

## Student Technology Fee Action Plan Report: Completion

Award Number: 1903, program code 00513	Fund Number: 18945
NDSU Organization or Unit: Student Government	Date report is submitted: 4/27/20
Project Director(s): Trevor McNeil	

### Part 1 of 2: Specific Details

#### Milestones

Milestone	Expected outcome	Actual Outcome	Means of assessment
Confirm install Location with Library	Complete by 3/10/19	Complete 6/26/19	Conversation
Approve Matching Funds	Match Funds	Funds Matched	Student Senate
Order Materials	Order all materials	Small Equipment change	Ordering/delivery
Install Smartboards	by 4/15/19	install delayed till Dec 2019	Conversation/inspection

#### Equipment

Equipment	Quantity	Cost/Item	Total Cost
75" SMART Display	1	\$4,035.40	\$4,035.40
Chief Display Wall Mount	1	\$161.08	\$161.08
HP Computer	1	\$949.00	\$949.00
Logitech Wireless Keyboard and Mouse	1	\$76.99	\$76.99
Chief Storage Panel	1	\$100.07	\$100.07
Surge Protector Device	1	\$180.03	\$180.03

#### Materials & Supplies

Item	Quantity	Cost/Item	Total Cost
Facilities Labor	1	\$220.28	\$220.28

#### Project Overview/Budget Summary



Project met multiple unexpected delays in having the right conversations, adapting to equip.changes and install scheduling  
 The project was successfully completed at the end of Fall 2019 and functions as intended.  
 Finalized equipment was obtained for lower cost than projected, thus everything was completed well under budget.

**Please send to TFAC, c/o Marc Wallman, VP for IT, Quentin Burdick Building 206. Questions may be addressed to CeCe Rohwedder at 231-5646 or cece.rohwedder@ndsu.edu**

#### For VPIT Office Use Only: Approval of Report

Name (Type or Print)	Signature	Date
Vice President of IT:		

### Part 2 of 2: Budget Summary

A. Salaries and Wages (Number)	Number of Months	FUNDS REQUESTED	FUNDS AWARDED	FUNDS EXPENDED	FUNDS NOT USED
1. Staff ( )	1	\$600.00	\$0.00	\$0.00	0
2. Graduate Students ( )		\$0.00	\$0.00	\$0.00	0
3. Undergraduate Students ( )		\$0.00	\$0.00	\$0.00	0
<b>B. Total Salary and Wages (Sum A.1., A.2., and A.3.)</b>		\$600.00	\$0.00	\$0.00	0
<b>C. Fringe Benefits</b>		\$0.00	\$0.00	\$0.00	0
<b>D. Total Salaries (Sum B and C)</b>		\$600.00	\$0.00	\$0.00	0
<b>E. Total Equipment</b>		\$13,870.00	\$0.00	\$0.00	0
<b>F. Total Materials and Supplies</b>		\$0.00	\$0.00	\$0.00	0
<b>G. Total Student Technology Fee funds use (Sum D + E + F)</b>		\$7,285.00	\$7,285.00	\$5,722.85	1562.15
<b>H. Match</b>		\$7,285.00	\$0.00	\$0.00	0
<b>I. Total Project Expenditure (Sum: Line G + Line H)</b>		\$14,570.00	\$0.00	\$0.00	0
Name (Type or Print)	Signature	Date			
Project Director: Trevor McNeil	<small>DocuSigned by:</small> 	05/15/2020			
Unit Head: Matthew Friedmann, NDSU Student Body President	<small>52D316B0E17E4B8...</small> <small>DocuSigned by:</small> 	05/26/2020			

Name of Project Student Government  
 Program Code 00513  
 Award Number 1903  
 Fund number 18945

CLOSE FUND BEFORE 6-30-20

Fiscal Year		2019	2020	
Beg Balance				
Transfer In		\$7,285.00		CA122778 4/18/2019
	512005 - Salaries - Other			
	517005 - Salaries - Graduate Assistants			
	516000 - Fringe Benefits			
	531005 - Data Processing Supply - Misc.			
	531015 - software/license/mtce non cap	\$0.00	\$76.99	
	532020 - books			
	533005 - Banquet & meeting food & Bev			
	535045 - other supplies			
	536060 - Promotional Supply unlicensed			
	536015 - office supplies			
	542025 - printing			
	551005 - Computer Equipment under \$5000		\$949.00	
	551020 - Other IT Equipment under \$5000			
	552005 - office equipment			
	552015 - Audio Visual Equip < \$5000		\$4,476.58	
	552030 - other equipment under \$5000			
	571030 - Risk Management Premiums			
	591025 - Maintenance Agreements		\$220.28	
	591105 - Repair Supplies Noncapitalized			
	621230 - IT Contractual Services			
	621325 - other operating Services			
	623015 - Artistic & Design Service			
	623030 - Contract Services			
	623180 - Research			
	691035 - other equipment >\$5000			
	722005 - Transfer			
Expense total		\$0.00	\$5,722.85	\$0.00
Ending bal per FY		\$7,285.00	\$1,562.15	\$1,562.15

TOTAL

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Detail of Purchases:

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