

# 2024 Pre-licensure BSN Track Application Instructions

**\*Read and follow the instructions below**

The applicant is responsible for ensuring all components of the application are completed and received by:

- **Fargo site: April 20 for both fall and spring program admission**
- **Bismarck site: Applications are accepted on a rolling basis however preference will be given to those who apply by April 20 for fall admission, and October 20 for spring admission**

\*\*If you are not a current NDSU student, please apply to NDSU here:  
[https://www.ndsu.edu/admission/admission\\_information/application/](https://www.ndsu.edu/admission/admission_information/application/).

**Please read all instructions prior to starting the application!**

## **Online Application**

**Complete the following areas:**

### **Contact Information**

- ✦ Name
- ✦ Email address - You are strongly encouraged to use your current North Dakota University System email address (NDSU, BSC, etc.)
  - Email will be the primary mode of communication regarding your application status. Provide an email address that you check regularly.
  - Ensure that the email address is correct (spelling, etc.).
  - If a copy of the completed application is not received via e-mail, check the junk mail folder, and then contact the SON. This likely means your provided e-mail is incorrect.
- ✦ Address shown on your driver's license (permanent address)
- ✦ NDUS ID

### **Site Selection**

- ✦ Application information is reviewed by the NDSU School of Nursing, which includes both Fargo and Bismarck sites.
  - Select preferred site: Fargo or Bismarck
    - For more information about the NDSU Nursing sites, please go online to <https://www.ndsu.edu/nursing/about/> .
- ✦ For those who select Fargo preference:
  - Select preferred semester to start the professional program
    - Fall 2024 or Spring 2025
  - Students not selected for their preferred site will be considered for admission to the other site.

## Colleges/Universities Attended

- ✦ List all colleges/universities/vocational institutions you have attended in order of most recent attendance, including North Dakota State University. Include any PSEO, CIS, Dual-Credit, and Transfer information

## Demographics/Data Collection - optional but encouraged

- ✦ Gender
- ✦ Age
- ✦ State of legal residency – as stated on government issued identification ✦ Do you have a baccalaureate degree?
- ✦ Ethnic background
- ✦ First language
- ✦ First generation college student – 1<sup>st</sup> member of immediate family (parents, siblings) to attend college

## Application Capacity Fee

\$50 application fee will be paid using QuikPAY

- ✦ The link to QuikPay will also be on the nursing website ✦ Credit/debit/checking account information can be used.

○ Bismarck: [https://quikpayasp.com/ndus/ndsu/commerce\\_manager/payer.do?orderType=NDSU\\_Pre\\_Bismarck](https://quikpayasp.com/ndus/ndsu/commerce_manager/payer.do?orderType=NDSU_Pre_Bismarck)

○ Fargo: [https://quikpayasp.com/ndus/ndsu/commerce\\_manager/payer.do?orderType=NDSU\\_Pre\\_Fargo](https://quikpayasp.com/ndus/ndsu/commerce_manager/payer.do?orderType=NDSU_Pre_Fargo)

## Additional Application Requirements

### Flip Questions

- ✦ Students will use Flip to answer **2** questions posed by the committee.
- ✦ The questions will **not** be available ahead of time.
- ✦ Refer to important dates listed below for additional information.

### Kaplan Nursing Admissions Test

- ✦ Students will complete the Kaplan Nursing Admission Test - **dates and times for each location is listed below in the important dates section**
- ✦ Applicants may consider purchasing the study guide: Kaplan Nursing School Entrance Exam (available through Amazon or other book retailers). This is not expected nor required.
- ✦ **\$50 for the exam plus \$29 proctoring fee = \$79**

**You will receive an email receipt of submission once the application is submitted.**

**\*\*Official communication from the  
School of Nursing will be sent via email\*\***

**Transcripts**

- ✦ Ensure transcripts from all schools attended (other than NDSU) were submitted to the Admissions office with your University application.
- ✦ Transcripts do not need to be sent to the nursing department.

- ✦ If you are taking courses in the spring semester at a school other than NDSU, you will need to have transcripts sent to the NDSU Registration and Records office as soon as grades are posted.
- ✦ **Students planning to apply to the Fargo site, you are required to contact your pre-nursing academic advisor via email to provide course(s) you are taking elsewhere**

### Important Dates - Fargo Site

- **April 27, 2024:**
  - Virtual question responses via Flip.
  - Time 0730-0900
- **May 10-May 24, 2024:**
  - Kaplan Nursing Admissions Test
  - Will be completed via Examity/Meazure Learning, which is an online proctor
  - Additional information will be sent after application closes

### Important Dates - Bismarck Site

- Virtual question responses via Flip
  - You will be notified by email regarding how to register for a flip day and time.
- Kaplan Nursing Admissions Test
  - You will be notified by email regarding how to register for an exam day and time.

### Summary of Application Cost

- \$50 application capacity fee
- \$50 Kaplan Nursing Admissions Test plus \$29 proctor fee
- \$55.75 certified background check (if offered contingent admission to the professional program)

**TOTAL: \$184.75**

**A link to the application will be available on the following website:**

[https://www.ndsu.edu/nursing/degrees/pre\\_licensure\\_bsn\\_track/standard\\_admission/application/](https://www.ndsu.edu/nursing/degrees/pre_licensure_bsn_track/standard_admission/application/)

\*\*Once you begin the application, you may return to it, using the same computer.