able to approve this request. To be approved as a General Education course the application will have to go to the subcommittee, GE committee and then senate. Larry will contact Ann to inform her of an October 15 deadline.

8. Request to allow Registrar's Office to grant waivers to juniors and seniors who have been disadvantaged by the withdrawal of BIOL 150, 150L, 151, and 151L from the list of approved General Education courses. The Committee approved the same request for students in Architecture and Landscape Architecture on 03/12/10.

- Committee noted that these classes are listed in 2008-2010 bulletin as GE courses and will be listed on curriculum guides for all sophomores, juniors and seniors in some colleges. The reason these classes have been dropped from GE is they no longer are targeted for non-majors. Motion is made by Bob and seconded by Tom D. to accept BIOL 150, 150L, 151, 151L as GE courses for sophomores, juniors, and seniors or if these courses are listed on their curriculum guides as a General Education courses.

9. Meeting adjourned at 12:50 pm

NEXT SCHEDULED MEETING:

FRIDAY, OCTOBER 15, NOON, PEACE GARDEN ROOM IN MEMORIAL UNION

Respectfully submitted,
Suzan Wolter

2010-2011 General Education Committee Meeting
 Friday, October 15, 2010
 12:00-12:50 p.m.
 Peace Garden, Memorial Union

Members Present:

Thomas Barnhart, Xiwen Cai, Robert Harrold, Catherine Haugen, RaNelle Ingalls, Linda Langley, Cory Loveless, Larry Peterson, Gary Totten, Mary Wright

Members Absent:

Darshi De Saram, Thomas Dowdell Jr, Virginia Clark Johnson, Charlene Myhre, Kristi Wold-McCormick

1. Correction on minutes from September 10, 2010 meeting as distributed by email on 09/13/10. Change rational on student petition K,A. ~~NDSU can waive the requirement but will not let the credits or grades transfer.~~ *The Appeal decision waives the request, but does not let grades or credits transfer.* September 10, 2010 minutes approved.
2. Consent Agenda Report from Student Petitions Subcommittee: Cory, Darshi, RaNelle, Virginia Report from Student Petitions Subcommittee. Bob moves to accept consent agenda by Student Petition subcommittee, committee accepts. Committee votes and accepts subcommittee recommendations.

Student Initials	Request	Subcommittee Recommendation	Questions/ Comments from committee
H,K	Substitute SOC 379: Study Tour Abroad (seminar & service trip to Guatemala) into Global Perspectives category.	Denial	Material submitted by student meets Cultural Diversity, not Global Perspectives, requirements.
N,R	Substitute either ENVD 130: Drawing/Environmental Design or ENVD 172: Design Fundamentals into Humanities and Fine Arts category.	Approval	
P, B	Waive Wellness requirement based on Marine Corps courses in infantry patrolling, nutrition, and recruit training.	Approval	
S, N	Waive Cultural Diversity based on refugee status or two semesters of Arabic.	Approval	
V,J	Substitute EDUC 489: Native American/Multicultural Instructional Practices into Cultural Diversity.	Approval	
G,M	Waive one credit of Science/Technology. Student was told CSCI 122 (Visual Basic) credits would count toward Science/Technology. Short one credit to graduate	Denial	
M,E	Requesting to substitute course "Intro to Indigenous Australia" from Australia into the HUM/FA category.	Approval	

3. Subcommittee Reports

- a. Humanities, Fine Arts, Communications –Gary, Larry, Xiwen
 - HIST 430 Prairie Earth, Prairie Homes questions for Committee
 - Our Working Definitions concludes about the Humanities and Fine Arts Category: "**Essential Considerations:** Overview and Breath. A course should be excluded that focuses on the deepening of a student's knowledge within a narrowed topic area. This would exclude, for example,

a course which focuses exclusively on a single, discipline-specific, aspect of a humanities subject vs. the overview of a discipline: for example, French phonetics, advanced English grammar, a course in writing for specific purposes, or a narrowly focused literature course.”

