

2012-2013 General Education Committee Minutes
Wednesday, September 12, 2012
11:00-11:50 p.m.
Mandan Room, Memorial Union

Members present: Cole Davidson, Darshi De Saram, Thomas Dowdell, Jr., Cassie Hillen, RaNelle Ingalls, Linda Langley, Charlene Myhre, Larry Peterson, Nathan Todd, Gary Totten, Mary Wright, Brent Young,

Unable to attend: Marion Harris, Charlene Myhre

1. We began by welcoming our new representatives who were able to attend: Cole Davidson, Cassie Hillen, Nathan Todd, and Brent Young
2. The minutes from the May 7, 2012 meeting were approved.
3. We agreed to establish the following standing subcommittees:
 - a. Humanities, Fine Arts, Communications –Gary, Larry, Marion
 - b. Science and Technology, Wellness – Brent, Char, Nathan
 - c. Social and Behavioral Sciences, Quantitative Reasoning– Linda, Mary, Tom
 - d. Student Petitions— Cassie, Cole, Darshi
4. Tom moved and Cassie seconded a motion to approve the revisions to the North Dakota General Education Council Constitution and recommend them to the Faculty Senate. The motion passed unanimously.
5. We discussed having GE representatives for the University Assessment Committee and CULE given the fact that Larry now represents both GE and Assessment on those two committees. Mary volunteered to serve as the General Education representative to the Assessment Committee.
6. Larry gave a brief update on the WICHE Interstate Passport Initiative (transfer agreement) from the NDUS office. Provost Rafert has signed and returned the agreement for NDSU. We discussed the potential implementation difficulties because we are still working on creating a smooth connection between a learning outcomes model (WICHE) and our traditional course/credit model.
7. Larry noted that CULE (Core Undergraduate Learning Experiences) may ask GE to review capstone projects for accreditation report due next spring.
8. We reviewed the materials distributed by email before the meeting.
 - GE Roster for 2012-13
 - Chart of Course Reviews Not Completed by Category (dated 09/04/12)
 - GE Yearly Report from 2012-13
 - General Education Course Review Checklist
 - Working Definitions and Essential Considerations for General Education Courses
 - General Education Administrative Policies for NDSU

9. Under New Business, Cole led a discussion regarding HUM/FA transfer credits. NDSU's current policy states that only three credits may be from the performance area. However, when the Registrar's Office receives GE courses classified as HUM/FA from other institutions, they have no controls in place to ensure that they are not counting more than three performance credits toward our HUM/FA requirement. We noted that currently there were only two art courses in the performance category. After discussing whether present performance course instructors should be consulted, we decided to have the Registration and Records staff use their own judgment, but to maintain the three credit limit on performance credits.

Submitted by Larry Peterson

2012-2013 General Education Committee Minutes
 Wednesday, October 17, 2012
 11:00-11:50 p.m.
 Mandan Room, Memorial Union

Members present: Cole Davidson, Darshi De Saram, Thomas Dowdell, Jr., Michael Paolini, Linda Langley, Charlene Myhre, Larry Peterson, Gary Totten, Mary Wright, Recorder: Kelly Hoyt

Unable to attend: Marion Harris, Nathan Todd, Brent Young

We began by welcoming Kelly Hoyt as the recorder for the minutes and Michael Paolini as a student representative.

1. The minutes from the September 12, 2012 meeting were approved.
2. Wright moved and Langley seconded a motion to accept the Consent Agenda. The motion passed unanimously. The following students petitions were reviewed and a decision was made as follows:

Student Initials	Request	Subcommittee Recommendation	Committee Decision
A, C	Waive wellness based on possessing a black belt in Tae Kwon Do. Student includes certificate, but does not address GE definition of Wellness.	Denial	Denied, but student should be advised to resubmit with explanation for how this meets the Wellness definition.
H, E	Substitute Beginners Course in Swedish for Exchange Students (Linkopings University) taken as study abroad for Humanities and Global Perspectives. We approved a request for Humanities for the same course on 11/08/11.	Approve	Approved
D,D	Substitute transfer course COMM 1100: Fundamentals of Human Communication (Lake Superior College) for COMM 110: Fundamentals of Public Speaking. Course transferred in as COMM 114: Human Communication. Student includes syllabi for NDSU's COMM 110 and LSC COMM 1100.	Possibly approve/want to discuss	Dowdell moved to deny and Totten seconded. Committee approved motion to deny.

