

Senate Coordinating Council Meeting Minutes
Thursday, December 9, 2021, 8:15 AM
Memorial Union – Peace Garden

Present: Canan Bilen-Green, Chair; Ann Fredrickson, Secretary; Mark Genkinger – HR; Fred Hudson, Maggie Latterell, Josh Schroetter – Staff Senate; Anastassiya Andrianova, Dennis Cooley, Florin Salajan – Faculty Senate; Erica Wahlund – Student Government

Absent: Laura Friedmann, Billie Lentz – Student Government

Minutes: The October and November meeting minutes were approved as read.

Introduction of Guests: Heather Higgins-Dochtermann, Director of EO and Title IX Compliance; Laura Oster-Aaland, Vice Provost, Student Affairs and Enrollment Management

Policies Discussed:

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| 1. | 156 | Discrimination, Harassment and Retaliation Complaint Procedures – Heather Higgins-Dochtermann – V1 10/26/2021. Approved by Responsible Offices 10/26/2021 and 10/27/2021. Sent to Legal 10/27/2021. Received from Legal on 11/8/2021 with suggestions for change. Sent legal's suggested changes to requester on 11/8/2021. Received V2 11/8/2021. Approved by Responsible Offices 11/9/2021. Approved by Legal on 11/10/2021. Faculty Senate information for consent agenda for next meeting. Staff Senate information for consent agenda for next meeting. Student Government input for new business agenda for next meeting. |
| 2. | 156.1 | Title IX Complaint Procedures – Heather Higgins-Dochtermann – V1 10/05/2021. Approved by Responsible Offices on 10/7/2021. Approved by Legal on 11/4/2021. Faculty Senate information for consent agenda for next meeting. Staff Senate information for consent agenda for next meeting. Student Government input for new business agenda for next meeting. |
| 3. | 162 | Sexual and Gender-Based Harassment and Sexual Misconduct – Heather Higgins-Dochtermann – V1 09/16/2021. Approved by Responsible Offices on 10/7/2021. Approved by Legal on 11/4/2021. Faculty Senate information for consent agenda for next meeting. Staff Senate information for consent agenda for next meeting. Student Government input for new business agenda for next meeting. |
| 4. | 612 | Immunization Requirements – Laura Oster-Aaland – V1 10/7/2021. Approved by Responsible Office 10/8/2021. Sent to Legal 10/8/2021. Received from Legal on 11/4/2021 with suggestions for change. Sent back to policy requester on 11/8/2021. Received V2 11/10/2021. Approved by Responsible Office on 11/10/2021. Approved by Legal on 11/16/2021. Faculty Senate information for consent agenda for next meeting. Staff Senate information for consent agenda for next meeting. Student Government input for new business agenda for next meeting. |

Carryover:

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| 1. | 134.1 | Workplace and Family/Dependent Responsibilities – Lisa Arnold on behalf of the Commission on the Status of Women Faculty – V1 04/01/21. Approved by Responsible Office 4/15/21. Approved by Legal 9/9/2021. Faculty Senate information for consent agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. |
| 2. | 154 | Freedom of Speech, Expression, and Assembly – Emily Frazier – V1 08/13/21. Expedited policy requested. Responsible Office approved on 8/18/21. Legal approved on 8/18/21. President approved on 8/18/21. Policy manual updated with interim policy on 8/19/21. Casey Peterson – V2 9/08/2021. Legal approved 9/8/2021. President approved 9/13/2021. Policy manual updated with interim policy on 9/15/21. Student Government approved 9/12/21. Staff Senate approved 10/6/2021. Faculty Senate did not approve 10/11/2021. |
| 3. | 311 | Summer Session Teaching Salary – Melissa Lamp – V1 11/02/2021. Approved by Responsible Office 11/2/2021. Sent to Legal 11/3/2021. Sent back to requester with suggestions for changes from Legal on |