- Is this course too narrow? Please look at it on Blackboard before the meeting.
 - Committee members thought the material was persuasively presented, but worried that the focus of the course was too narrow.
- b. Science and Technology & Wellness –Char, Bob, Tom B.
- Three drafts in subcommittee.
- c. Social & Behavior Sciences, Quantitative Reasoning– Linda, Mary, Tom D.
- Reviewing courses
4. Action Item: North Dakota General Education Council Constitution. The highest level faculty governing body at each campus is being asked to ratify this as is (without amendments) in an up or down vote. Amendments can be brought forward by campus representatives to the Council once it is ratified. I thought the GE Committee should examine the Constitution first before it goes to the Senate Executive Committee and the Faculty Senate. Emailed on 10/04/10.
- a. Bob moves to endorse constitution, Kate 2nds, Committee votes to approve
5. Action Item: Reminder memos with deadlines to course instructors where we have requested, but not received additional information.
- a. Larry already sent a memo about CHEM 121 with a copy to the Dean and a deadline of November 29.
- b. Committee reviews procedure for deadlines – as follows:
1. Standard letter to Department with a deadline to receive information
 2. If no response, send copy of letter to Dean
 3. If still no response, send copy to Provost
 4. Remove from GE List
- c. Committee votes and agrees on deadline of January 14 for these courses, Larry will send out letters.

Course No.	Category	Course Title	Current Outcomes	Review Due Date	Status
HPER 100	W	Concepts of Fitness & Wellness	2, 7	2006	Revisions requested 11/09
COMM 112	B	Understanding Media and Social Change	1, 3, 6	2006	Revisions requested by email 04/09/10; reminder sent 05/14/10.
EMGT 101	B	Emergencies, Disasters, Catastrophes	3, 6	New course	Returned to department 05/19/10
POLS 120	B, G	Terrorism	3, 6	2007	Returned to department 04/09/10; reminder sent 05/14/10.

6. Information Item: Grade Distribution in General Education Classes (from OAIR) (emailed on 10/04/10).

7. Information Item: Follow up on students who miss UNIV 189 in the first year. According to Carolyn Schnell 1-2 students each year meet the requirement by serving as a mentor. A student must have an instructor who is willing to work with him or her in that capacity. A fair number of students take the DCE version of 189 each year. University Studies contacts all the students in its college who fail the course to tell them that they will need to successfully complete it in order to graduate.
8. Information Item: Revised Chart of Course Reviews Not Completed by Category (emailed on 10/04/10)
9. New Business - none
10. Meeting adjourned at 12:50 p.m.

**NEXT SCHEDULED MEETING:
FRIDAY, NOVEMBER 5, 2010
12:00 pm. NOON, MANDAN ROOM**

Respectfully submitted,
Sue Wolter, Recorder

General Education Committee Meeting,
 Friday, November 5, 2010, 12:00-12:50 p.m.,
 Mandan Room, Memorial Union

Members present: Thomas Barnhart, Xiwen Cai, Thomas Dowdell, Jr., Robert Harrold, Linda Langley, Charlene Myhre, Larry Peterson, Mary Wright. **Members Absent:** Darshi De Saram, Catherine Haugen, RaNelle Ingalls, Virginia Clark Johnson, Cory Loveless, Gary Totten, Kristi Wold-McCormick,

1. October 15, 2010 Minutes approved with no additions or corrections.
2. Student Petitions

Student Initials	Request	Committee
C,C	Substitute transfer courses from UMN— Crookston, SPAN 101 and 102 into Cultural Diversity category.	Larry moves to deny petition and send back to student for more supporting evidence and letter from advisor documenting claim that student was misadvised. Tom 2nds, committee votes to approve motion and deny petition.
H, J	Waive Wellness due to military experience.	After discussion committee feels student has not provided evidence that she/he has met wellness criteria, Bob moves to deny and have student resubmit more evidence of having met wellness criteria. Tom D. 2nds motion. Committee votes to approve motion and deny petition.
D, R	Substitute BIOL 221: Anatomy and Physiology II and lab into Science and Technology category	Following precedents for similar petitions, Larry moves to accept student petition, Linda 2nds. Committee votes to accept motion to approve petition.
W, J	Substitute MATH 478: History of Mathematics into Humanities and Fine Arts and Global Perspectives	Linda moves to deny petition and Bob 2nds. Committee votes and approves motion to deny.

3. Subcommittee Reports

1. Humanities, Fine Arts, Communications –Gary, Larry, Xiwen
 - HIST 430: Prairie Earth, Prairie Homes (Outcomes 6 & 7)
 - Not recommended because of narrowness of topic. The working definition of a GE course is that it cannot be too narrow.
 - WGS 112: Introduction to Masculinities (Humanities and Diversity) (Outcomes 3 & 6)
 - Recommended for approval.