B, J	Substitute HON 340: Classical Mythology for Cultural Diversity. Syllabus mistakenly identified course as meeting CD requirement. Includes letter of support from Paul Homan, Coordinator of Honors Program.	Approve	Approved
D, C E	Substitute HIST 379: Study Abroad tour to Central Europe for Global Perspectives. Includes letter of support from professor who led the tour. We approved a Cultural Diversity substitution for the same course on 04/16/12. Approved GE courses cannot meet both Cultural Diversity and Global Perspectives. On the other hand, one semester of study abroad will cover either Cultural Diversity or Global Perspectives and two semesters study abroad will cover both Cultural Diversity and Global Perspectives	Approve	Approved
O, K	Substitute transfer course COMM 1030: Interpersonal Communication (Casper College) for COMM 110: Fundamentals of Public Speaking. Course transferred in as COMM 212: Interpersonal Communication. Student describes class activities, but does not include a syllabus.	Want to discuss	Dowdell moved to deny and Langley seconded. Committee approved motion to deny.
M, K	Substitute three classes in Beginning Korean transferred from Ajou and Yonsei Universities for Humanities and Global Perspectives. We approved a similar request on 05/07/10.	Approve	Approved
S, T	Substitute LA217: Portuguese for Foreigners (State University of Campina, Brazil) taken as study abroad for Humanities.	Approve	Approved

3. Subcommittee Reports

- The Committee approved the motion from Langley, seconded by Dowdell, to accept the recommendation from the Social and Behavioral Sciences, Quantitative Reasoning subcommittee (Linda, Mary, Tom) to recommend POLS 120: Terrorism (Outcomes 3 & 6) for a five year renewal to the Faculty Senate. Members thanked Gary Totten for his good work with this course.

4. Davidson asked the committee if Registration and Records should continue reviewing international student's transcripts and determine what will transfer and what won't or if it should be brought to the committee for them to decide. It was decided that Registration and Records will continue to handle these requests on a course by course basis and if they would like the committee's input they may bring to the meeting. Students also have the right to appeal the decision.
5. A discussion took place regarding where GE materials should be kept. Should they continue to be stored with Registration and Records or moved to the Institutional Repository in the Library? It was decided that the information will be moved from Blackboard into the Institutional Repository to allow easier access to the materials by students, faculty and staff.
6. The Committee discussed the "equivalent" GE courses that fall under GE Administrative Policy #6. We agreed they should be listed as "known equivalents" of GE courses and decided on a two stage process. Peterson will contact the departments to get their approval. Once that is secured, Registration and Records will list them with the other courses. Those courses are:
 - Policy 6A equivalents
 - MATH 147: Applied Calculus II
 - MATH 166 Calculus II
 - MATH –any class numbered at the 200 level or above
 - Policy 6B equivalents
 - CHEM 150: Principles of Chemistry I
 - CHEM 160 Principles of Chemistry I Lab
 - CHEM 151 Principles of Chemistry II
 - CHEM 161 Principles of Chemistry II Lab
 - PHYS 251: University Physics I
 - PHYS 251L University Physics I Lab
 - PHYS 252: University Physics II
 - PHYS 252L University Physics II Lab
7. The Committee discussed the spreadsheet on grades for GE courses from OIRA and the Provost's concern about the relatively high percentage of Ds, Fs, and Ws for some courses. Peterson noted that according to the Gardner Institute, a combined D, F, W rate of more than 30% is the generally accepted national standard for a "killer" course, and there were sixteen courses at 30% or higher.

Peterson contacted the six departments that have courses with a high total percentage and a high total number of those grades to solicit their ideas about this pattern. He is also forming an ad hoc committee to analyze these patterns and make recommendations to the Provost. The Committee discussed possible reasons for these high numbers and percentages. Wright noted that Nursing students might drop a course and then take it elsewhere and transfer it in. She also reported that some Nursing students actually take a harder science class (BIOL 220) because they lack the math background to get into CHEM 117. Linda asked if the date of withdrawal has anything to do with it. The last day to withdraw is earlier than it has been in the past, could this be affecting the grades?

