Executive Committee Special Meeting Agenda  
Wednesday, May 31, 2016  
Mandan Room, Memorial Union

I. Meeting was called to order at 1:31 PM by Jered Pigeon.

II. Talked about history of Budget for Staff Senate

III. FY17 Budget Discussion & Approval:
   A. Review of Past Budgets & Current Budget Requests
      1. Tina presented us with a document that shows what each committee is requesting and expense sheets from this last fiscal year so we can see what we spent.
         a. Bison Day of Honor $225
         b. Gunkelman $675
         c. Public Relations $3800
         d. Scholarship $400 (linens, snacks, could have benefitted from printing)
         e. Staff Development $3000
         f. Staff Recognition $100 (in the future we need more award holders?)
         g. Elections $100
         h. Bylaws $0
         i. Campus Relations $0
         j. IT $0
         k. State Staff Senate Travel $0
         l. Staff Senate Use $1500
         m. Cushion $500
         n. TOTAL = $10,300

         Leftover from this fiscal year = $3883

   B. A new budget request letter template to Vice Presidents will be crafted, led by Jered Pigeon.
      He will draft a letter and send it out on the exec listserv for us to review.

IV. Meeting was adjourned at 2:15pm by Jered Pigeon.