Larry moves to accept the subcommittee recommendations and Xiwen 2nds motion. Committee votes to approve subcommittee recommendations.

2. Science and Technology & Wellness –Char, Bob, Tom B.
 - CHEM 121: General Chemistry I (Outcomes 5 & 6)
 - Recommended for approval pending submission of an updated syllabus which explains how the outcomes will be achieved in the class.
 - HNES 250: Nutrition Science
 - Denied approving course -Instructor asked to resubmit materials to clarify the content and address the concerns repeated in the second review of the course
 - UNIV 150: Foundations of Science (Outcomes 5 & 6)
 - Recommended for approval pending submission of an updated syllabus which explains how the outcomes will be achieved in the class.

Bob moves to accept the subcommittee recommendations, Tom B. 2nd. Committee votes and approves motion.

3. Social & Behavior Sciences, Quantitative Reasoning– Linda, Mary, Tom D.
 - CDFS 230: Lifespan Development (Outcomes 3 & 6)
 - Recommended for approval.
 - CSCI 122: Beginning BASIC/Visual BASIC (Outcomes 2, 5 & 6)
 - Recommended for approval after changing the syllabus to include the Quantitative Reasoning descriptor rather than the Social and Behavioral Sciences descriptor.
 - GEOG 161: World Regional Geography (Outcomes 3 & 6)
 - Recommended for approval.
 - PSYC 210: Human Sexuality (Outcomes 4 & 5)
 - Recommended for approval.
 - PSYC 211: Introduction to Behavior Modification (Outcomes 4 & 6)
 - Recommended for approval.

Linda makes motion to accept subcommittee recommendations. Tom D 2^{nds}. Committee votes and approves motion.

4. Revised Action Item: This was included in list of courses to be reviewed. It is a new course and not up for review.

Course No.	Category	Course Title	Current Outcomes	Review Due Date	Status
EMGT 101	B	Emergencies, Disasters, Catastrophes	3, 6	New course	Returned to department 05/19/10

5. Larry updated on activities of the UCRC (Undergraduate Course Review Committee) Committee is still in the founding stage, currently doing background work with reading on what others in country are doing. Committee will be dividing into task groups and setting up a website to share information and gather information.

LAST SCHEDULED MEETING OF THE SEMESTER

Respectfully submitted,
Suzan Wolter, recorder

2010-2011 General Education Meeting
Monday, January 24, 2011
12:-00-12:50 p.m.
Lark Room in Memorial Union

Committee Members Present: Xiwen Cai, Thomas Dowdell, Jr., Robert Harrold, Catherine Haugen, Virginia Clark Johnson, Linda Langley, Cory Loveless, Charlene Myhre, Larry Peterson, Gary Totten, Kristi Wold-McCormick. **Committee Members Absent:** Thomas Barnhart, Darshi De Saram, RaNelle Ingalls, Mary Wright

1. Approved minutes from November 5, 2010 meeting as distributed by email on 11/08/10.
2. Larry has updated the files of Student Petition Summaries on Blackboard to include all the actions from the fall.
3. Consent Agenda Report from Student Petitions Subcommittee: Cory, Darshi, RaNelle, Virginia Report from Student Petitions Subcommittee. Thomas D. made motion to accept subcommittee recommendations, Bob 2nd,

Student Initials	Request	Virginia presented Subcommittee Recommendation	Committee:
A, C	Waive COMM 110 based on military training	Split; not certain how rigorous the ACE recommendations are for such courses	Kate moved to waive COMM 110 GE Credit. Linda 2 nd . Committee votes to approve.
B, J	Substitute ARCH 726: The "Green" Aesthetic into Humanities and Fine Arts Category	Split; due to the GRAD level nature of this program, should we accept these courses for UGRD requirements?	After discussion Bob makes motion to deny petition. Gary 2 nd . Student is not majoring in Architecture so is not taking this course as part of professional program. Committee votes to deny.
C, K	Substitute HNES 137: Tennis and Concordia's PED 111: Wellness into Wellness Category	Approve	
E, M	Substitute HUM 257: Traditional Logic into Humanities and Fine Arts Category	Deny	Committee moves to send back to student for more explanation.
E, P	Substitute CHEM 150: Principles of Chemistry I into Science and Technology Category	Approve	
G, M	Revised request to substitute CSCI 122: Beginning BASIC/Visual BASIC from Quantitative Reasoning Category into Science and Technology Category	Deny; not enough information to suggest he understands what he learned in this course to call it a S&T	
H, A	Substitute BIOL 221: Anatomy and Physiology II into Science and Technology Category	Approve; may not have needed to be submitted; BIOL 221 is S&T through NDSCS	