NEXT MEETING: 11:00 WEDNESDAY, NOVEMBER 14, MANDAN ROOM

2012-2013 General Education Committee Minutes
 Wednesday, November 14, 2012
 11:00-11:50 p.m.
 Mandan Room, Memorial Union

Members present: Cole Davidson, Darshi De Saram, Thomas Dowdell, Jr., Michael Paolini, Linda Langley, Charlene Myhre, Larry Peterson, Nathan Todd, Gary Totten, Brent Young, Recorder: Kelly Hoyt

Unable to attend: Marion Harris, Mary Wright

1. The minutes from the October 17, 2012 meeting were approved.
2. Consent Agenda Report from Student Petitions Subcommittee: Mike, Cole, and Darshi. Report from Student Petitions Subcommittee [students initials (last name first)].

Student Initials	Request	Subcommittee Recommendation	Committee Decision
F, L	Substitute study abroad course PHSE 101: Sociocultural Foundations of Physical Education (University of Otago) into Wellness category. Student includes syllabus and study abroad transcript.	One deny One Approve One discuss	Totten moved to deny, Todd seconded. Committee approved motion to deny.
F, W	Substitute transfer course, ANT 171: Cultural Anthropology (University of Mary) into Social and Behavioral Sciences and Cultural Diversity. Student includes syllabus.	Approve, want to discuss	Approved
Z, C	Substitute study abroad course MU 4136: Irish Traditional Music 2 (University of Limerick) into Humanities and Fine Arts. Student includes syllabus and study abroad transcript.	Approve	Approved
S, N	Substitute ANTH 204: Archeology and Prehistory into Social and Behavioral Sciences. Student includes syllabus and supporting letter from instructor. As best as I can tell, we have no precedent.	Approve	Approved

Y-S, S	Substitute Healthy U Lifestyles Wellness Program from Wallman Center into Wellness.	One deny One approve One discuss	Dowdell moved to approve, and Paolini seconded it. Committee approved motion to approve by a vote of 5 to 2.
B, G	Substitute PSEO (dual credit) HIST 1005 Western Civilization (Northwestern College) into Humanities and Fine Arts. Course was transferred in as meeting the Social and Behavioral Sciences category.	Approve, want to discuss	Determined this was transferred in incorrectly. Approved.
S, A	Waive one credit of Wellness. Student transferred in one-credit course PESS 122: Lifelong Health and Fitness (St. Cloud State). Student does not include syllabus, but compares course description to NDSU's HNES 100: Concepts of Fitness & Wellness and describes activities.	Deny	Denied
M, K	Substitute transfer course CIS 120: Introduction to Information Systems (Cochise College) into Science and Technology. Student does not include syllabus, but compares course description to NDSU's CSCI 114: Microcomputer Packages and describes activities.	Approve, want to discuss	Dowdell moved to approve, Langley seconded. Committee approved motion to approve.
D, D	Substitute study abroad course ISS9PU: Photographing the Urban (University of Stirling) into Humanities and Fine Arts. Student includes study abroad transcript, but not a syllabus.	Approve	Approved
S, N	Waive two credits in the Science and Technology category. (Student has withdrawn four times from courses in this category.)	Deny	Denied

- Request to GE from the Core Undergraduate Learning Experiences (CULE): when CULE representatives met with the Deans and Directors on October 25 about the Six Core Questions to Frame Learning Outcomes for NDSU Undergraduate (attached), the Deans urged CULE to take more time in presenting these to the campus and to get help from two other committees: General Education and Academic Affairs. We were urged not to rush the GE revision process and to try to

enlist the other two committees to help us with presentations at college meetings, etc. during the spring.

