# [INSERT AGREEMENT TITLE - ARTICULATION AGREEMENT]

**BETWEEN**

**NORTH DAKOTA STATE UNIVERSITY**

**AND**

**[ORGANIZATION]**

1. **Parties**

This Articulation Agreement (the “Agreement”) is entered into by and between North Dakota State University (herein after referred to as NDSU) and [Partner Institution] (herin after referred to as [Partner Initials]), each individually a “Party” and collectively the “Parties”. The Parties wish to collaborate in order to facilitate the transfer and degree completion of students earning the [Degree type & field of concentration] at [Partner Institution] to the [Degree type & field of concentration] at NDSU.

# Purpose

The purpose of this [agreement title] is to [address the objective and how the agreement shall mutually benefit both institutions. Outcomes must include how the agreement meets the priorities of NDSU’s strategic plan]. The Parties enter into this Agreement in the spirit of cooperation and mutually expect the following outcomes from this partnership:

1. [Insert Outcome]
2. [Insert Outcome]
3. [Insert Outcome]

# Admission

NDSU’s [Process & Considerations for Evaluating Applicants]. It is agreed that those students who receive the [Degree type & area of concentration] at [Partner Institution] and meet all of the criteria listed below shall be accepted without further review at [Partner Institution] into the [Area of Concentration] major. However, final admission to [Partner Institution] is contingent on submission of the student’s application.

# Transfer Credit

# NDSU shall accept [Insert Credits] semester credits from [Partner Institution].

# Upon completion of [Insert Degree Type or General Education Transfer Curriculum], [Partner Institution] students shall meet all lower division general education requirements upon transfer at NDSU.

# NDSU requires 60 credits to be completed at a 4-year regionally accredited institution.

# 36 credits must be NDSU residence credits

# Within these 36 NDSU resident credits, a minimum of 15 semester credits must be in courses numbered 300 or above.

# [Partner Institution] grades shall be recorded on the NDSU academic record but not computed in the institutional cumulative GPA at NDSU.

# [Specify any program specific transfer requirements]

# Collaboration and Coordination

* 1. During the period of this [agreement title], NDSU shall:
     1. [Outline NDSU’s specific responsibilities to facilitate the execution, promotion, and success of the partnership activities.]
     2. [Insert NDSU responsibilities]
     3. [Insert NDSU responsibilities]
  2. During the period of this [Agreement Title], [Partner Institution] shall:
     1. [Outline the partner’s specific responsibilities to facilitate the execution, promotion, and success of the partnership activities.]
     2. [Insert Partner Responsibilities]
     3. [Insert Partner Responsibilities]

# Term, Termination, and Other Provisions

* 1. This [agreement title] is made effective on the date that both parties have fully executed the [agreement title]. The term of this agreement shall be for [#] years.
  2. The Parties agree to review this Agreement and the Program once during this period at a time mutually convenient for the Parties but aiming for during the year prior to the end of this agreement’s term.
  3. Notification of revisions to NDSU current and anticipated course offerings shall also be sent to [Partner Institution Contact listed in Notices section] during the above review period.
  4. Either party may send written notice of terminating the [agreement title] a minimum of 60 days prior to the effective date of the termination.
  5. If this [agreement title] is terminated by either party, such termination shall not affect the status of students [insert appropriate language indicating students already in the pipeline shall continue to receive the benefits of the agreement, based on agreement provisions].
  6. A Letter of Review shall be sent between 30 and 60 days prior to contract expiration to ensure both parties can continue to fulfill the terms of this agreement or if contract revisions may be required.
  7. [Insert any additional provisions]

1. **Notices**

All notices concerning this memorandum of agreement and understanding shall be in writing and shall be considered to have been given at the time of receipt of notice by the other Party.

1. Notices to [Name of Partner Institution]:

[Name of Lead]

[Title and Institutional Division]

[Name of Institution]

1. Notices to NDSU:

[Name of Dean]

[Department Title, Area of Study]

North Dakota State University

1. **Independence of Parties**

The Parties are independent contractors. Nothing contained in this Agreement shall constitute either Party the agent, partner, or legal representative of the other Party for any purpose or constitute the Parties as partners. Neither Party has any right, power, or authority to create any obligation or responsibility on behalf of the other.

This [agreement title] between the North Dakota State University and [Partner Institution] was executed by the duly authorized representatives of the Parties on this day of , 20[insert year].

# Authorized Signatures

**[Organization] North Dakota State University**

[Name] Date [Department Authority Name] Date [Title] [Title]

[Institutional Department]



Matt Hammer Date Associate State Attorney General

Margaret Fitzgerald Date

Provost

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