

Your Student ID:

24-MONTH STEM OPT EXTENSION EMPLOYMENT INFORMATION

End date of current EAD
card (post-completion
OPT expiration date):

With this form, I confirm that I wish to apply for a 24-month OPT STEM Extension and that I meet all the requirements as listed in this application packet and have carefully reviewed official sources of information, including information found at the STEM OPT Hub on the Study in the States website. **DO NOT BEGIN UNTIL I-983 IS COMPLETE.**

Have you been authorized for STEM OPT previously? No Yes (If yes, attach previous STEM OPT I-20 and EAD) →

Major/Program: _____	CIP Code from Page 2 of I-20: _____
My academic level: Undergraduate Graduate-Masters or Doctoral	
Graduate students only: Date your Degree Posted: _____ - OR - Check here if you have not yet graduated	

Your name (Last, First): _____ **Job title:** _____

Your personal phone number(s): _____ **Number of work hours/week:** _____

Your work e-mail address: _____ **Other e-mail address:** _____

Your current mailing address: _____

- When your case is closed, we will email you a signed copy of your new STEM OPT I-20.
- Print out the I-20 in color, sign it. Use the I-20 as your original for uploading to your I-765 application online.

Required: In the box below, please describe how the above listed employment is directly related to your coursework and program of study. Please write 3-5 sentences.

Employer contact information

Name of employer: _____

Address: _____

E-verify number: _____ Employer EIN: _____

Your supervisor's contact information

Supervisor's Full name, E-mail address and Phone number:

Upload a copy of your I-983 here (required)

24-MONTH OPT STEM EXTENSION STUDENT RESPONSIBILITY STATEMENT

By submitting this OPT application, I agree that the information provided in this application is true and accurate. I understand the rules and regulations concerning my participation in OPT and confirm all of the following:

- With this application, I certify that I have read all pages of this application in full and have submitted all required documents to the ISSAS as listed in Step 1. If my application was not complete, the time needed to process my application will be delayed. I understand that it is my responsibility to ensure my application is complete.
- I have read these items fully: 1) This STEM OPT application (through DocuSign), 2) The STEM OPT Application Information form (on our Forms page), and 3) Our Mandatory Reading Material for OPT/STEM OPT (located on our website). _____ please initial here
- My application will be filed in a timely manner. I understand that my OPT application must be received by USCIS within 60 days of the date on which ISSAS issued my OPT I-20. In addition, my application must arrive at USCIS before my original period of OPT expires. If it arrives after the date when my OPT expires, I understand that my application may be rejected by USCIS because it was not properly filed in a timely manner.
- I understand that once my application has been mailed to USCIS, it is not possible to cancel or edit the STEM OPT recommendation on my I-20.
- I certify that my STEM extension employer is E-Verified and that my degree is eligible for a STEM Extension.
- I understand that if my home address, contact information, employment information, or immigration status changes, I will update ISSAS within 10 days of the change.
- I understand that USCIS does not forward mail. If I have any change in home address, in addition to reporting it to ISSAS, I will update it directly with USCIS.
- Students on the STEM OPT extension are required to report their employment every 6 months. I understand and agree to meet this requirement in a timely manner. I understand that failure to do so may result in auto-termination of OPT.
- I will provide ISSAS with a copy of my EAD card when I receive it and report employment upon receiving it. I understand that failure to report upon authorization may result in the auto-termination of my OPT by SEVIS.
- I agree to seek employment directly related to my degree of study as listed on my I-20 and understand this is my responsibility to determine whether or not a prospective job is directly related to my degree.
- If my 24-month application is approved, I understand that during the entire period of regular OPT and my STEM extensions, I cannot accrue more than a total of 150 days of unemployment.
- I understand that if I decide to travel while on OPT I must have a valid I-20 signed by a DSO within six months before reentering the U.S., an unexpired EAD, a valid passport, a valid employment letter, and a valid F-1 visa stamp to be readmitted to the U.S. The employment letter should contain salary information, a statement that the employment is temporary, and verification that I will be employed after returning from travel.
- I understand that if I choose to begin a new program of study during my OPT STEM Extension, my OPT will end when the SEVIS record for the new program is activated. I will consult with my international student advisor if I have any questions about the timing of this process.
- If I have any questions about the status of my OPT STEM Extension application after I have mailed it to USCIS, I will contact USCIS to resolve my application issues and understand that ISSAS cannot provide me with updates on my application status at that point.
- If I receive a Request for Evidence from USCIS on my OPT application, I agree to mail the documents requested to USCIS in a timely manner, otherwise my application will be rejected.
- I understand that failure to comply with any of the above conditions could result in loss of my F-1 status.
- I have spoken with my employer about the Form I-983 and understand my employer's responsibilities during my STEM OPT employment. I understand ISSAS cannot assist with completion of the form I-983, nor holds responsibility for the employer's reporting responsibilities, and simply keeps the form in my immigration record as per the federal rule.
- I am individually responsible for meeting and maintaining the requirements of STEM OPT. I am aware that the information in this application serves as a guide, but that I am additionally responsible for knowing STEM OPT requirements as listed in official USCIS and DHS sources. I will not consult unofficial sources such as online blogs.

Student Signature

Date