- Peterson asked if committee members would be willing to attend these open forums and take notes or if they would be interested in presenting the information at some of the college meetings. Langley, Dowdell, and Totten volunteered to attend their own college meetings and take notes, Davidson said he would help.
4. Continued discussion about the problems with “equivalent” GE courses that fall under GE Administrative Policy #6. The beginning comments for each enumeration are from Cole Davidson. The comments that are italicized are from RaNelle Ingalls.
 1. It makes completion of GE requirements difficult to track when determining audit and graduation eligibility for missing GE requirements. (*Hopefully, a veteran liaison would know how to skillfully apply this policy when doing an audit or determining graduation eligibility. But, this policy takes time to learn and understand; and it takes time and skill to apply the policy appropriately should there be missing GE requirements.*)
 2. It makes completion GE requirements difficult to track when determining transfer equivalencies. (*This really comes down to how much should be considered when determining a courses equivalency. I don't believe it is really the role or responsibility of a transfer evaluator to consider policy #6 when evaluating each individual course. However, if we are going to start listing known equivalencies, then it does become part of what they do because these courses are being publically displayed.*)
 3. Students may not know if they should take GE equivalent courses.
 4. Students may not know which category upper level GE courses satisfy.
 5. In some instances, such as ENGL, the policy almost nullifies the GE approval process.
 6. There are many courses in our catalog that have a GE as a prerequisite, but have not been identified as equivalents – will the GE committee identify all of these courses? (*I don't believe the term “equivalents” is accurate, but rather it would be GE eligible. If you have an equivalent course it is either GE or it is not but there are several courses based on this policy that could make several courses eligible for GE.*)
 - Totten asked if there are any other universities that have a model we could follow in regards to this.
 - Davidson noted that a course might not transfer in as “equivalent” to an NDSU course, but it still might be “comparable” to one of our GE courses.
 - The committee decided that Policy 6A should be reviewed to see if it is used when determining course equivalents. Maybe this part of the policy is not relevant and the policy can be revised to remove this section. Davidson will check with liaisons who evaluate transfer courses to see if they use this section. More discussion to follow at next meeting.

NEXT MEETING WEDNESDAY, DECEMBER 5TH AT 11:00 AM, PEACE GARDEN ROOM.

2012-2013 General Education Committee Minutes
 Wednesday, December 5, 2012
 11:00-11:50 p.m.
 Mandan Room, Memorial Union

2012-2013 General Education Committee Members:

Cole Davidson, Darshi De Saram, Thomas Dowdell, Jr., Marion Harris, Linda Langley, Charlene Myhre, Michael Paolini, Larry Peterson, Nathan Todd, Gary Totten, Mary Wright, Brent Young
 Recorder: Kelly Hoyt

Meeting, Wednesday, December 5, 2012, 11:00-11:50 a.m., Peace Garden, Memorial Union

Tentative Agenda:

1. Approve minutes from November 14, 2012 meeting as distributed by email on November 15, 2012.
2. Consent Agenda Report from Student Petitions Subcommittee: Cole, Darshi, and Mike. Report from Student Petitions Subcommittee [students initials (last name first)]. Students listed in order of they appear on Blackboard. Please examine the petitions on Blackboard before the meeting.

Student Initials	Request	Subcommittee Recommendation	Committee Decision
D, E	Substitute ten Fine Arts performance credits for three credits needed in Humanities and Fine Arts. Student provides rationale for each class. The GE Committee approved similar requests on 09/09/10 and 05/17/11.		
H, E	Substitute SOIL 217: Introduction to Meteorology into Science and Technology. Student believed course satisfied Science as well as Technology. Student provides brief rationale, supporting letter from instructor, and course syllabus. (I cannot find any precedent for this.)		

3. Continuing discussion about the problems with “equivalent” GE courses that fall under GE Administrative Policy #6. At our November 14 meeting the Committee “decided that Policy 6A should be reviewed to see if it is used when determining course equivalents. Maybe this part of the policy is not relevant and the policy can be revised to remove this section.” Davidson discussed the option of removing 6A with RaNelle Ingalls and here are some of her thoughts:

While I can understand it may seem like a simple solution given that Upper Division Writing may be impacted by this policy, but the policy itself does have merit when it comes to clearing students for graduation requirements in categories that are deficient by just a few credits. The policy has been helpful in situations where students are missing a course or are short just a credit or two in a particular category; the liaison clearing the student has reviewed completed courses to see if the outstanding category could have been satisfied with pre-reqs. This is a

long-shot method, but it has saved students from being denied graduation and having to stay and complete one GE course. Also, this has helped to reduce the number of petitions to the GE committee requesting exception because we have been able to use the policy rather than having the student petition and request exception. One example of this provided by a liaison was CHEM 240 and CHEM 260.

