User Group Goals

- Communicate & Share Ideas with Others
  - Discuss What Works / Best Practices
  - Discuss Common Problems & Issues
  - Coordinate Efforts between Offices
  - Share Knowledge & Coordinate Training

- Promote use of ImageNow across campus

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Today's Agenda

- Introductions & Office Updates

- Participating Office Review

- News & Notes

- Demonstration

- Discussion

- Your Questions

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Introductions & Office Updates

*** *Please sign the Attendance Sheet* ***

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Participating Offices

Office	# of Users	# of Licenses	# of Scanners
Admission	19	10	2
Bison Connection	10	3	1
Customer Account Services	9	2	--
Enrollment Management	1	--	--
Graduate School	13	7	1
HR/Payroll	14	3	1
International Programs	12	5	1
IT Services	7	2	1
Registration & Records	31	15	3
Residence Life	21	2	1
Student Financial Services	19	4	1
TOTALS	156	53	12

News & Notes

- Welcome New Office:
  - Customer Account Services (9 users)
  - Office Contact = Kelly Bisek

- Upcoming Upgrades:
  - Version 6.6 *(targeted for Winter Break or Spring Break)*

- Any Additional License Needs?

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News & Notes

- **"INspire" User Conference**
  - April 15-18th, Miami, FL
  - Early-bird Registration ends January 14th *($100 off)*
  - Free Registration for 4th person *($1250 value)*

- **Twin Cities Regional User Group**
  - No Fall Meeting
  - Spring Meeting to be announced

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DEMONSTRATION

Creating an eForm using eForms Designer

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Discussion

- eForms Progress
  - Online Training still available

- ITS Audit Feedback
  - User Accounts
  - First-time User Training Docs
  - Ongoing "Training"
  - **NEXT AUDIT** = May/June 2012

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QUESTIONS???

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Until We Meet Again…

- Next Meeting:
  - Spring semester

- R&R Web site – "Document Imaging"
  - www.ndsu.edu/registrar/imaging

- User Group Listserv:
  - NDSU-IMAGENOW-USERS-GROUP@listserv.nodak.edu

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