

Student Technology Fee Action Plan Report: X Completion Fiscal Year-End

Award Number: 1804, program 00511

Fund Number: **19594**

NDSU Organization or Unit: ITS

Date report is submitted: 2/11/2020

Project Director(s): Melissa Stotz

Part 1 of 2: Specific Details

Milestones

Milestone	Expected outcome	Actual Outcome	Means of assessment
Replace 27 printer stands that meet ADA req	27 stands built	In progress	Printer stands replaced

Equipment

Equipment	Quantity	Cost/Item	Total Cost

Materials & Supplies

Item	Quantity	Cost/Item	Total Cost
Printer stands that meet ADA requirements	27	varies	\$24,933.57

Project Overview/Budget Summary

To lower all campus GoPrint printers to meet ADA requirements the total bill is estimated to come to \$24,933.57. The overage, approximately \$8,555.57 will be covered from a savings in the FY19 ongoing printer refresh budget. At this time their is an overage of \$7,598.25 to be paid for out of the ongoing printer refresh budget.

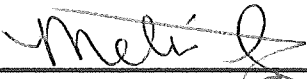

Please send to TFAC, c/o Marc Wallman, VP for IT, Quentin Burdick Building 206.
 Questions may be addressed to CeCe Rohwedder at 231-5646 or cece.rohwedder@ndsu.edu

For VPIT Office Use Only: Approval of Report

Name (Type or Print)	Signature
Vice President of IT: Marc Wallman	

Part 2 of 2: Budget Summary

A. Salaries and Wages (Number)	Number of Months	FUNDS REQUESTED	FUNDS AWARDED	FUNDS EXPENDED	FUNDS NOT USED
1. Staff ()		\$0.00	\$0.00	\$0.00	0
2. Graduate Students ()		\$0.00	\$0.00	\$0.00	0
3. Undergraduate Students ()		\$0.00	\$0.00	\$0.00	0
B. Total Salary and Wages (Sum A.1., A.2., and A.3.)		\$0.00	\$0.00	\$0.00	0
C. Fringe Benefits		\$0.00	\$0.00	\$0.00	0
D. Total Salaries (Sum B and C)		\$0.00	\$0.00	\$0.00	0
E. Total Equipment		\$0.00	\$0.00	\$0.00	0
F. Total Materials and Supplies			\$16,378.56	\$0.00	
NDSU Cabinet Shop WO67101				\$13,625.64	
NDSU Cabinet Shop WO73743				\$1,782.40	
NDSU Cabinet Shop				\$472.53	
NDSU Cabinet Shop as of 1/2/20				\$8,096.24	
G. Total Student Technology Fee funds use (Sum D + E + F)		\$0.00	\$16,378.56	\$23,976.81	\$0.00
H. Match		\$0.00	\$0.00	\$0.00	
I. Total Project Expenditure (Sum: Line G + Line H)		\$0.00	\$16,378.56	\$23,976.81	(\$7,598.25)

Name (Type or Print)	Signature	Date
Project Director: Melissa Stotz		2/10/2020
Unit Head: Jason Blosser		2/10/2020

Rohwedder, CeCe

From: Rohwedder, CeCe
Sent: Tuesday, March 3, 2020 2:47 PM
To: Stotz, Melissa; Lammers, Kimberly; Nilles, Rhonda
Subject: funds used for TFAC 1804, program 00511
Attachments: 1804 ITS printers report completion 2020 02-11.pdf; 1804 ITS printers funds use process 2018 06-04.pdf; 1804 ITS printers scope change approved 2019 01-17.pdf

Hi, Melissa,

I'm reviewing the completion report on this project (first attachment). There was a total of \$16,378.56 available through its TFAC award: the initial \$8,995.16 (per the second attachment), and the addition of \$7,383.40 (per the third attachment).

It is clear in the report that the entire \$16,378.56 awarded by TFAC was used, but it appears that the overall cost of the project was \$23,976.81. According to the "Project Overview/Budget Summary" on page one of the completion report, the remaining \$7,598.25 is to be paid out of the ongoing printer refresh budget.

I just spoke with Rhonda about that \$7,598.25, and she said that Business Unit staff will transfer that amount to the appropriate fund before the end of the current fiscal year.

This email serves to document all this.

Thank you,
CeCe

CeCe Rohwedder
Assistant to the Vice President / Information Technology
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