I believe the main use of this policy has been with the SPAN/FREN/GERM course: Students who have taken three years of HS language can place directly into SPAN 202 and get credit for this course as a HUM and a Diversity because the pre-req is SPAN 201 with these GE categories. I see this as an appropriate use of the policy that benefits the students within the context of the initial spirit of the policy.

I believe it is easier to state that the UDW must be satisfied with courses on the UDW list than to do away with a policy that is used sparingly but with purpose.

4. New Business

2012-2013 General Education Committee Minutes
 Wednesday, January 16, 2013
 10:00-10:50 p.m.
 Mandan Room, Memorial Union

Members present: Cole Davidson, Darshi De Saram, Thomas Dowdell, Jr., Marion Harris, Linda Langley, Charlene Myhre, Larry Peterson, Gary Totten, Mary Wright, Recorder: Kelly Hoyt

Unable to attend: Michael Paolini, Nathan Todd, and Brent Young

1. The minutes from December 5, 2012 meeting as distributed by email on December 6, 2012 were approved.
2. Wright moved and Dowdell seconded approval of the Consent Agenda Report from Student Petitions Subcommittee.

Student Initials	Request	Subcommittee Recommendation	Committee Decision
E, A	Substitute ARB 201: Second Year Arabic I into Humanities and Fine Arts and Cultural Diversity. We approved a similar request on 10/15/10.	Approve	Approved
E, G	Substitute SPAN 311: Spanish Conversation and Composition I into Humanities and Fine Arts. We approved a similar request on 05/07/12.	Approve	Approved
K, D	Substitute transfer course COMM 1203: Communication-Interpersonal (University of Minnesota—Crookston) for COMM 110. NDSCS accepted it as equivalent to their COMM 110. Student includes syllabus from NDSCS COMM 110 and also notes she/he does considerable public speaking in current job. We denied a similar course substitution request on 10/17/12. We have not granted previous requests for COMM 110 based on just life experience.	2 Approve 1 Deny	Wright moved to deny, Dowdell seconded. Committee approved motion to deny
N, K	Substitute MIRC 379: Study Abroad in Uganda for Global Studies. We have both approved and denied similar requests in the past, depending on the nature of the supporting material presented by the student.	2 Approve, 1 need to discuss	Darshi moved to deny, Langley seconded. Committee approved motion to deny but will encourage student to reapply and more clearly define how this study abroad fits into Global Studies.

S, D	Substitute CSCI 494 into the Science and Technology based on GE Policy 6. (The following may or may not be relevant to this appeal. The “Preamble” to the “Working Definitions” for GE courses states: “Courses are excluded from consideration if they focus on a single discipline-specific aspect, if they intend only to deepen a student’s knowledge within a narrowed topic area, or if they treat the material within an applied professional orientation. Courses with a temporary number (‘99) are not eligible for General Education approval. Courses should have no pre-requisites. The only prerequisites for general education courses must be other general education courses unless the General Education committee specifically approves an exemption due to the specialized knowledge required for students in the course. Courses should be designed for a general audience (both majors and non-majors). “	1 Deny 1 Unsure 1 need to discuss	De Saram moved to approve, Wright seconded. Committee denied motion to approve 6-1.
Z, S	Substitute HIST 379: Study Abroad—Vienna and Central Europe into Cultural Diversity. Student’s previous requests on 12/07/11 and 01/30/12 were denied. This request includes a letter of support from the instructor. We approved a similar request on 04/16/12 based on the case for cultural diversity made by the instructor’s letter.	Approve	Approved
G,J	Substitute transfer course “Encountering the World Through Languages into CD: Student includes syllabus, papers written for the course and lecture slides.	Approve	Approved
S, B	Substitute transfer courses EMS 1102 and EMS 1101 into Science and Technology category: Student includes course descriptions.	Approve	Peterson wanted to discuss since there was no clear precedent for Science and Technology, only Wellness. Committee did not feel a discussion was necessary. Approved.
P, T	Substitute SPAN 331 into CD category: student includes support letter from instructor.	Approve	Approved

3. Members discussed the revised version of Policy 6 presented by Cole Davidson.
 - Langley moved to approve Policy 6, Totten seconded. Totten then suggested adding , “in consultation with the appropriate department” after “approval by the General Education Committee.” Totten moved to approve the revisions in Policy 6 with this amendment, Wright seconded. Committee approved motion to approve.

