

Information Senate Coordinating Council Agenda
Thursday, December 9, 2021, 8:15 AM
Memorial Union – Peace Garden

Members: Canan Bilen-Green, Chair; Ann Fredrickson, Secretary; Mark Genkinger – HR; Fred Hudson, Maggie Latterell, Josh Schroetter – Staff Senate; Anastassiya Andrianova, Dennis Cooley, Florin Salajan – Faculty Senate; Laura Friedmann, Billie Lentz, Erica Wahlund – Student Government

Meeting Minutes: Review October and November meeting minutes

Introduction of Guests: Heather Higgins-Dochtermann, Director of EO and Title IX Compliance; Laura Oster-Aaland, Vice Provost, Student Affairs and Enrollment Management

Policies to be Discussed

1.	156	Discrimination, Harassment and Retaliation Complaint Procedures – Heather Higgins-Dochtermann – V1 10/26/2021. Approved by Responsible Offices 10/26/2021 and 10/27/2021. Sent to Legal 10/27/2021. Received from Legal on 11/8/2021 with suggestions for change. Sent Legal's suggested changes to requester on 11/8/2021. Received V2 11/8/2021. Approved by Responsible Offices 11/9/2021. Approved by Legal on 11/10/2021.
2.	156.1	Title IX Complaint Procedures – Heather Higgins-Dochtermann – V1 10/05/2021. Approved by Responsible Offices on 10/7/2021. Approved by Legal on 11/4/2021.
3.	162	Sexual and Gender-Based Harassment and Sexual Misconduct – Heather Higgins-Dochtermann – V1 09/16/2021. Approved by Responsible Offices on 10/7/2021. Approved by Legal on 11/4/2021.
4.	612	Immunization Requirements – Laura Oster-Aaland – V1 10/7/2021. Approved by Responsible Office 10/8/2021. Sent to Legal 10/8/2021. Received from Legal on 11/4/2021 with suggestions for change. Sent back to policy requester on 11/8/2021. Received V2 11/10/2021. Approved by Responsible Office on 11/10/2021. Approved by Legal on 11/16/2021.

Carryover (updates from last meeting in red)

1.	134.1	Workplace and Family/Dependent Responsibilities – Lisa Arnold on behalf of the Commission on the Status of Women Faculty – V1 04/01/21. Approved by Responsible Office 4/15/21. Approved by Legal 9/9/2021. Faculty Senate consent agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021.
2.	154	Freedom of Speech, Expression, and Assembly – Emily Frazier – V1 08/13/21. Expedited policy requested. Responsible Office approved on 8/18/21. Legal approved on 8/18/21. President approved on 8/18/21. Policy manual updated with interim policy on 8/19/21. Casey Peterson – V2 9/08/2021. Legal approved 9/8/2021. President approved 9/13/2021. Policy manual updated with interim policy on 9/15/21. Student Government approved 9/12/21. Staff Senate approved 10/6/2021. Faculty Senate did not approve 10/11/2021.
3.	311	Summer Session Teaching Salary – Melissa Lamp – V1 11/02/2021. Approved by Responsible Office 11/2/2021. Sent to Legal 11/3/2021. Sent back to requester with suggestions for changes from Legal on 11/3/2021. Received V2 11/03/2021. Approved by Responsible Office 11/3/2021. Approved by Legal on 11/4/2021. Faculty Senate Input for new business for next meeting. Staff Senate approved 12/1/2021. Student Government approved on 11/7/2021.
4.	328	New Policy Request: Workplace and Family/Dependent Responsibilities for Non-Broadbanded Employees – Lisa Arnold on behalf of the Commission on the Status of Women Faculty – V1 4/1/2021. Approved by Responsible Office 4/10/2021. Approved by Legal 9/9/2021. Faculty Senate input for new business agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021.
5.	350.2	Board Regulations on Standing Committee on Faculty Rights – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by

