

The Advance FORWARD committee met on Friday, January 14 from 11:30-12:30 in Hidatsa. In attendance were: Sandy Holbrook, Wendy Reed, Christina Weber, Kara Gravley-Stack, Rhonda Magel, Gary Smith, Angela Bachman, Ann Burnett, Charlene Wolf-Hall, Julie Nash, Becca Mellem, Betsy Birmingham, Kalpana Katti, Canan Bilen-Green, Karen Froelich, Kevin McCaul, Tom Carlson, Christi McGeorge, Don Schwert, and Kay Sizer.

Site visit

The NSF Third Year Review Site Visit is scheduled for February 22 and 23. All FORWARD committee members should be available during the site visit Feb 22 and 23. The purpose of the site visit is to assess and review the project to date. Continuation of funding depends on the site visit. Six visitors from other institutions, plus NSF staff, will be on-campus during the visit.

Site Visit Schedule

A draft of the report and interview schedule was distributed. Interviews of groups can still be rearranged if there are schedule conflicts.

On the first morning (Tuesday, February 22), the presentation to visitors will be similar to the presentation to the EAB. Everyone should be present for this. There will be a Q and A session following the presentation.

On the first afternoon (Tuesday, February 22), interviews with people who are impacted by grant and programs will take place.

All committee members should be available for the meeting with the site visit team from 11:30-12:30 on Wednesday, February 23.

Issues and clarifications regarding interviews

PIs, Co-PIs, and leadership needs to be determined.

Each person should only be interviewed during one time slot. (E.g. Christina would meet only with CSWF or with leadership, not both).

“Research Group” refers to those working on research through FORWARD.

“Grant awardees” encompasses all different grants. We will identify people in each group and then select individuals to be interviewed.

If you have worked in one of the groups identified in the schedule, send Julie names of individuals who should be interviewed. If certain groups warrant more than one time slot, let Julie know that, too.

We are looking for people who can comment on the impact of the project and institutional transformation; people who can share their observations.

One group missing is untenured faculty in post-3rd year review. They may be captured in grant awardees.

When number of groups needed to be trimmed, we looked toward beneficiaries of programs.

It has not been decided whether the “Chairs” time slot will include STEM or all chairs.

Non-participants are interviewed to help NSF determine why they are not involved.

We need to show progress, but show room for improvement and demonstrate need for continued funding.

Observations from Rice’s Site Visit

When Ann was a reviewer for another institution’s site visit, she was told the visitors were there to help, but that did not arise in close executive sessions. Group was looking for “landmines.” We should be forthright about any issues. Based on her experience, Ann suggests everyone must read the grant and know it well.

Presentation on morning of Tuesday, February 22

Practice run-through of the presentation on February 4th. Draft should be prepared by then. People will be called on to present select portions to the site visitors. President will attend practice presentation.

Report

NSF requires a six page summary of the program, including its: history, components, goals, progress and challenges. A very rough draft has been sent out. Changes need to be made: more of what we have done and what needs to be done. Please read over the weekend and send Ann feedback by Monday, January 17. Use track changes and send feedback to Ann.

Other

Mentor Travel Grants deadline was today but extended. Suggested was that there should be two evaluation processes: one for those who submitted on time and those that come in during extension.

Leadership Grant deadline is February 15.

● Climate

● Recruitment

● Retention

● Advancement

● Leadership

Provost Search: Announcement is out, and the committee meets for the first time next week. Send the announcement out to listservs, other connections, EAB, etc. Screening date is Feb 4. One application has been received so far.

AHSS Dean Search: Chronicle print ad runs today, on-line ad went out last week. Fifteen applications had been received by Monday. Screening date is during the first week of March. No external tracking on this search. Please forward the announcement, and let the committee know who you've sent the information to. There are 16 applicants so far.

Valerie Young Visit: Valerie will present at a pedagogical luncheon on January 27 from 11:30-1. There will be a follow-up session for junior and female faculty after the luncheon presentation. Grad School is doing a session with her in the morning.

Ally trainings are scheduled for Feb 2 and April 12. Advocates and Allies also have upcoming working coffee dates set to discuss the program throughout the semester. The first session is set for February 7.

EPSCOR is bringing in Patricia Galloway to review proposals for faculty startups. Galloway is on the National Science Board. She is: a well-renowned civil engineer; a role model for women in leadership; and the creator of website "Engineer Girl." Details are still being worked out, but an open forum with her is being planned for February 1st. It will be announced to NDSU and engineering organizations in area. Send suggestions for questions to Kalpana. The forum will be available to grad students as well.

The date of the **May FORWARD meeting** will be changed because the current meeting conflicts with the Tapestry of Diverse Talents Induction Ceremony.

The **next FORWARD committee meeting** is February 4 with CSWF. The practice run of the site visit presentation will take place then.