

Information Senate Coordinating Council Agenda
September 13 2022, 9:00 a.m.
Old Main 102 – President's Conference Room

Members: Canan Bilen-Green, Chair; Ann Fredrickson, Secretary; Mark Genkinger – HR; Fred Hudson, Kristi Steinmann Josh Schroetter – Staff Senate; Anastassiya Andrianova, Florin Salajan, Warren Christensen – Faculty Senate; Alex Duerr, Taylor Kimball, Hannah Flohr – Student Government

Meeting Minutes: April 7, 2022, meeting minutes (No meeting in May)

Introduction of Guests: Heather Higgins-Dochtermann, Marc Wallman, Amy Scott

Policies to be Discussed:

1.	129	Salary Administration Policy – Heather Higgins-Dochtermann – V1 05/16/2022. Approved by Responsible Office 5/18/2022. Approved by Legal 05/25/2022.
2.	151	Code of Conduct – Heather Higgins-Dochtermann – V1 05/16/2022. Approved by Responsible Office 5/18/2022. Approved by Legal 05/25/2022.
3.	156	Discrimination, Harassment, and Retaliation Complaint Procedures – Heather Higgins-Dochtermann – V1 05/16/2022. Approved by Responsible Office 5/18/2022. Approved by Legal 05/25/2022.
4.	333	Class Attendance Policy – Jeffrey Johnson/Casey Peterson – V1 04/29/2022. Sent back to requester with comments from Responsible Office on 6/1/2022. Received V2 on 6/20/2022. Responsible Office approved V2 on 6/20/2022. Sent to Legal 6/21/2022. Sent back to requester on 8/5/2022 with comments from Legal. Received V3 on 8/8/2022. Approved by Responsible Office 8/8/2022. Approved by Legal 8/23/2022.
5.	361	Emeritus/Emerita Titles – Shafiqur Rahman on behalf of Faculty Affairs Committee – V1 4/15/2021. Approved by Responsible Office 4/29/2021. Approved by Legal 9/9/2021. Faculty Senate input for new business agenda for next meeting. Staff Senate input for new business agenda for next meeting. Student Government approved V1 on 11/7/2021. Staff senate requested further clarification. Email sent to Jeff Johnson/Canan Bilen Green 11/8/2021. Emailed Staff Senate responses from Faculty Affairs Committee on 11/12/2021. Staff senate approved V1 with revisions 12/1/2021. Emailed policy requester 12/6/2021 with suggestions for change. Received V2 12/6/2021. Sent to Responsible Office 12/7/2021. Responsible Office made suggestions for change on 4/13/2022. Sent back to policy requester on 4/14/2022 with a memo from the Responsible Office with further explanation for the requested changes. Faculty Affairs committee agreed to the proposed changes - V3 on 4/29/2022. V3 04/29/22 sent to Legal on 5/3/2022. Approved by Legal on 8/4/2022.
6.	710	Computer and Electronic Communications Facilities – Marc Wallman – V1 071822. Approved by Responsible Office 7/20/2022. Approved by Legal 08/02/2022.
7.	803	Restricted Gifts vs. Grant Policy – Karin Hegstad/Amy Scott – V1 060522. Approved by Responsible Office 06/09/2022. Approved by Legal 08/05/2022.

Carryover: (updates from last meeting in red)

1.	325	Academic Freedom – Jeffrey Johnson – V1 12/02/21. Approved by Responsible Office 12/6/2021. Approved by Legal 12/17/2021. Fred Hudson will send Jeff some suggested changes to this policy to include staff. Faculty Senate input for new business for next meeting. Staff Senate information for consent agenda for next meeting. Student Government information for consent agenda for next meeting. Received V2 2/23/2022. Approved by Responsible Office 2/25/2022. Approved by Legal 3/10/2022. Faculty Senate approved 5/9/2022. Staff Senate did not vote on policy on 5/4/2022. Student Government approved. Staff Senate will discuss with Jeff Johnson. Received V3 on 7/18/2022. Approved by Responsible Office 8/15/2022. Sent V3 081622 to Legal on 8/16/2022
2.	352	Promotion, Tenure and Evaluation – Dan Friesner – V1 10/4/2021. Approved by Responsible Office 10/7/2021. Sent to Legal on 10/7/2021. Sent back to requester on 11/8/2021 with edits from Legal. Received V2 02/28/2022. Approved by Responsible Office 3/1/2022. Approved by Legal 3/10/2022.

		Faculty Senate did not vote on at 5/9/2022 meeting – will put on September 2022 agenda. Staff Senate approved 5/4/2022. Student Government approved.
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Policy Revisions Completed:

1.	320	Family Obligations and Time Requirements. Policy manual updated 8/26/2022.
2.	327	Evaluation of Academic Administrators. Policy manual updated 5/16/2022.
3.	331.1	Course Syllabus. Policy manual updated 5/16/2022.
4.	335	Code of Academic Responsibility and Conduct. Policy manual updated 5/16/2022.
5.	823	Financial Conflict of Interest – Public Health Service, National Science Foundation or Other Applicable Sponsored Research. Policy manual updated 5/16/2022.

Housekeeping Changes Completed – FYI Only:

1.	335	The link to the Student Academic Misconduct Tracking Form was updated on 6/10/2022.
2.	348	Updated contact information under Section 5 on 7/14/2022.
3.	154.1	Updated contact phone number.

Discussion Items

Next Meeting:

October 13, 2022, 9 a.m., MU Peace Garden