

NDSU STAFF SENATE

Minutes

Wednesday, September 6, 2017

- I. Jered Pigeon called the meeting to order 9:34am.
- II. Attendance Report by Carin Engler – 36 senators present, 2 proxies, 8 excused, 2 absent, 6 guests
- III. Consent Agenda
 - A. Policies for Information – None
 - B. Items for Input – None
- IV. Motion by Jim Osland / Diane Axness to approve the Meeting Agenda. MOTION CARRIED.
- V. Campus Kudos by Dereck Ostdahl- No awards for this month.
- VI. Program
 - A. Michael Harwood-Homecoming Committee – Thursday= Homecoming coronation; Friday= President address, Churchill Hall rededication, Homecoming parade; Saturday- 5k, Football game. More information about Homecoming events can be found at www.ndsu.edu/homecoming
 - B. Anthony Faris-Union Art Gallery- Gave some examples of art and perspectives. He talked about upcoming shows at the Union Art Gallery.
- VII. Student Government Report by Mason Wenzel – “Coffee After Class” program that allows students to talk to faculty or staff member to any of the campus coffee shops. Listservs are being redesigned to move to a twice per week listserv e-mails.
- VIII. Faculty Senate Report by Stuart Haring— Introduced himself and was hoping to start collaborating with us as a staff senate to reflect and plan what things we can/hope to work on together.
- IX. Motion by Mike Paolini / Weston Gould to approve the Wednesday, June 7, 2017 Staff Senate Meeting minutes. MOTION PASSED.
- X. Treasurer’s Report by Tina Exner
 - A. Appropriated= \$1,169
 - B. Scholarship= \$0.12
 - C. Local= \$5,049.27
- XI. Advisor Comments – No report.
- XII. Committee Reports
 - A. Bylaws by Wendy McCrory – There are some changes in the process. More information will be brought forward soon.
 - B. Elections by Jim Osland – New Senator = Jessica Rose nominated by Kayli Harlan earlier this summer. Motion to nominate Jessica Rose made by Anna Sheppard / Jered Pigeon. Jessica accepted. She gave a brief introduction. MOTION CARRIED.
Staff Recognition 1000/3000 band and 6000/7000 band vacancies - 1 year commitment for both as you are replacing someone else that was in the middle of their term. Motion by Carin Engler / Jered Pigeon to nominate Jessica Rose for the 1000/3000 band opening. She accepted. MOTION CARRIED.
Motion by Naomi Kosen nominated Weston Gould for the 6000/7000 band opening. He accepted. MOTION CARRIED.
Learning space advisory committee 1 year term – Motion by Wendy McCrory to nominate Mike Paolini. He accepted. MOTION CARRIED.
State Staff Senate – 3 year term – Diane Axness gave a brief description of the committee. Elizabeth Cronin self-nominated. Cronin was voted in as a new member of State Staff Senate.
Election Committee – Wendy McCrory self-nominated. McCrory was voted in as a new member of the committee.
 - C. Legislative by Diane Axness / Ben Bernard – No Report. Committee works on tracking legislation that affects staff and keeps staff informed of these issues year around. Promoted contacting legislators all year round, not just during legislative sessions.

- D. Public Relations by Elizabeth Worth – Welcome Back Night with the RedHawks event last week. Sold approximately 160 tickets. Was a great event. Thanks for those that supported this event. This year’s State Employee Recognition Week theme is “treat yourself” and promotes refreshing and reviving ourselves during our busy schedules. Listed agenda items for the events are all scheduled for 1:30pm each day of the week, September 11-15. Watch for information on each event and encourage co-workers to participate in an event or two.
- E. Information Technology by Ben Bernard – No report. If people are interested in different skunk board projects, let Ben know.
- F. Scholarship by Anna Sheppard / Kay Hopkins – No report.
- G. Staff Development by Lorie Herbel / Niki Lynnes – Dates for Discover U’s are not decided yet. We are always open to suggestions for speakers, preferably from resources available at NDSU.
- H. Staff Recognition – No report
- I. Campus Engagement by Melissa Schwengler / Alissa Kuntz – No report. No events have been planned as of yet. The committee’s purpose is to meet with other organizations on campus and organize events.
- J. Gunkelman Award by Wendy McCrory / Amanda Booher – No report. The award is in honor of Mary Gunkelman and is open to staff, faculty, or students. It’s the happiest award on campus! It’s about the honor of being recognized for making people happy.
- K. Senate Coordinating Council by Jered Pigeon – No report. Policies that affect all of campus are discussed and created. The committee is composed of members from staff, faculty, and students.
- L. State Staff Senate by Diane Axness – No report. First meeting is on September 11th.
- M. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard – No report.
 - 2. Environmental Sustainability by Elizabeth Cronin – Committee met to discuss the viability of the committee. Laid groundwork for goals for the future. There is no place where the various activities on campus is located for informational and/or marketing for the university. The committee’s goal is to coordinate that information into one place. Hope to coordinate some conversations on what to do in the future.
 - 3. Library by Megan Ramsett – No report.
 - 4. University Athletics – No report
- N. Ad Hoc Committees
 - 1. Administrator Training Initiative by Wendy McCrory – Survey will be sent out electronically soon.
 - 2. Learning Space Advisory Committee by Laura Dallmann on behalf of Gennifer Sprecher – the committee has not met but the bylaws committee will be meeting to add this committee to the bylaws and nominate someone to the committee next month.
- XIII.** Executive Committee by Amanda Booher – Budgets will be done soon as we got the letters back from the divisions.
- XIV.** President’s Cabinet by Elizabeth Worth – There has only been 2 meetings over the summer. Both have been mostly about growth on/around campus, for example Sudro hall expansion, the new residence hall, the 1600 block apartments. Jered Pigeon also added that President Bresciani is very appreciative of staff on campus.
- XV.** NDSU Day of Honor by Lorie Herbel – Meeting to familiarize with tasks and broke out responsibilities for committee. (Jan 10, 2018)
- XVI.** Old Business
 - A. Lost and Found by Gennifer Sprecher- NO REPORT
 - B. Budget by Jered Pigeon – There are still about half of the funds not received. Jered explained the process for receiving funds from the divisions. Deadline was August 25th to request funds.
- XVII.** New Business
 - A. Hurricane Help by Jered Pigeon – Campus Engagement would be a good resource for possibly bringing forward an event to support these natural disasters. Carin Engler is wondering if there is a way for NDSU staff to reach out to some universities in the area to help. The committee can meet and let staff know of any opportunities.
 - B. Homecoming volunteers by Wendy McCrory / Alissa Kunz - need 50 volunteers total-mostly crowd control. This request will be sent to all staff. 5k run/walk on Saturday morning – We need help with registration. Looking for about 12 volunteers for this (this is a senators only sign up).

- C. Chair Orientation by Jered Pigeon – Orientation is a meeting to get all chairs informed of processes and protocols so please, look for the announcements for that meeting.
- XVIII.** Announcements by Lorie Herbel – The United Way Chili Cook-off is a good way to kick-off the campus drive. See flyers/emails for details. President Bresciani would really like this to become a big event. NDSU Meats Department has agreed to sell meat for the chili at their cost for this event.
- XIX.** Jered Pigeon adjourned the meeting at 10:48 a.m.

Scheduled meetings:

- Staff Senate: Wednesday, October 4, 2017, 9:30 – 11 AM in the Prairie Rose Room, Memorial Union
- Executive Committee: Wednesday, September 20, 2017, 9:30 AM in the Arikara Room, Memorial Union