

**Information Senate Coordinating Council Agenda**  
**Thursday, April 8, 2021, 9:00 AM**  
**Via Zoom**

**Meeting Minutes: There was no meeting in March.**

**Introduction of Guests**

**Policies to be Discussed** (new in red; comments from legal; new version submitted; etc.)


**Carryover (updates from last meeting in red)**

1.	<b>152.2</b>	<b>Membership in Professional and Service Organizations</b> – Andrew Green – V1 1/20/21. Routed to Responsible Office 1/21/2020. Responsible Office approved with revisions. Received V2 02/02/2021. Approved by Responsible Office 2/2/2021. Legal approved 2/8/2021. Staff Senate approved 3/3/2021. Student Government approved 2/21/2021. Faculty Senate approved with revisions 3/8/2021. Sent back to requester (Andrew Green) on 3/9/2021 for further change or consideration. Received V3 from requester (Andrew Green) on 3/9/2021. Sent to Responsible Offices 3/10/2021. Responsible Offices approved 3/10/2021. Sent to Legal 3/11/2021. <b>Approved by Legal 3/17/2021. Staff Senate approved 4/7/2021. Student Government consent agenda for 4/11/2021 meeting.</b>
2.	<b>156.1</b>	<b>Title IX Complaint Procedures</b> – Heather Higgins-Dochtermann – V1 01/07/21. Routed to Responsible Office 1/7/21. Responsible Office approved 1/7/21. Legal approved 1/25/21. Faculty Senate approved 3/8/2021. Staff Senate approved 3/3/2021. Student Government approved 2/21/2021. Sent to Provost 3/9/2021. <b>Approved by Provost 3/12/2021. Approved by President 4/6/2021. Policy manual updated 4/6/2021.</b>
3.	<b>158.1</b>	<b>Email as an Official Communication Method for Employees</b> – CeCe Rohwedder – V1 01/26/21. Routed to Responsible Office 1/27/2021. Responsible Office approved 1/27/2021. Legal approved 1/29/21. Faculty Senate input for new business agenda for 4/12/21 meeting. Staff Senate approved 3/3/2021. Student Government approved 2/21/2021.
4.	<b>327</b>	<b>EVALUATION OF ACADEMIC ADMINISTRATORS</b> – Dan Friesner – V1 02/25/2020. Routed to Responsible Office 02/26/2020. Responsible Office approved 02/26/2020. Routed to Legal 02/26/2020. Pursuant to March meeting once Legal approves policy: Faculty Senate Input Agenda for their next meeting. Staff Senate Consent Agenda for their next meeting. Student Government Consent Agenda for their next meeting. Legal returned 03/11/2020 with several suggestions and did not approve policy. Policy sent back to Dan Friesner on 03/11/2020. Received Version 2 from Dan Friesner – V2 05/05/2020. Legal approved 05/08/2020. Student Government approved 09/13/2020; Staff Senate approved 10/7/2020; Faculty Senate approved w/ revisions 11/23/2020. Policy sent back to Dan Friesner on 12/4/20. Received Version 3 from Dan Friesner – V3 12/07/20. Routed to Legal 12/8/2020. Approved by Legal 12/18/2020. Student Government approved 2/21/2021. Staff Senate approved with revisions 3/3/2021. Sent back to Dan Friesner on 3/3/2021.
5.	<b>331.1</b>	<b>COURSE SYLLABUS</b> – Susan Ray-Degges – V1 04/09/2020. Routed to Responsible Office 04/09/2020. Responsible Office approved 04/09/2020. Legal approved 04/21/2020. Faculty Senate did not approve 05/11/2020. Staff Senate approved 05/06/2020. Student Government approved 05/10/2020. SCC Secretary emailed UCC (David Roberts) 09/17/2020 to resubmit by 03/17/2021 or policy changes will be withdrawn. UCC (David Roberts/Susan Ray-Degges) requested a one-time,

		6 month extension on 3/3/2021. UCC has until 9/4/2021 to resubmit or policy changes will be withdrawn.
6.	<b>331.3</b>	<b>INSTRUCTIONAL CONTINUITY PLAN</b> – Susan Ray-Degges – V1 04/09/2020. Routed to Responsible Office 04/09/2020. Responsible Office approved 04/09/2020. Legal approved 04/21/2020. Faculty Senate did not approve 05/11/2020. Staff Senate approved 05/06/2020. Student Government approved 05/10/2020. SCC Secretary emailed UCC (David Roberts) 09/17/2020 to resubmit by 03/17/2021 or policy changes will be withdrawn. UCC (David Roberts/Susan Ray-Degges) requested a one-time, 6 month extension on 3/3/2021. UCC has until 9/4/2021 to resubmit or policy changes will be withdrawn.
7.	<b>336</b>	<b>EXAMINATIONS AND GRADING</b> – Carlos Hawley – V1 04/04/2019. Responsible Office approved 04/08/2019. Legal counsel approved 04/23/2019. Staff Senate approved on 6/5/19. Student Government did not approve on 9/8/19. Faculty Senate did not approve on 9/9/19. Policy sent back to Carlos Hawley on 10/15/19. Pursuant to updated SCC process, the policy has been be sent back to the initiator who will return any changes to the SCC Secretary by 7/31/2020. Received Version 2 from Carlos Hawley – V2 03/27/2020. Routed to Responsible Office on 3/30/2020. Responsible Office suggested few minor changes but approved. Suggestions sent to Carlos Hawley on 04/06/2020. Changes declined at this time. Legal approved 04/24/2020. Staff Senate approved 05/06/2020. Student Government to have on agenda 09/20/2020 but tabled. Faculty Senate did not approve 09/14/2020. SCC Secretary emailed Carlos Hawley 09/17/2020 to resubmit by 03/17/2021 or policy changes will be withdrawn.
8.	<b>509</b>	<b>Electronic Financial Transaction Policy</b> – Carrie Petersen – V1 12/18/20. Routed to Responsible Office 12/21/2020. Responsible Office approved 01/07/2021. Legal approved 1/25/21. Faculty Senate approved 3/8/21. Staff Senate approved 3/3/2021. Student Government approved 2/21/2021. Sent to Provost 3/9/2021. <b>Approved by Provost 3/12/2021. Approved by President 4/6/2021. Policy manual updated 4/6/2021.</b>

#### Housekeeping Changes Completed – FYI Only

1.	<b>335</b>	<b>The link to the Academic Standards Committee (Section 6b) was updated.</b>
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#### Discussion Items

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#### Next Meeting

Thursday, May 6, 2021, at 9:30 a.m.