4. Members discussed the request two faculty in Computer Science made to Registration and Records to add CSCI 160 as an “equivalent” GE course. We currently have no process for this.
 - The committee discussed and decided they would like a memo or letter from the department indicating the following:
 - Who will this benefit?
 - Why isn’t this course being submitted for approval as a regular GE course?
 - What other course is this one comparable to?
 - What category does it fit in?
 - Davidson asked if these should be brought to the committee in the future or who should decide questions similar to this? It was decided that future situations like this will be brought to the committee for discussion.

5. New Business

NEXT MEETING: 10:00 WEDNESDAY, FEBRUARY 20, MANDAN ROOM

2012-2013 General Education Committee Minutes
 Wednesday, February 20, 2013
 10:00-10:50 p.m.
 Mandan Room, Memorial Union

Members present: Cole Davidson, Darshi De Saram, Thomas Dowdell, Jr., Marion Harris, Linda Langley, Charlene Myhre, Michael Paolini, Larry Peterson, Gary Totten, Recorder: Kelly Hoyt

Guest: Ranelle Ingalls

Unable to attend: Nathan Todd, Mary Wright, and Brent Young

1. The minutes from Wednesday, January 16, 2013 meeting as distributed by email on January 17, 2013 were approved.
2. Dowdell moved and Langley seconded approval of the Consent Agenda Report from Student Petitions Subcommittee.

Student Initials	Request	Subcommittee Recommendation	Committee Decision
C, D	Substitute study abroad course, LA217A Portuguese for Foreigners (State University of Campinas, Brazil), into Cultural Diversity and Social and Behavioral Sciences categories. There is precedent set for satisfying Cultural Diversity requirement as student earned at least three credits studying abroad. GE committee has given R&R permission to approve CD waiver based on these criteria. There is no precedent for a language course satisfying the Social and Behavioral Sciences category.	1 Approve 1 Deny	Dowdell moved to approve Cultural Diversity requirement but not Social and Behavioral Sciences requirement. Langley seconded. Motion approved as listed.
L, J	Waive AGRI 189. Includes supporting letter from advisor. Our precedent is not to grant waivers, but we actually have waived the requirement periodically for a variety of reasons, often related to student's maturity, etc. We have not granted a waiver for just missing the class in a long time.	2 Approve	Approved
P, S	Substitute transfer course, HIS 1005: History of Western Civilization (Northwestern College) into Humanities and Fine Arts. Course was transferred in as in the Social and Behavioral Sciences category. We approved the exact same request from a different student on November 14, 2012.	2 Approve	Approved

B, M	Waive Wellness requirement based on age, military experience and physical fitness. Includes letter of support from first sergeant who is a nurse and dietician.	2 Deny	Denied
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3. Subcommittee Reports

- The Science and Technology, Wellness subcommittee (Brent, Char, Nathan) recommends approving a prefix change for UNIV 189: Skills for Academic Success to NURS 189: Skills for Academic Success and PHARM 189: Skills for Academic Success. This change was already approved by Academic Affairs on September 17, 2012.
 - Myhre moved to approve this change, Paolini seconded. Committee approved.

4. Ranelle Ingalls on Upper Division Writing Courses and students who transfer in with an already earned baccalaureate degree.

- Dowdell moved to continue current practice due to the GE revision that is taking place. Registration and Records will consider Upper Division Writing as a degree or major requirement, not a General Education requirement for students who transfer to NDSU with an already earned baccalaureate degree. Harris seconded it. Committee approved motion.

Submitted by: Kelly Hoyt

NEXT MEETING WEDNESDAY, MARCH 27, 2013 AT 10 AM IN PEACE GARDEN ROOM

2012-2013 General Education Committee Minutes
 Wednesday, March 27, 2013
 10:00-10:50 p.m.
 Peace Garden, Memorial Union

Members present: Thomas Dowdell, Jr., Marion Harris, Linda Langley, Michael Paolini, Derek Peterson, Larry Peterson, Gary Totten, Mary Wright, Brent Young

Recorder: Kelly Hoyt

Unable to attend: Cole Davidson, Darshi De Saram, and Charlene Myhre

1. New student representative Derek Peterson will be taking Nathan Todd's place on the committee through the remainder of the semester.
2. The minutes from the Wednesday, February 20, 2013 meeting distributed by email on February 22, 2013 were approved.
3. Dowdell moved and Wright seconded approval of the Consent Agenda Report from Student Petitions Subcommittee.

