#### North Dakota State University: Summer 2025 Summer Connection Crew Position Description

Connection Crew (CC) Members play a significant role in helping students transition successfully to NDSU. The work of the CC team furthers the NDSU orientation experience by helping students identify connections to foster. This connection-making work is accomplished through facilitating, dialoguing, and engaging incoming students and their guests during orientation days. Transitioning to college can be an overwhelming experience for students. Connection Crew members help to ease anxiety and uncertainty by providing meaningful connection-making opportunities throughout the orientation experience.

#### Connection Crew members contribute to the student transition experience with duties including, but not limited to:

## Orientation, Tours, and Visit Days

- facilitating peer connection-making to jump-start potential friendships
- guiding students and family members on campus tours
- engaging in meaningful conversations over meal times
- answering questions and sharing their own NDSU experiences
- fulfilling administrative responsibilities as assigned
- providing hospitality to diverse groups of individuals

### Training and experience in the following

- strengthening communication skills and creating conversations that matter
- developing personal and professional relationships in a team-based setting
- working towards a common goal of being student-focused
- enhancing hospitality skills while serving students and their guests
- increasing confidence in the ability to facilitate large and small group experiences

#### **Other Compensation**

- \$15/hour with Orientation, \$14/hour with Admissions
- meals (light breakfast and lunch) provided on orientation days
- lunch provided on Summer Visit Days
- on-campus summer housing is provided free of charge (optional benefit)
- additional summer hours may be possible

## **Connection Crew Qualifications:**

- current **undergraduate** student at NDSU
- be an enrolled undergraduate NDSU student for the Fall of 2025
- maintain a cumulative GPA of 2.5 or higher
- must be in good behavioral standing with the institution

From this point forward, you also must be in good standing with the University which includes no conduct violations resulting in anything more than a warning.

- If you receive Conduct Probation, Supervised Conduct Probation, Suspension, or Expulsion as the result of a Code of Conduct Violation, you must complete your sanctions and be in good standing with the university at the time that employment begins.
- If you are not in good standing with the university, your offer of employment will be rescinded.

**Application Process:** Complete the <u>online application</u>. After a completed application is submitted, candidates may receive an invitation for an in-person, on-campus interview.

Timeframe: Applications Due: March 28 | Interviews: March 31-April 3 | Decisions: April 7

Connection Crew			
Required Dates			
June 2-6	Connection Crew Training	8:30AM-4:30PM	
June 9-11 June 16-18 June 26 & 27	Orientation Days	7:15AM-5:15PM	
July 23-25	Orientation Days	7:15AM-5:15PM	
August 1	Summer Visit Day	7:30AM-4PM (hours vary)	
August 4-5	Orientation Days	7:15AM-5:15PM	
August 8	Summer Visit Day	7:30AM-4PM (hours vary)	
Optional Date			
August 22	Orientation Day	7:15AM-5:15PM	

# New This Year: Through a partnership with the Office of Admissions, we're hiring some hybrid positions that will serve on the staff for both Orientation and Admissions throughout the summer.

Connection Crew and Admissions Hybrid Positions				
In addition to all the dates above:				
Orientation Weeks Ex: June 9-13	One additional day of tours each week	8:45AM-3:45PM (hours vary)		
non-Orientation Weeks Ex: July 7-11	Three days of tours each week	8:45AM-3:45PM (hours vary)		

Hybrid positions will be guaranteed extra Admission work shifts outside of Orientation work, and throughout the summer. A full summer schedule will be agreed upon with the Office of Admission before the start of employment, with a level of flexibility in the schedule.

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