



1. The OSHA respiratory protection standard (29 CFR 1910.134) requires Employers to have at a minimum the following:

- A program administrator trained and knowledgeable in the Respirator Protection Act
- All employees must be medically cleared prior to respirator use
- Respirator Fit Testing of all associates initially and then annually
- A process in place to periodically determine if there have been any significant health changes of associates in the program, since the last respirator clearance was given.
- All employee health records are required to be filed separate from personnel files and must be kept the term of employment plus 30 years.

If you have questions regarding compliance with this regulation you may reference the OSHA website at:

[http://www.osha.gov/pls/oshaweb/owadisp.show\\_document?p\\_table=STANDARDS&p\\_id=12716](http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=12716) . You may also contact Robyn Lopez, RN Supervisor Sanford Occupational Medicine at 701-234-4749 for additional information.

2. Complete the release of information form and questionnaire for each employee requiring respiratory clearance.
3. Return completed forms for ALL employees to:

**RN Supervisor  
Sanford Occupational Medicine  
3838 12<sup>th</sup> Ave N  
Fargo, ND 58102**

**Email: [Robyn.lopez@sanfordhealth.org](mailto:Robyn.lopez@sanfordhealth.org)**

4. Sanford Occupational Medicine will provide the employer with a Respirator Clearance Written Opinion report for your records.

*(NOTE: if employer handles employee completed OSHA Respirator Medical Evaluation Questionnaire IT MUST BE KEPT CONFIDENTIAL FROM EMPLOYER.)*