Student Initials	Request	Subcommittee Recommendation	Committee Decision
K,P	Substitute two transfer courses Honor Core Discovery Course 116 and 166: The Sacred Journey (University of Idaho) into Humanities and Fine Arts.	3 Approve	Approved
B, L	Waive wellness requirement or substitute HNES 210: First Aid and CPR. (We have never accepted such a request when the student does not address the Wellness requirements.)	3 Deny	Denied
T, H	ENGL 110 placement credit based on transferring in courses equivalent to ENGL 120 and ENGL 320. (Includes supporting email from advisor. See links to related policies on Blackboard.)	2 Deny 1 approve	Dowdell made a motion to approve, Langley seconded. Committee approved motion to approve.
K, E	Substitute ART 361E: European Studies (Vesalius College, Brussels) into Humanities and Fine Arts.	3 Approve	Approved

X, C	Substitute CHEM 121L as co-requisite lab for CHEM 117. (We have accepted this routinely.)	3 Approve	Approved
W, T	Substitute ENGR 111: Introduction to Engineering for UNIV 189. (We have no precedent on this.)	2 Deny/want to discuss 1 Deny	Harris made a motion to suggest the student work with A) Joel Hanson or B) Carolyn Schnell and/or Larry Peterson on completing a project to demonstrate the student has met the outcomes of UNV 189. Committee approved

4. Subcommittee Reports

- Science and Technology, Wellness--PHYS 220: Physics for Designers (Physical Science, Outcomes 5 & 6) – Brent Young reported that this class has been approved by Academic Affairs, but was not forwarded to GE for approval. The subcommittee (Myhre and Young) motioned to approve it. Dowdell seconded the motion. Committee approved.
- Social and Behavioral Sciences, Quantitative Reasoning-- PHIL 257: Traditional Logic (Quantitative Reasoning, Outcomes 5 & 6) – Dowdell moved for approval contingent on the instructor providing additional information linking student assignments to the outcomes of the course. Langley seconded it. Committee approved the motion contingent on receiving the information. Peterson asked for an email from Langley and Dowdell explaining exactly what additional information is needed so he can inform Dr. Flood, indicating committee approval is contingent his providing the additional material.

5. The Committee considered revisions to General Education Policy 12 submitted by Registration and Records (changes underlined).

- A student who has completed a general education program in the United States or Canada consisting of a minimum of 36 semester credits at a regionally accredited institution and who transfers to NDSU or who pursues a second baccalaureate degree at NDSU is considered to have completed his or her lower-division general education requirements at NDSU. Transfer student coursework from outside the United States and Canada will be evaluated on a course by course basis.
- According to Cole, who cannot be here: “Our office has another suggested policy revision in regards to GE policy 12. After the committee gave R&R the blessing to waive the UDW requirement for students who already possess a baccalaureate degree (provided it is not a program requirement), there was some concern about insuring that students from countries other than the United States and Canada were not granted the same waiver. Thus, the attached document contains revisions to policy 12, which insure this will not happen.”
- “If you need rationale beyond what I have already provided for the policy 12 proposed revision please let me know and I would be happy to send something. Also, our office feels that sending this policy revision through faculty senate shouldn’t be necessary as the policy itself isn’t

changing, but simply being clarified. If the committee feels the need for approval through faculty senate, we certainly understand.”

- Young moved to table this discussion until the next meeting when Cole Davidson can be present to explain and address questions. Committee approved the motion to table.
 - ✓ Committee members wanted to know if this was a change in procedure rather than policy and therefore does not belong in policy.
 - ✓ Committee members were uncertain about why Canada was included. Do all Canadian institutions have similar GE requirements at U.S. ones do? Does Canada have a similar accreditation system?

