

Information Senate Coordinating Council Agenda
Monday, March 9, 2020, 1:00 PM
Peace Garden, Memorial Union

Review of January 13, 2020 Meeting Minutes (no minutes from February 10, 2020 meeting)

Introduction of Guests

Dan Friesner – Policy 327 & Policy 134.1

Policies to be Discussed (new in red; comments from legal; new version submitted; etc.)

1.	151	CODE OF CONDUCT – Dennis Cooley – V1 03/06/2020. Responsible Offices approved 03/06/2020. Routed to Legal 03/06/2020.
2.	327	EVALUATION OF ACADEMIC ADMINISTRATORS – Dan Friesner – V1 02/25/2020. Routed to Responsible Office 02/26/2020. Responsible Offices approved 02/26/2020. Routed to Legal 02/26/2020.

Carryover (updates from last meeting in red)

1.	132	DEVELOPMENTAL LEAVE - Molly Secor-Turner – V1 12/02/2019. Routed to Responsible Offices 12/02/2019. VP for Faculty & Equity approved 12/02/2019. HR approved 12/19/2019. Legal approved 01/03/2020. Staff Senate Consent Agenda for next meeting. Student Government approved at 01/26/2020 meeting. Faculty Senate made changes on 02/10/2020. Emailed Molly Secor-Turner on 02/18/2020 requesting updated version of policy be submitted. V2 02/18/2020 received from Molly Secor-Turner. Routed to Responsible Offices 02/19/2020. Responsible Offices approved 02/19/2020. Routed to Legal Counsel 02/19/2020. Legal counsel approved 02/21/2020.
2.	134.1	WORKPLACE AND FAMILY/DEPENDENT RESPONSIBILITIES – Dan Friesner – V3 03/22/2019. Routed to Responsible Offices 01/28/2019. Responsible Offices approved 1/31/2019 and 2/4/2019. Routed to legal counsel on 2/4/2019. Legal counsel submitted memo 03/07/2019. SCC Secretary forwarded memo to Dan Friesner 03/07/2019. At 03/22/2019 CSWF meeting suggested changes by legal counsel were approved. Routed to Responsible Offices 03/22/2019. Responsible Offices approved 3/25/2019 and 04/02/2019. Legal counsel approved 04/23/2019. Staff Senate approved on 6/5/19. Student Government approved on 9/8/19. Faculty Senate approved on 9/9/19. Provost signed on 9/17/19. Sent to President on 9/17/19. On 9/25/19 Assistant to President emailed “ <i>He is in the process of reviewing it and discussing some concerns with pertinent people.</i> ” On 10/2/19 Assistant to President emailed “ <i>Due to schedules, it will probably be next week before I have an update for you unfortunately.</i> ” On 10/9/19 Assistant to President emailed, “ <i>It’s been a very busy couple of weeks for the President so he has not finished up with this policy yet. I promise we will be in touch as soon as he has a response.</i> ” On 10/17/19 Assistant to President emailed, “ <i>This was discussed at the System level and the President has been advised not to approve this policy.</i> ” Pursuant to updated SCC process, the policy has been be sent back to the initiator who will return any changes to the SCC Secretary by 7/31/2020.
3.	156	DISCRIMINATION, HARASSMENT, AND RETALIATION COMPLAINT PROCEDURES – Heather Higgins-Dochtermann – V1 10/04/18. Approved by Responsible Office 10/8/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met 02/21/2019. Staff Senate approved 3/6/2019. Student Government approved 3/17/2019. Faculty Senate approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/19 again denying approval. Pursuant to updated SCC process, the policy has been be sent back to the initiator who will return any changes to the SCC Secretary by 7/31/2020.
4.	162	SEXUAL AND GENDER-BASED HARASSMENT, SEXUAL MISCONDUCT, AND TITLE IX – Heather Higgins-Dochtermann – V1 10/18/18. Approved by Responsible Office 10/22/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met

		02/21/2019. Student Government approved 2/24/2019. Staff Senate approved 3/6/2019. Faculty Senate approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/19 again denying approval. Housekeeping changes made on 05/10/19. Other changes to be held in abeyance. Pursuant to updated SCC process, the policy has been be sent back to the initiator who will return any changes to the SCC Secretary by 7/31/2020.
5.	163.2	ANTI-BULLYING POLICY – Daniel Friesner – V3 03/07/2017 – All 3 senates had the opportunity to review the policy and provide feedback to the policy review committee. Dan Friesner said that the Commission on the Status of Women Faculty met on 8/30/17 and will not have the policy ready until early November. Waiting for approval of 151 as these changes are incorporated into that policy.
6.	336	EXAMINATIONS AND GRADING – Carlos Hawley – V1 04/04/2019. Responsible Office approved 04/08/2019. Legal counsel approved 04/23/2019. Staff Senate approved on 6/5/19. Student Government did not approve on 9/8/19. Faculty Senate did not approve on 9/9/19. Policy sent back to Carlos Hawley on 10/15/19. Pursuant to updated SCC process, the policy has been be sent back to the initiator who will return any changes to the SCC Secretary by 7/31/2020.
7.	722	EXPORT CONTROL – Jolynne Tschetter – V1 01/07/2020. Routed to Responsible Office 01/07/2020. VP for Finance & Administration approved 01/09/2020. Legal approved 01/24/2020. Faculty Senate Consent Agenda for 03/09/2020 meeting. Staff Senate approved 02/05/2020. Student Government approved 02/09/2020.

Housekeeping Changes Completed – FYI Only

1.	813	FACILITIES AND ADMINISTRATIVE COSTS – Removed Section 1.2 as the referenced entity CNSE no longer exists at NDSU. Updated link in Section 2.
----	------------	---

Discussion Items

1.		When to schedule meetings for next academic year. When are Student Government elections? Staff Senate elections? Faculty Senate elections?
----	--	---

Next Meeting

Friday, April 17, 2020
3:00 pm
Peace Garden Room, MU