M, E	Substitute ARB 101 and 102 into Humanities and Fine Arts Category	Approve	
S, K	Substitute Math 120: College Algebra and Trigonometry I and Math 121: College Algebra and Trigonometry II (six credits total under quarters) for Math 104: Finite Math. Substitute CDFR: Child Life Development (three credits under quarters) into Wellness Category	Approve	
S, R	Substitute HUM 356: Ancient Philosophy into Humanities and Fine Arts Category	Approve	

4. Subcommittee Reports

1. Humanities, Fine Arts, Communications –Gary, Larry, Xiwen
2. Science and Technology & Wellness –Char, Bob, Tom B.
3. Social & Behavior Sciences, Quantitative Reasoning– Linda, Mary, Tom D.

No reports.

5. Courses in Review Process

Course Reviews Not Completed By Category 01/20/11

Humanities and Fine Arts

Course No.	Category	Course Title	Current Outcomes	Review Due Date	Status
PHIL 111	A	Professional Responsibility and Ethics	3, 6		New course, received 12/23/10

Social and Behavioral Sciences

Course No.	Category	Course Title	Current Outcomes	Review Due Date	Status
COMM 112	B	Understanding Media and Social Change	1, 3, 6	2006	Revisions requested by email 04/09/10; reminders sent 05/14/10 & 10/12/10. Revised materials posted 12/23/10
EMGT 101	B	Emergencies, Disasters, Catastrophes	3, 6	New course	Returned to department 05/19/10
INTL 110	B, G	Introduction to International Studies	3, 6	New Course	Received 09/02/10
POLS 120	B, G	Terrorism	3, 6	2007	Returned to department 04/09/10; reminders sent 05/14/10 & 10/12/10. Received 11/18/10.

Quantitative Reasoning

Course No.	Category	Course Title	Current Outcomes	Review Due Date	Status
CSCI 159	R	Computer Science Program Solving	5, 6, 7	Fall 04	First submission Received 08/27/10

Science and Technology

Course No.	Category	Course Title	Current Outcomes	Review Due Date	Status
HNES 250	S(p)	Nutrition Science	2, 5, 6	New Category	Revised version received 03/31/10; returned to department 11/10; revised materials posted 01/11/11

Wellness

Course No.	Category	Course Title	Current Outcomes	Review Due Date	Status
HPER 100	W	Concepts of Fitness & Wellness	2, 7	2006	Revisions requested 11/09; reminder sent 10/25/10

6. New Business –

- a. Update from Undergrad Curriculum Review Committee – Larry, Bob and Char reported that committee is looking at survey information from alumni and employers they received from Bill Slanger.
 - i. Committee is setting up questionnaire to be used when they meet with Departments.
 - ii. Committee is using the Group Decision Center to set up a short electronic survey for faculty.
- b. The Fifth ND GE Summit will be held April 29th at the Microsoft campus. Higher Education leaders and employers from education, computers, medical, and agriculture will be meeting. No registration fee, and everyone on committee encouraged to attend.

**NEXT SCHEDULED MEETING:
MONDAY, FEBRUARY 28, NOON,
LARK ROOM IN MEMORIAL UNION**

Respectfully submitted,
Suzan Wolter

2010-2011 General Education Committee Meeting
Monday, February 28, 2011
12:00-12:20 p.m.
Lark Room, Memorial Union

Members Present:

Thomas Barnhart, Xiwen Cai, Virginia Clark Johnson, Thomas Dowdell Jr Robert Harrold, Catherine Haugen, RaNelle Ingalls, Linda Langley, Cory Loveless, Charlene Myhre, Larry Peterson, Gary Totten, Kristi Wold-McCormick, Mary Wright

Members Absent:

