

FORWARD PTE Workshop for Committee Members
September 30th and October 1st, 2014

Attendance

Twenty-six individuals attended the workshops and 19 completed evaluations.

- Of those who completed evaluations, all 19 (100.0% identified as faculty).
- Additionally, 14 (73.7%) identified as PTE committee members, two (10.5%) identified as committee chairs, and one (5.3) identified as both a member and a chair.

Quantitative Results from the Evaluation Form

I will be able to use the information that I learned today in my role on a department or college PTE committee.

	Frequency	Percent	Cumulative Percent
Agree	4	21.1	21.1
Strongly Agree	15	78.9	100.0
Total	19	100.0	

I feel I have acquired new information or understanding about how to arrive at a more equitable PTE process.

	Frequency	Percent	Cumulative Percent
Agree	7	36.8	36.8
Strongly Agree	12	63.2	100.0
Total	19	100.0	

I will be able to implement new strategies to address unconscious bias during the PTE process as a result of my participation in this workshop.

	Frequency	Percent	Cumulative Percent
Agree	10	52.6	52.6
Strongly Agree	9	47.4	100.0
Total	19	100.0	

The presentation was clear and well-organized.

	Frequency	Percent	Cumulative Percent
Agree	2	10.5	10.5
Strongly Agree	17	89.5	100.0
Total	19	100.0	

I would recommend this workshop to others.

	Frequency	Percent	Cumulative Percent
Agree	5	26.3	26.3
Strongly Agree	14	73.7	100.0
Total	19	100.0	

How would you rate the overall quality of this workshop?

	Frequency	Percent	Cumulative Percent
Above Average	12	63.2	63.2
4.5	1	5.3	68.4
Excellent	6	31.6	100.0
Total	19	100.0	

Qualitative Results from the Evaluation Form

1. What questions do you still have after attending this workshop? Please list any areas of the workshop that you would like to receive additional information about or that need further clarification in order for you to be an effective PTE committee member.
 - Revision of PTE documents.
 - Protocol for communicating information to committee chair if unable to attend committee meeting.
 - More examples of good department guidelines.
 - How to treat statements from collaborators on the committee.
 - Is it possible to share possible ground rules?

2. What do you think were the most helpful or valuable aspects of the workshop you attended today?
 - Case study.
 - Discussion of case studies.
 - The discussion surrounding the scenarios was very helpful.
 - Group evaluation and discussion.
 - Group discussion.
 - Discussion of case studies and checklist for reading the portfolio.
 - Updates to policy.
 - Time to think and discuss.
 - Group discussions.
 - Case studies and slides.
 - Case studies.
 - Case studies; interaction/comments from other faculty.

3. What is one thing you will do differently when on a PTE committee as a result of attending this workshop today?
 - Follow PTE document.
 - Be more aware of implicit bias.
 - Heightened awareness to bias.
 - Be more attentive to admissible and inadmissible evidence.
 - Consider developing rubrics for the future.
 - Discuss ground rules.
 - Set ground rules.
 - Cite the points made.
 - I will be more careful when screening PTE documents.

4. How could this workshop be improved to be more beneficial to you?
 - Half hour longer. Do another case study. Very helpful.
 - More examples.
 - Offered earlier in the fall semester (my department has already met and deliberated but not yet finalized the letters).
 - Focus on college attendance at workshop. This is my second time attending and have not seen other PNAS faculty – I bring back materials and share.
 - This was good.
 - Needs to be earlier.

5. Please share any best practices for PTE committees that you think would be helpful to add to this workshop
 - Our department committee voted in each area (research, teaching, service) before we deliberated about it. It helped maintain independence of evaluators.
 - Setting ground rules, mentoring faculty colleagues.

6. Please provide any additional comments you have about today's workshop and/or the FORWARD program in general on the back of this page.
 - Very good and very relevant.