

UP&SO will complete this box.

Student Last Name: _____ Student First Name: _____

October 14, 2010

North Dakota State University has authorized the University Police & Safety Office to provide limited first come/first served sporting arms storage for students residing on-campus utilizing the following procedures:

- The sporting arm/ammunition storage site is identified as the University Police office located at 1523 12th Ave N, Fargo, ND.
- While access by the student to check-in or check-out from this storage site is available 24/7, it is encouraged that students phone ahead to 701-231-8998 approximately fifteen (15) minutes before coming to the office.
- Check-in/check-out will only be done in the presence of a police officer and all sporting arms will remain cased.
- Students will be required to transport their sporting arm/ammunition to and from the storage site by vehicle only, with the sporting arm cased and unloaded at all times and out of plain sight.
- For the purpose of sporting arm/ammunition check-in or check-out, temporary parking of vehicles will be permitted in the AE Lot located on the west side of the University Police and Safety office building.
- No personal carrying of the cased sporting arm/ammunition on the campus is allowed, other than to and from the parked vehicle in the AE Lot parking area while being escorted by a University Police officer.
- Students will need to properly complete and sign the check-in and check-out forms upon arriving at the University Police office.
- Students will need to provide photo ID each time they check-in or check-out a sporting arm/ammunition.
- Upon completion of the check-in form, the student's information will be submitted for a background check, which must be successfully passed in order for the student to utilize the storage site.
- Only the individual, who is identified at the time of check-in, may check-out the sporting arm/ammunition unless extenuating circumstances are approved ahead of the time of the check-in or check-out by the Director of the University Police and Safety Office, and then only by an individual who has been properly identified and had a background check successfully completed.
- Individuals, who appear to be under the influence of alcohol and/or drugs, may not be allowed to check-in or check-out a sporting arm/ammunition, even if previous check-in and check-out had been allowed.
- If an individual is reasonably suspected of being under the influence of alcohol and/or drugs, the sporting arm/ammunition may be held by the University Police until the University is satisfied that the individual is deemed competent enough to either check-in or check-out the sporting arm/ammunition.
- The sporting arm will remain cased upon check-in and will be turned over to the police officer in the case.
- The police officer will be the only one who will uncased the sporting arm and will place it in storage and return the case to the student to retain.
- NDSU will be required to only visually inspect the sporting arm and will not be required to perform any testing of the sporting arm and will be released in writing by the student for the sporting arms operational condition upon check-in or check-out.
- Students must bring the sporting arms case with them upon check-out and the sporting arm must be cased before leaving the University Police office area and then placed back into a vehicle with the sporting arm out of plain sight.

By my signature below, I acknowledge that I have read, understand and agree to the terms of this procedure. This signature also acknowledges that I will complete the necessary check-in and/or check-out forms required by the UP&SO, I understand that space is limited and on a first come/first served basis, and that upon the end of my on-campus residence status with NDSU I will be required to check-out all sporting arms and/or ammunition stored on my behalf by NDSU.

Student Printed Name Student ID Number

Signature Date