

Senate Coordinating Council Meeting Minutes
Thursday, April 7, 2022, 9:00 a.m.
MU – Peace Garden

Present: Canan Bilen-Green, Chair; Ann Fredrickson, Secretary; Maggie Latterell, Josh Schroetter – Staff Senate; Anastassiya Andrianova, Dennis Cooley, Florin Salajan – Faculty Senate; Erica Wahlund – Student Government

Absent: Mark Genkinger – HR; Fred Hudson – Staff Senate; Laura Friedmann, Billie Lentz – Student Government

Minutes: The meeting minutes from March 10, 2022, were approved as read.

Introduction of Guests: Lisa Arnold, Elizabeth Crawford Jackson, Alan Denton, Dan Friesner, Adam Marx

Policies Discussed:

| | | |
|----|--------------|---|
| 1. | 320 | Faculty Obligations and Time Requirements – Lisa Arnold - V1 02/24/2022. Approved by Responsible Office 2/28/2022. Approved by Legal 3/10/2022. Faculty Senate consent agenda. Staff Senate consent agenda. Student Government consent agenda. |
| 2. | 325 | Academic Freedom – Jeffrey Johnson – V1 12/02/21. Approved by Responsible Office 12/6/2021. Approved by Legal 12/17/2021. Fred Hudson will send Jeff some suggested changes to this policy to include staff. Faculty Senate input for new business for next meeting. Staff Senate information for consent agenda for next meeting. Student Government information for consent agenda for next meeting. Received V2 2/23/2022. Approved by Responsible Office 2/25/2022. Approved by Legal 3/10/2022. Faculty Senate input for new business. Staff Senate input for new business. Student Government consent agenda. |
| 3. | 327 | Evaluation of Academic Administrators –Lisa Arnold and Alan Denton - V1 02/18/2022. Approved by Responsible Office 2/25/2022. Approved by Legal 03/10/2022. Faculty Senate consent agenda. Staff Senate consent agenda. Student Government consent agenda. |
| 4. | 331.1 | Course Syllabus – Adam Marx/UCC Committee – V1 03/02/2022. Approved by Responsible Office on 3/4/2022. Approved by Legal 3/10/2022. Senate Coordinating Council approved with the following revision to which the policy proposer agreed: Under the FERPA statement, change the wording from “NDSU’s student privacy policy” to “FERPA.” Faculty Senate consent agenda. Staff Senate consent agenda. Student Government consent agenda. SCC Secretary will route Version 2. |
| 5. | 335 | Code of Academic Responsibility and Conduct – Elizabeth Crawford Jackson - V1 03/01/2022. Approved by Responsible Office 3/4/2022. Approved by Legal 3/10/2022. Senate Coordinating Council approved with the following revisions to which the policy proposer agreed: In Section 3a) change “such guidelines” to “approved academic honesty statement referenced in Policy 331.1.” Faculty Senate consent agenda. Staff Senate consent agenda. Student Government consent agenda. SCC Secretary will route Version 2. |
| 6. | 352 | Promotion, Tenure and Evaluation – Dan Friesner – V1 10/4/2021. Approved by Responsible Office 10/7/2021. Sent to Legal on 10/7/2021. Sent back to requester on 11/8/2021 with edits from Legal. Received V2 02/28/2022. Approved by Responsible Office 3/1/2022. Approved by Legal 3/10/2022. Faculty Senate input for new business. Staff Senate consent agenda. Student Government consent agenda. |
| 7. | 823 | Financial Conflict of Interest – Public Health Service, National Science Foundation or Other Applicable Sponsored Research – Kristy Shirley/Dennis Cooley – V1 02/25/2022. Approved by Responsible Office 3/23/2022. Approved by Legal 3/29/2022. Faculty Senate consent agenda. Staff Senate consent agenda. Student Government consent agenda. |

Carryover

| | | |
|----|--------------|--|
| 1. | 134.1 | Workplace and Family/Dependent Responsibilities – Lisa Arnold on behalf of the Commission on the Status of Women Faculty – V1 04/01/21. Approved by Responsible Office 4/15/21. Approved by Legal 9/9/2021. Faculty Senate consent agenda for next meeting. Student Government approved on |
|----|--------------|--|

