

FORWARD PTE Training for Committee Members September 25th, 2013

Attendance

- 16 people attended the training and 16 completed evaluations.
 - 15 (93.8%) identified as faculty members, and one (6.3%) identified as staff.
 - 10 (62.5%) identified as committee members, two (12.5%) identified as committee chairs, two (12.5%) identified as being both committee members and chairs, and two (12.5%) identified as “other”.

Quantitative Results from the Evaluation Form

I will be able to use the information that I learned today in my role on a department or college PTE committee.

	Frequency	Percent	Cumulative Percent
Agree	5	31.3	31.3
Strongly Agree	11	68.8	100.0
Total	16	100.0	

I feel I have acquired new information or understanding about how to arrive at a more equitable PTE process.

	Frequency	Percent	Cumulative Percent
Agree	5	31.3	31.3
Strongly Agree	10	62.5	93.8
N/A	1	6.3	100.0
Total	16	100.0	

I will be able to implement new strategies to address unconscious bias during the PTE process as a result of my participation in this workshop.

	Frequency	Percent	Cumulative Percent
Agree	9	56.3	56.3
Strongly Agree	7	43.8	100.0
Total	16	100.0	

The presentation was clear and well-organized.

	Frequency	Percent	Cumulative Percent
Agree	5	31.3	31.3
Strongly Agree	11	68.8	100.0
Total	16	100.0	

I would recommend this workshop to others.

	Frequency	Percent	Cumulative Percent
Agree	4	25.0	25.0
Strongly Agree	12	75.0	100.0
Total	16	100.0	

How would you rate the overall quality of this workshop?

	Frequency	Percent	Cumulative Percent
Above Average	6	37.5	40.0
Excellent	9	56.3	100.0
Total	15	93.8	
Missing Data	1	6.3	
Total	16	100.0	

Qualitative Results from the Evaluation Form

1. What questions do you still have after attending this workshop? Please list any areas of the workshop that you would like to receive additional information about or that need further clarification in order for you to be an effective PTE committee member.

- Questions about tenure [illegible.]
- Should we as committee members of the PTE committee meet candidates before they submit on a track?
- If someone is marginal in one area and very good in the other two areas is it a holistic judgment or area by area?

2. What do you think were the most helpful or valuable aspects of the workshop you attended today?
 - Guidelines and rubrics.
 - 1) Case study; 2) Implicit bias discussion; 3) Clarification on clock extensions.
 - Having two experts present.
 - Case study.
 - Emphasizing bias and implicit rules.
 - Clarification of rubrics; best practices of actual committee work; voting at different levels.
3. What is one thing you will do differently when on a PTE committee as a result of attending this workshop today?
 - Summary evaluation form could be useful.
 - Stop colleagues if they attempt discussion of dossiers/candidates outside the committee meetings.
 - Still have to think about that.
 - More alert to challenging bias.
 - More meetings with less email.
4. How could this workshop be improved to be more beneficial to you?
 - More Q&A.
 - Maybe allowing time for another case study.
 - Serve warm coffee and tea and find a room with windows!
 - Great already.
 - Regarding voting at different levels: Address possibility of voting in a departmental meeting followed by voting in the department PTE committee.
 - PowerPoint font too small. I don't understand why email communication is bad.
5. Please share any best practices for PTE committees that you think would be helpful to add to this workshop
 - Discussion within committee members.
 - The workshop as is was excellent.
6. Please provide any additional comments you have about today's workshop and/or the FORWARD program in general on the back of this page.
 - Excellent!