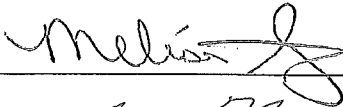



# NDSU Student Technology Fee Action Plan

## Request for Scope Change

Please email this request prior to implementing the requested change, to CeCe Rohwedder at [cece.rohwedder@ndsu.edu](mailto:cece.rohwedder@ndsu.edu)

TITLE OF PROJECT Accessibility for student printers		
Project TFAC Number: 1804		
Project Fund Number: 19594		
Total Technology Fee Award: \$8,995.16		
Remaining Balance in Award Fund: \$8,995.16		
Project Director Melissa Stotz	Campus Address: QBB 150E Phone: 231-6158 E-mail: <a href="mailto:Melissa.stotz@ndsu.edu">Melissa.stotz@ndsu.edu</a>	
Name (Type or Print)	Signature	Date
Project Director Melissa Stotz		12/17/18
Unit Head Jason Blosser		1/16/19

### Description of Requested Scope Change:

Requesting a transfer of the unused balance from #1805 to #1804, \$7,383.40. This would add to the number of printers we can make accessible according to ADA requirements.

Also requesting a time extension to 6/30/19 to complete the project.

Current status: Was not able to find a cabinet the right height, dimensions, and included storage for extra paper -- that met ADA requirements, so in-house drawings have been completed and submitted to Facilities Management to build. A work order has been submitted to Facilities Management to do a walk-through of locations that need a new cabinet installed -- to identify and address locations that currently have a built-in printer counter (i.e. Ag Hill first floor, and One-Stop counter). A few locations may require an alternate solution.

Once the walk-through is complete, and we are informed about the request to transfer the unused balance from #1805, then we will know the quantity of cabinets Facilities Management should build for the project.

Thank you for your consideration.

Approved       Denied

Date 1/12/19

By Marz Wallman VPIT  
Name & title

  
Signature