| | | |
|-----|--------------|--|
| | | 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Approved by Provost 2/28/2022. Sent to President 3/2/2022. President did not approve on 3/21/2022. **President approved the 2019 version of this policy request on 3/21/2022. |
| 2. | 154 | Freedom of Speech, Expression, and Assembly – Emily Frazier – V1 08/13/21. Expedited policy requested. Responsible Office approved on 8/18/21. Legal approved on 8/18/21. President approved on 8/18/21. Policy manual updated with interim policy on 8/19/21. Casey Peterson – V2 9/08/2021. Legal approved 9/8/2021. President approved 9/13/2021. Policy manual updated with interim policy on 9/15/21. Student Government approved 9/12/21. Staff Senate approved 10/6/2021. Faculty Senate did not approve 10/11/2021. Sent to Provost 2/23/2022. Approved by Provost 2/25/2022. Sent to President 2/28/2022. Approved by President 3/1/2022. Policy manual updated 3/30/2022. |
| 3. | 156 | Discrimination, Harassment and Retaliation Complaint Procedures – Heather Higgins-Dochtermann – V1 10/26/2021. Approved by Responsible Offices 10/26/2021 and 10/27/2021. Sent to Legal 10/27/2021. Received from Legal on 11/8/2021 with suggestions for change. Sent Legal's suggested changes to requester on 11/8/2021. Received V2 11/8/2021. Approved by Responsible Offices 11/9/2021. Approved by Legal on 11/10/2021. Student Government approved 1/30/2022. Staff Senate approved 2/2/2022. Faculty Senate approved 3/21/2022. Sent to Provost 3/22/2022. Approved by Provost 3/28/2022. Sent to President 3/28/2022. President approved 3/29/2022. Policy manual updated 3/30/2022. |
| 4. | 156.1 | Title IX Complaint Procedures – Heather Higgins-Dochtermann – V1 10/05/2021. Approved by Responsible Offices on 10/7/2021. Approved by Legal on 11/4/2021. Student Government approved 1/30/2022. Staff Senate approved 2/2/2022. Faculty Senate approved 3/21/2022. Sent to Provost 3/22/2022. Approved by Provost 3/28/2022. Sent to President 3/28/2022. President approved 3/29/2022. Policy manual updated 3/30/2022. |
| 5. | 162 | Sexual and Gender-Based Harassment and Sexual Misconduct – Heather Higgins-Dochtermann – V1 09/16/2021. Approved by Responsible Offices on 10/7/2021. Approved by Legal on 11/4/2021. Student Government approved 1/30/2022. Staff Senate approved 2/2/2022. Faculty Senate approved 3/21/2022. Sent to Provost 3/22/2022. Approved by Provost 3/28/2022. Sent to President 3/28/2022. President approved 3/29/2022. Policy manual updated 3/30/2022. |
| 7. | 328 | New Policy Request: Workplace and Family/Dependent Responsibilities for Non-Broadbanded Employees – Lisa Arnold on behalf of the Commission on the Status of Women Faculty – V1 4/1/2021. Approved by Responsible Office 4/10/2021. Approved by Legal 9/9/2021. Faculty Senate input for new business agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Approved by Provost 2/28/2022. Sent to President 3/2/2022. President did not approve on 3/21/2022. |
| 8. | 350.2 | Board Regulations on Standing Committee on Faculty Rights – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal 10/8/2021. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate approved 12/13/2021. Sent to Provost 12/28/2021. Approved by Provost 2/28/2022. Approved by President 3/17/2022. Policy manual updated 3/17/2022. |
| 9. | 350.3 | Board Regulations on Nonrenewal, Termination or Dismissal of Faculty - Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal 10/8/2021. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate approved 12/13/2021. Sent to Provost 12/28/2021. Approved by Provost 2/28/2022. Approved by President 3/17/2022. Policy manual updated 3/17/2022. |
| 10. | 350.4 | Board Regulations on Hearings and Appeals – Canan Bilen Green on behalf of Faculty Affairs/Office of the Provost – V1 9/26/2021. Approved by Responsible Office 10/5/2021. Sent to Legal 10/7/2021. Sent back to requester on 10/11/2021 with revisions from legal. Received V2 10/11/2021. Approved by Responsible Office 10/11/2021. Approved by Legal 10/12/2021. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate approved 12/13/2021. Sent to Provost 12/28/2021. Approved by Provost 2/28/2022. Approved by President 3/17/2022. Policy manual updated 3/17/2022. |
| 11. | 350.5 | Mediation – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 9/26/2021. Approved by Responsible Office 10/5/2021. Sent to Legal 10/7/2021. Sent back to requester on 10/11/2021 with revisions from legal. Received V2 10/11/2021. Approved by Responsible Office |