Submitted by: Kelly Hoyt

NEXT MEETING WEDNESDAY, APRIL 24, 2013 AT 10 AM IN PEACE GARDEN ROOM

2012-2013 General Education Committee Minutes
 Wednesday, April 24, 2013
 10:00-10:50 p.m.
 Peace Garden, Memorial Union

Members present: Cole Davidson, Darshi De Saram, Thomas Dowdell, Jr., Marion Harris, Linda Langley, Derek Peterson, Larry Peterson, Gary Totten, and Mary Wright

Recorder: Kelly Hoyt

Unable to attend: Charlene Myhre, Michael Paolini, and Brent Young

1. The minutes from the Wednesday, March 27, 2013 meeting as distributed by email on March 28, 2013 were approved.
2. Totten moved and Langley seconded approval of the Consent Agenda Report from Student Petitions Subcommittee.

Student Initials	Request	Subcommittee Recommendation	Committee Decision
A,A	Substitute SPAN 311: Spanish Conversation and Composition I into Humanities and Fine Arts and Global Perspectives. (We approved a similar request for SPAN 312 on 01/20/12.)	2 approve 1 deny	De Saram moved to approve; Dowdell seconded – committee approved
J, E	Substitute transfer courses NORW 111: Beginning Norwegian I and NORW 112: Beginning Norwegian II (Concordia College) into Humanities and Fine Arts. (Student includes course syllabi.)	All approve	Approved
R, A	Substitute transfer course MATH 1110: Introductory Statistics (Anonka Ramsey Community College) into Quantitative Reasoning. (Student includes syllabus.)	All approve	Approved
P, A	Substitute transfer course MATH 115: College Algebra (St. Mary's University--Winona) into Quantitative Reasoning. (Student includes syllabus.) (We have not approved such a substitution recently. I thought College Algebra was routinely transferred by Registration and Records.)	All approve	Approved

3. Subcommittee Reports

- The Social and Behavioral Sciences, Quantitative Reasoning Subcommittee agreed that the revisions made by Dr. Flood for PHIL 257: Traditional Logic met their requests.

4. Members re-considered the tabled revisions to General Education Policy 12

- The revisions were tabled on March 27 for two reasons:
 - Committee members wanted to know if this was a change in procedure rather than policy and therefore does not belong in policy.
 - Committee members were uncertain about why Canada was included. Do all Canadian institutions have similar GE requirements at U.S. ones do? Does Canada have a similar accreditation system?
- The revisions submitted by Registration and Records were:
 - A student who has completed a general education program in the United States or Canada consisting of a minimum of 36 semester credits at a regionally accredited institution and who transfers to NDSU or who pursues a second baccalaureate degree at NDSU is considered to have completed his or her lower-division general education requirements at NDSU. Transfer student coursework from outside the United States and Canada will be evaluated on a course by course basis.
- Davidson's message explaining these changes for the March 27 meeting stated:
 - "Our office has another suggested policy revision in regards to GE policy 12. After the committee gave R&R the blessing to waive the UDW requirement for students who already possess a baccalaureate degree (provided it is not a program requirement), there was some concern about insuring that students from countries other than the United States and Canada were not granted the same waiver. Thus, the attached document contains revisions to policy 12, which insure this will not happen."
 - "If you need rationale beyond what I have already provided for the policy 12 proposed revisions please let me know and I would be happy to send something. Also, our office feels that sending this policy revision through faculty senate shouldn't be necessary as the policy itself isn't changing, but simply being clarified. If the committee feels the need for approval through faculty senate, we certainly understand."
- Davidson stated that this policy revision more closely aligns the language of the policy with the actual practices in Registrar's office for reviewing and approving Gen Ed Courses for transfer students from different countries.
- Davidson made a motion to approve this revision and Wright seconded it. Committee approved.
- Peterson asked if this revision should be brought to the Faculty Senate in the fall for a vote or for information. It was decided that it should be sent forward for their vote and have Davidson present to discuss/explain why the revision is taking place and to answer any questions the Senate may have.

5. New Business

- The revisions to NDUS Policy 403.7 Common General Education Requirement and Transfer of General Education Credits that were presented at the GE Summit in Devils Lake on April 19 will be discussed campus-wide next fall. Because they are outcome-based, they would allow campuses to be more flexible in how they structure their general education programs.
- Peterson thanked Linda Langley and Mary Wright for their excellent service to the GE Committee.