Executive Committee Minutes
Wednesday, February 17, 2016


I. Meeting called to order at 9:35 AM by Gennifer Sprecher.

II. MOTION by Tyler Perkins / Tina Exner to approve the Consent Agenda. MOTION CARRIED.
   A. Policies for Information Only:
      151 – Code of Conduct
      327 – Evaluation of Academic Deans, Directors, and Department Chairs and Heads
      352 – Promotion, Tenure, and Evaluation: Faculty Hired with Previous Relevant Experience
   B. Policies for Information Only with Housekeeping changes
      515 – Travel - Employees
      712 – Contract Review
   C. Policies for Input:
      112 – Pre-Employment and Current Employee Criminal Record Disclosure

III. MOTION by Lori Askew / Tyler Perkins to approve the meeting agenda. MOTION CARRIED.

IV. MOTION by Lori Askew / Tina Exner to approve the January 15, 2016 Executive Committee Meeting Minutes as amended. MOTION CARRIED.

V. MOTION by Jim Osland / Tina Exner to approve the February 3, 2016 Staff Senate Meeting Minutes as amended. MOTION CARRIED.

VI. Treasurer’s Report by Tina Exner
   A. Appropriated: $491.42
   B. Local: $9419.84
   C. Scholarship: $1979.12

VII. Membership Report by Diane Harrison - Still at 51 senators. When everyone shows up at the same time, it’s hard for Diane to keep up with marking everyone on the list so a discussion was had for a possibly better roll call system. Wendy thought we could scan our Bison Cards (if their card is forgotten, there is a way to manually “check” them off) which could go into a similar form that could count the members right away for Diane. We will be checking on this for the future.

VIII. Committee Reports
   A. Bylaws by Tyler Perkins – No report.
   B. Campus Relations by Daniel Erichsen – No report.
   C. Elections by Wendy McCrory – Nominations will be open soon with elections being after Spring Break.
   D. Gunkelman Award by Tina Exner – Updating posters and information. Planning to go live with nominations on February 19th, 2016 which will be open until March 24th, 2016. Winner will be chosen by April 6th, 2016 and ceremony to award the winner is planned for May 4th, 2016 at the Alumni Center for 3pm.
   E. Information Technology by Vince Anderson – No report.
   F. Legislative by Gennifer Sprecher – Luncheon went well with only a few legislators showing. The committee will be meeting soon to discuss what to do next.
   G. Public Relations by Angela Bachman – Messenger should be out by next week. Committee is finalizing the Staff Appreciation event planned for March 16th, 2016. A few committee members have ideas and are working on updates for the PR video.
   H. Scholarship by Wendy McCrory – The website is ready to accept applications. They will be open from March into April. They will be for staff and staff dependents and the award will be for the fall semester only.
   I. Staff Development / Program by Jim Osland – Discover U next Wednesday. Only 45 registered. A reminder email will be hopefully sent out today. A Save the Date email will go out at the end of February for the next Equine Guided Learning sessions this May.
J. Staff Recognition by Lori Askew – There are 2 Campus Kudos for the March meeting. The group is still working on updating guidelines/information about the committee.

K. State Staff Senate by Daniel Erichsen – No report.

L. Environmental Sustainability Committee by Gennifer Sprecher – There is a new student chair appointed for the committee. Group members were making posters and other marketing (for TV’s in buildings) promoting recycling.

M. Ad Hoc Committees
   1. Polo Shirts by Angela Bachmann – Bookstore was contacted again about their pricing. J & L in West Fargo was brought up as an idea so that will be looked into also. Pricing and minimum amounts to order are some of the details being looked at.
   2. Administrator Training Initiative by Gennifer Sprecher – No report.

IX. President’s Cabinet by Wendy McCrory – Police jurisdiction was discussed. There is support (a Higher Ed committee and SBHE) to change a line in the law to expand the jurisdiction back to what it was. Senator Tim Flakoll has been on local radio shows to discuss this. Dr. Rusch talked about new software (Pivot) they purchased through a grant for faculty to display their areas of interests and research on for others to be able to access it. Dr. Alvarez talked about assisting students with information on voter rights for the upcoming Presidential election. Dennis Cooley thanked the Provost for the handling of the budget cuts. Faculty are appreciative of the process. Marc Wallman noted there are over 24,700 wired devices and 26,000 unique wireless devises on the campus network each week.

X. NDSU Day of Honor – At Large members are going to meet and bring back suggestions on what to do next year and also document what was done this year.

XI. Old Business
   A. Lost and Found Items Locations by Gennifer Sprecher – No report.
   B. FORWARD Insurance Coverage Issues by Angela Bachman – No report.
   C. Policy 133.1, re: spouse/partner tuition discounts by Tyler Perkins – No report. Still waiting on the State proposed changes.
   D. Laptop purchase by Vince Anderson – Laptop is here. Tina is working on paying for it.
   F. Tom Berson Foundation by Wendy McCrory – This can be taken off agenda because staff/faculty will not be able to do anything with this. Wendy will still check with Student Government about it.

XII. New Business

XIII. Advisor’s Comments by Colette Erickson – No report.

XIV. Announcements

XV. Meeting was adjourned at 10:50 AM by Gennifer Sprecher.

Scheduled meetings:
- Staff Senate: Wednesday, March 9, 2016, 9:30 – 11 a.m. in Prairie Rose Room, Memorial Union
- Executive Committee: Wednesday, March 16, 2016, 9:30 – 11 a.m. in Mandan Room, Memorial Union