Darshi De Saram

- 1) Approved minutes from January 24, 2011 meeting as distributed by email on 01/24/11.
- 2) Student Petitions Subcommittee: Cory, Darshi, RaNelle, Virginia – Subcommittee will send out recommendations and committee will have an email ballot as done December 2010.
- 3) Subcommittee Reports
 - a) Humanities, Fine Arts, Communications –Gary, Larry, Xiwen
 - i) PHIL 111: Professional Responsibility and Ethics (new course) (Outcomes 3 & 6) recommended for approval.
(1) Larry moved to accept subcommittee recommendation, Bob seconds. Committee votes and approves.
 - b) Science and Technology & Wellness –Char, Bob, Tom B.
 - i) HNES 250 Nutrition Science (outcomes 5, 6) recommended approving for 5-year renewal with the changes made in category (previously Wellness) and outcomes.
(1) Bob moved to accept subcommittee recommendation. Cory seconds. Committee approves.
 - c) Social & Behavior Sciences, Quantitative Reasoning– Linda, Mary, Tom D.
 - i) COMM 112 Understanding Media and Social Change (Outcomes 3,6)
 - ii) CSCI 159 Computer Science Program Solving (Outcomes 2,5,6)
(1) Linda moved to accept subcommittee approval for 5-year Renewal pending minor syllabus revisions. RaNelle seconds. Committee votes and approves.
 - iii) POLS 120 Terrorism.
(1) Linda reported subcommittee returned to Department for revision of syllabus and to complete rubrics.
- 4) ND General Education Council Representation—It is apparently up to the General Education Committee to establish a procedure for this. Larry reported that the next North Dakota GE Summit will be April 29th in Fargo and the fall summit meeting will be September 30-October 1 in Grand Forks. We need to choose two representatives and one alternate to serve on the North Dakota General Education Council. Bob made a motion that the chair of the General Education committee will be one representative and the committee will nominate the other representative and an alternate. Kate seconds. Committee approves. Larry will draft some language for this procedure for our next meeting.

NEXT SCHEDULED MEETING: MONDAY, MARCH 28, NOON, LARK

Respectfully submitted, Suzan Wolter, Recorder

2010-2011 General Education Committee Minutes
Monday, March 28 2011
12:00-12:50 p.m.
Lark, Memorial Union

Members present: Thomas Dowdell, Jr, RaNelle Ingalls, Virginia Clark Johnson, Linda Langley, Cory Loveless, Larry Peterson, Gary Totten, Kristi Wold-McCormick,

Members absent: Thomas Barnhart, Xiwen Cai, Darshi De Saram, Robert Harrold, Catherine Haugen, Charlene Myhre, Mary Wright

1. Minutes approved from February 28, 2011 meeting with one change: Under Subcommittee Reports 3.c) Social and Behavior Sciences -COMM112 – accept with revisions
2. Subcommittee Reports
 - a) Humanities, Fine Arts, Communications –Gary, Larry, Xiwen – No Report
 - b) Science and Technology& Wellness –Char, Bob, Tom B. – No Report
 - c) Social & Behavioral Sciences, Quantitative Reasoning– Linda, Mary, Tom D.
 1. Linda recommends for approval for INTL Studies 110 (New Course) with outcomes 3 & 6, pending minor syllabus change. Tom seconds, committee votes and approves.
 2. PHIL 257 Traditional Logic – Linda questions if this meetings our Working Definitions for this category – is this a Quantitative Reasoning? Committee discusses with no decision, Larry will contact instructor about coming to GE meeting to discuss.
3. Discussion of draft procedure for selecting the NDSU representatives to the North Dakota General Education Council.
 - a) Committee votes and approves this wording to be added to Bylaws under committee responsibilities:

“Selecting two representatives and one alternate for the North Dakota General Education Council.”
 - b) Our procedure for this will be that “the General Education Committee chair will serve as one representative. Committee members will select the other representative and the alternate from current members of the committee and members who have recently served on the committee.” Larry will check with the Faculty Senate about what language to include in the bylaws.
 - c) By April 15th committee needs two representatives to attend the ND General Education Council meeting on Friday, April 29th. Larry will contact Marion Harris and Char Myhre about serving on the Council.
4. Updates on Undergraduate Curriculum Review Committee (now renamed Core Undergraduate Learning Experiences—CULE—thanks to our own Bob Harrold!)
 - a) Larry updated committee on progress – A website is coming soon, CULE members are already meeting with departments. They are also setting up electronic surveys for students, faculty, staff and alumni.

**NEXT SCHEDULED MEETING:
MONDAY, APRIL 18, NOON,
LARK ROOM IN MEMORIAL UNION**

Respectfully submitted, Suzan Wolter