

1. The ND in-state tuition rate (called GA Tuition Rate) will be charged to all students hired as a Graduate Assistant (GA) working 10 hours or more per week or 160 hours per semester regardless of any waiver.
2. All Graduate Tuition Waivers cover only the GA Tuition Rate amount and do not include any differential tuition or mandatory student fees.
3. Eligibility for Graduate Tuition Waivers
  - a. Graduate students employed by the College as a GA for at least 11 hours and up to 20 hours per week are eligible to receive a 100% waiver of the GA Tuition Rate.
  - b. Graduate students employed by the College as a GA for 10 hours per week are eligible to receive a 50% waiver of base tuition.
  - c. Students not employed as a GA or employed as a GA for less than 10 hours per week are not eligible for a tuition waiver.
  - d. Students in tuition sponsorship or fellowship agreements with external organizations (excluding military) are not eligible for a Graduate Assistant tuition waiver. The GA Tuition Rate will not be utilized. This includes international students whose tuition is paid by their home country.
  - e. Students on Academic Probation are not eligible for a tuition waiver.
4. Enrollment Requirements for GA Students Receiving Graduate Tuition Waivers
  - a. Students hired as GA and receiving a tuition waiver in a Fall or Spring semester must be enrolled for at least 6 credits per semester.
  - b. Summer term waivers will be made available to students hired as a GA either in the Spring preceding the summer semester, the Fall following it, or enrolled during summer term(s).
  - c. Students hired as a GA and receiving a tuition waiver in a summer semester must be enrolled for at least 2 credits per semester. Eligibility requirements for work hours still apply during the summer semester.
5. Limits on the Number of Credit Hours for Which Tuition will be Waived
  - Students completing a master's degree can have a maximum of 33 credits for which tuition is waived. This includes all credits whether considered part of the master's degree or not.
  - Students completing a Doctoral Degree can have a maximum of 63 credits of tuition waived if accepted into the Doctoral program after having completed a master's degree or 93 credits of tuition waived if accepted into the Doctoral program after having completed only a bachelor's degree. This includes all credits whether considered part of the Doctoral Degree or not.
  - Using the guidelines above, graduate programs should have a clearly defined timeline to degree completion published, based on its discipline's best practices for graduate education. Graduate program policy should incorporate conditions under which the credit limits of the degree completion can be extended.
  - Extensions must be approved by the Department Graduate Program Director or Department/School/Division chair/head/director and the Dean of the College.

6. Expectation to Include Tuition Waivers in Grant Proposals
  - a. It is expected that grant proposals which request funds for GAs will also request funds for the tuition waiver associated with the GAs.
    - i. However, including graduate tuition should not reduce the competitiveness of the proposal. In other words, use good judgement and common sense when and where to include graduate tuition.
    - ii. If the funding agency or RFP does not allow funding of tuition, grant proposals can exclude tuition waivers for GAs.
    - iii. If the funding agency or RFP requires matching funds, the College can fund the tuition waiver to be applied to the required matching funds. In these cases, approval should be requested from the Dean's office before submitting the proposal.
  - b. If the grant proposal is submitted through an affiliated institute, the institute receives the indirect funds, and approval is not routed through the Dean's office, the above expectations still apply with consideration given for the interaction of multiple funding sources, institute operations, funding limitations, and matching requirements.
7. Tuition waivers for graduate service assistantships provided by units that are not within the College of Arts & Sciences will still be supported by the College in general.
8. These best practices will be reviewed in spring 2025 by a task force of faculty and business manager(s) appointed by the Dean.

Effective August 2024