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| | | 11/3/2021. Received V2 11/03/2021. Approved by Responsible Office 11/3/2021. Approved by Legal on 11/4/2021. Staff Senate approved 12/1/2021. Student Government approved on 11/7/2021. Faculty Senate Input for new business for next meeting. |
| 4. | 328 | New Policy Request: Workplace and Family/Dependent Responsibilities for Non-Broadbanded Employees – Lisa Arnold on behalf of the Commission on the Status of Women Faculty – V1 4/1/2021. Approved by Responsible Office 4/10/2021. Approved by Legal 9/9/2021. Faculty Senate input for new business agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. |
| 5. | 350.2 | Board Regulations on Standing Committee on Faculty Rights – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal 10/8/2021. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate information for consent agenda for next meeting. |
| 6. | 350.3 | Board Regulations on Nonrenewal, Termination or Dismissal of Faculty - Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal 10/8/2021. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate input for new business agenda at next meeting. |
| 7. | 350.4 | Board Regulations on Hearings and Appeals – Canan Bilen Green on behalf of Faculty Affairs/Office of the Provost – V1 9/26/2021. Approved by Responsible Office 10/5/2021. Sent to Legal 10/7/2021. Sent back to requester on 10/11/2021 with revisions from legal. Received V2 10/11/2021. Approved by Responsible Office 10/11/2021. Approved by Legal 10/12/2021. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate input for new business agenda at next meeting. |
| 8. | 350.5 | Mediation – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 9/26/2021. Approved by Responsible Office 10/5/2021. Sent to Legal 10/7/2021. Sent back to requester on 10/11/2021 with revisions from legal. Received V2 10/11/2021. Approved by Responsible Office 10/11/2021. Approved by Legal 10/12/2021. Staff senate approved 12/1/2021. Student Government approved 11/14/2021. Faculty Senate information for consent agenda for next meeting. |
| 9. | 353 | Grievances – Faculty – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal on 10/15/2021. Staff senate approved 12/1/2021. Student Government approved 11/14/2021. Formatting/housekeeping changes will be made. Faculty Senate consent agenda for next meeting. |
| 10. | 361 | Emeritus/Emerita Titles – Shafiqur Rahman on behalf of Faculty Affairs Committee – V1 4/15/2021. Approved by Responsible Office 4/29/2021. Approved by Legal 9/9/2021. Faculty Senate input for new business agenda for next meeting. Staff Senate input for new business agenda for next meeting. Student Government approved V1 on 11/7/2021. Staff senate requested further clarification. Email sent to Jeff Johnson/Canan Bilen Green 11/8/2021. Emailed Staff Senate responses from Faculty Affairs Committee on 11/12/2021. Staff senate approved V1 with revisions 12/1/2021. Emailed policy requester 12/6/2021 with suggestions for change. Received V2 12/6/2021. Sent to Responsible Office 12/7/2021. |

Policy Revisions Completed:

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| 1. | 100 | Equal Opportunity and Non-Discrimination Policy – Heather Higgins-Dochtermann – V1 09/13/2021. Approved by Responsible Office 9/16/21. Approved by Legal 9/16/21. Faculty Senate consent agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Provost approved 11/22/2021. President approved 11/24/2021. Policy Manual updated 11/30/2021. |
| 2. | 167 | Responsibility Reviews for Non-Faculty Personnel – Lisa Arnold – V1 2/17/2021. Responsible Office approved with revisions 4/22/2021. Received Version 2 from Lisa Arnold V2 9/20/2021. Responsible Office approved on 9/21/2021. Approved by Legal 9/23/2021. Faculty Senate consent agenda for next meeting. Student Government approved 10/17/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Provost approved 11/22/2021. President approved 11/24/2021. Policy Manual updated 11/30/2021. |
| 3. | 724 | New Policy Request: Digital Accessibility - Marc Wallman, Mark Coppin – V1 1/26/2021. Sent to Responsible Office 1/27/2021. Responsible Office did not approve on 1/31/2021. Sent back to |

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| | | requester on 2/1/2021. Received Version 2 - from Marc Wallman V2 6/08/2021. Responsible Office approved 6/10/2021. Sent to Legal 6/10/2021. Legal sent back with revisions on 9/9/2021. Sent back to requester on 9/13/2021. Receiver Version 3 from Marc Wallman - V3 09/14/21. Approved by Responsible Office 9/15/2021. Approved by Legal 9/16/2021. Faculty Senate consent agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Provost approved 11/22/2021. President approved 11/24/2021. Policy Manual updated 11/30/2021. |
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Housekeeping Changes Completed:

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| 1. | 360 | The Director of Human Resources and Payroll was updated to the Director of Human Resources and a link to an outdated NDSU form was removed. |
| 2. | 723 | The broken link to the NDSU UAS webpage was repaired. |

Discussion Items

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| 1. | Discussed what happens when one of the governing bodies does not approve a policy revision that is a federal or state mandated change. Chris Wilson will be invited to the next SCC meeting to discuss and take a look at Policy 714: Senate Coordinating Council to see if any revisions need to be made. |
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Next Meeting

January 13, 2022

9:00 a.m. – MU Peace Garden Room