| | | |
|-----|--------------|--|
| | | 10/11/2021. Approved by Legal 10/12/2021. Staff senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate approved 12/13/2021. Sent to Provost 12/28/2021. Approved by Provost 2/28/2022. Approved by President 3/17/2022. Policy manual updated 3/17/2022. |
| 12. | 353 | Grievances – Faculty – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal on 10/15/2021. Staff senate approved 12/1/2021. Student Government approved 11/14/2021. Formatting/housekeeping changes will be made. Faculty Senate approved 12/13/2021. Sent to Provost 12/28/2021. Approved by Provost 2/28/2022. Approved by President 3/17/2022. Policy manual updated 3/17/2022. |
| 13. | 361 | Emeritus/Emerita Titles – Shafiqur Rahman on behalf of Faculty Affairs Committee – V1 4/15/2021. Approved by Responsible Office 4/29/2021. Approved by Legal 9/9/2021. Faculty Senate input for new business agenda for next meeting. Staff Senate input for new business agenda for next meeting. Student Government approved V1 on 11/7/2021. Staff senate requested further clarification. Email sent to Jeff Johnson/Canan Bilen Green 11/8/2021. Emailed Staff Senate responses from Faculty Affairs Committee on 11/12/2021. Staff senate approved V1 with revisions 12/1/2021. Emailed policy requester 12/6/2021 with suggestions for change. Received V2 12/6/2021. Sent to Responsible Office 12/7/2021. |
| 14. | 601.1 | Behavior Intervention Team – Casey Peterson – V1 12/6/2021. Approved by Responsible Office 12/7/2021. Approved by Legal 12/17/2021. Faculty Senate approved 2/15/2022. Staff Senate approved 3/2/2022. Student Government approved. Sent to Provost 3/22/2022. Approved by Provost 3/28/2022. Sent to President 3/28/2022. President approved 3/29/2022. Policy manual updated 3/30/2022. |
| 15. | 612 | Immunization Requirements – Laura Oster-Aaland – V1 10/7/2021. Approved by Responsible Office 10/8/2021. Sent to Legal 10/8/2021. Received from Legal on 11/4/2021 with suggestions for change. Sent back to policy requester on 11/8/2021. Received V2 11/10/2021. Approved by Responsible Office on 11/10/2021. Approved by Legal on 11/16/2021. Student Government approved 1/30/2022. Staff Senate approved 2/2/2022. Faculty Senate approved 3/21/2022. Sent to Provost 3/22/2022. Approved by Provost 3/28/2022. Sent to President 3/28/2022. Approved by President 3/29/2022. Policy manual updated 3/29/2022. |

Policy Revisions Completed:

| | | |
|--|--------------|--|
| | 134.1 | Workplace and Family/Dependent Responsibilities: Policy manual updated 3/21/2022. |
| | 154 | Freedom of Speech, Expression, and Assembly: Policy manual updated 3/30/2022. |
| | 156 | Discrimination, Harassment and Retaliation Complaint Procedures: Policy manual updated 3/30/2022. |
| | 156.1 | Title IX Complaint Procedures: Policy manual updated 3/30/2022. |
| | 162 | Sexual and Gender-Based Harassment and Sexual Misconduct: Policy manual updated 3/30/2022. |
| | 350.2 | Board Regulations on Standing Committee on Faculty Rights: Policy manual updated 3/17/2022. |
| | 350.3 | Board Regulations on Nonrenewal, Termination or Dismissal of Faculty: Policy manual updated 3/17/2022. |
| | 350.4 | Board Regulations on Hearings and Appeals: Policy manual updated 3/17/2022. |
| | 350.5 | Mediation: Policy manual updated 3/17/2022. |
| | 353 | Grievances: Policy manual updated 3/17/2022. |
| | 601.1 | Behavior Intervention Team (New Title: Care Team): Policy manual updated 3/30/2022. |
| | 612 | Immunization Requirements: Policy Manual updated 3/29/2022. |

Housekeeping Changes Completed:

| | | |
|--|--------------|--|
| | 331.1 | Course Syllabus: <i>The link to the General Education Course Syllabi Requirement was fixed. Policy manual updated 3/22/2022.</i> |
| | 330 | Student Advising and Counseling: <i>The Behavior Intervention Team was changed to the Care Team.</i> |
| | 608 | Suicide Threat Response Policy: <i>The Behavior Intervention Team was updated to the Care Team and a title was updated in Section 5; contact information and phone number was updated in Section 7</i> |

Discussion Items

| | |
|--|-----|
| | N/A |
| | |

Next Meeting

May 5, 2022

9:00 a.m. – MU Peace Garden Room