		Legal 10/8/2021. Faculty Senate consent agenda for next meeting. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021.
6.	350.3	Board Regulations on Nonrenewal, Termination or Dismissal of Faculty - Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal 10/8/2021. Faculty Senate input for new business agenda at next meeting. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021.
7.	350.4	Board Regulations on Hearings and Appeals – Canan Bilen Green on behalf of Faculty Affairs/Office of the Provost – V1 9/26/2021. Approved by Responsible Office 10/5/2021. Sent to Legal 10/7/2021. Sent back to requester on 10/11/2021 with revisions from legal. Received V2 10/11/2021. Approved by Responsible Office 10/11/2021. Approved by Legal 10/12/2021. Faculty Senate input for new business agenda at next meeting. Staff Senate approved 12/1/2021. Student Government approved 11/14/2021.
8.	350.5	Mediation – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 9/26/2021. Approved by Responsible Office 10/5/2021. Sent to Legal 10/7/2021. Sent back to requester on 10/11/2021 with revisions from legal. Received V2 10/11/2021. Approved by Responsible Office 10/11/2021. Approved by Legal 10/12/2021. Faculty Senate consent agenda for next meeting. Staff senate approved 12/1/2021. Student Government approved 11/14/2021.
9.	353	Grievances – Faculty – Canan Bilen-Green on behalf of Faculty Affairs/Office of the Provost – V1 09/26/2021. Approved by Responsible Office 10/5/2021. Approved by Legal on 10/15/2021. Faculty Senate consent agenda for next meeting. Staff senate approved 12/1/2021. Student Government approved 11/14/2021. Formatting/housekeeping changes will be made.
10.	361	Emeritus/Emerita Titles – Shafiqur Rahman on behalf of Faculty Affairs Committee – V1 4/15/2021. Approved by Responsible Office 4/29/2021. Approved by Legal 9/9/2021. Faculty Senate input for new business agenda for next meeting. Staff Senate input for new business agenda for next meeting. Student Government approved V1 on 11/7/2021. Staff senate requested further clarification. Email sent to Jeff Johnson/Canan Bilen Green 11/8/2021. Emailed Staff Senate responses from Faculty Affairs Committee on 11/12/2021. Staff senate approved V1 with revisions 12/1/2021. Emailed policy requester 12/6/2021 with suggestions for change. Received V2 12/6/2021. Sent to Responsible Office 12/7/2021.

Policy Revisions Completed

1.	100	Equal Opportunity and Non-Discrimination Policy – Heather Higgins-Dochtermann – V1 09/13/2021. Approved by Responsible Office 9/16/21. Approved by Legal 9/16/21. Faculty Senate consent agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Provost approved 11/22/2021. President approved 11/24/2021. Policy Manual updated 11/30/2021.
2.	167	Responsibility Reviews for Non-Faculty Personnel – Lisa Arnold – V1 2/17/2021. Responsible Office approved with revisions 4/22/2021. Received Version 2 from Lisa Arnold V2 9/20/2021. Responsible Office approved on 9/21/2021. Approved by Legal 9/23/2021. Faculty Senate consent agenda for next meeting. Student Government approved 10/17/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Provost approved 11/22/2021. President approved 11/24/2021. Policy Manual updated 11/30/2021.
3.	724	New Policy Request: Digital Accessibility - Marc Wallman, Mark Coppin – V1 1/26/2021. Sent to Responsible Office 1/27/2021. Responsible Office did not approve on 1/31/2021. Sent back to requester on 2/1/2021. Received Version 2 - from Marc Wallman V2 6/08/2021. Responsible Office approved 6/10/2021. Sent to Legal 6/10/2021. Legal sent back with revisions on 9/9/2021. Sent back to requester on 9/13/2021. Receiver Version 3 from Marc Wallman - V3 09/14/21. Approved by Responsible Office 9/15/2021. Approved by Legal 9/16/2021. Faculty Senate consent agenda for next meeting. Student Government approved on 11/7/2021. Staff Senate approved on 11/3/2021. Faculty Senate approved 11/15/2021. Sent to Provost 11/17/2021. Provost approved 11/22/2021. President approved 11/24/2021. Policy Manual updated 11/30/2021.

Housekeeping Changes Completed – FYI Only

1.	360	The Director of Human Resources and Payroll was updated to the Director of Human Resources and a link to an outdated NDSU form was removed.
2.	723	The broken link to the NDSU UAS webpage was repaired.

Discussion Items

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Next Meeting

January 13, 2022

9:00 a.m. – MU Peace Garden Room