

# NDSU STAFF SENATE

## Minutes

Wednesday, February 7, 2018

- I. Meeting called to order at 9:33am by Jered Pigeon.
- II. Attendance Report by Carin Engler – 40 in attendance, 2 proxies, 2 absent, 2 excused
- III. Consent Agenda – MOTION by Jim Osland / Lorie Herbel to accept the consent agenda. MOTION CARRIED.
  - A. Policies for Information
    1. 183 V2 – Nonrenewal and Dismissal of Nonbanded, Nonacademic Staff
    2. 345 V2 – Research Involving Human Participants
    3. 352 V2 – Promotion, Tenure, and Evaluation
  - B. Items for Input - None
- IV. Motion by Ben Bernard / Elizabeth Worth to approve the meeting agenda. No discussion. MOTION CARRIED.
- V. Program
  - A. Bruce Bollinger – He spoke mostly about budget topics.
- VI. Campus Kudos by Elizabeth Cronin and Naomi Kosen
  - A. Cheryl Long, nominated by Dennis Cooley
  - B. Linda Charlton Gunderson, nominated by John McEvoy
  - C. Danelle Walker nominated by Deirdre Prischmann-Voldseth
- VII. Student Government Report by Mason Wenzel – No report.
- VIII. Faculty Senate Report by Stuart Haring – No report.
- IX. Motion by Maggie Latterell /Naomi Kosen to approve the Wednesday, January 3<sup>rd</sup>, 2018 Staff Senate Meeting Minutes. MOTION CARRIED.
- X. Treasurer’s Report by Tina Exner
  - A. Appropriated = \$1938.27
  - B. Scholarship = \$0.12
  - C. Local = \$5001.35
- XI. Advisor Comments by Colette Erickson- None.
- XII. Committee Reports
  - A. Bylaws by Gennifer Sprecher – Tabled until next month because we weren’t signed in to the shared drive to pull it up.
  - B. Elections by Jim Osland – March 5<sup>th</sup> – 23<sup>rd</sup> will be the nomination period. March 26<sup>th</sup> – 27<sup>th</sup> will be the election period. Some leadership positions will be open also so start thinking about whether you want to step up into one of those.
  - C. Legislative by Diane Axness/Ben Bernard – No report.
  - D. Public Relations by Elizabeth Worth – The March 14<sup>th</sup> staff appreciation day event is being planned and it will be called the Staff Appreciation Breakfast going forward.
  - E. Information Technology by Ben Bernard – Password policy is changing so we will not have to update our NDUS password every 90 days anymore but the password does have to be 12-16 characters long.
  - F. Scholarship by Kay Hopkins – The committee has \$2900 to disperse. They are currently scoring applications for the distribution of those funds. Reminder that March 2<sup>nd</sup> is the book reading day for raising scholarship funds at Barnes & Noble. If you are unable to show up that day, you can still participate online.
  - G. Staff Development by Lorie Herbel – Save-the-Date email for the spring Discover U went out. It will be on March 6<sup>th</sup>. Program will be free this time. Dr. Stoltenow from NDSU extension will be the speaker. There will also be an improv show during the break. Registration is required so we can estimate the amount of food for lunch.
  - H. Staff Recognition Naomi Kosen – No report.
  - I. Campus Engagement by Alissa Kuntz – Next blood drive will be on March 1<sup>st</sup> from 1-3:30pm.
  - J. Gunkelman Award by Wendy McCrory/Amanda Booher – No report.

- K. Senate Coordinating Council by Jered Pigeon – No report.
- L. State Staff Senate by Diane Axness – No report.
- M. Joint Committees
  - 1. Campus Space and Facilities by Ben Bernard – No report.
  - 2. Environmental Sustainability by Connie Jadrny – Looking into designing a webpage to highlight what is being done here on campus. Hope to show it at the next meeting.
  - 3. Library by Megan Ramsett – Library use for graduate students will be going out
  - 4. University Athletics by Angela Bachman – No report.
  - 5. Learning Space Advisory Committee by Mike Paolini – No report.
- N. Ad Hoc Committees
  - 1. Administrator Training Initiative by Wendy McCrory – No report.
- XIII.** Executive Committee by Amanda Booher – We still want/need more senators so we are requesting your help in recruiting your colleagues.
- XIV.** President’s Cabinet by Elizabeth Worth – Governor and Lt Governor were on campus and saw the interactive classroom environments. Being down students means less revenue so we could be looking at another shortage in the next biennium. 4<sup>th</sup> Annual 3-minute thesis presentations are coming up. Trend for donations over the last few years is that donation amounts are going up but amount of donors is going down. April 6<sup>th</sup> is spring tree planting ceremony for the students lost in the last year.
- XV.** NDSU Day of Honor – Well attended and was a success. WDAY was there to promote the event by holding an interview.
- XVI.** Old Business
  - A. Lost and Found by Gennifer Sprecher – No report.
  - B. Storage for senate materials by Tina Exner – No report.
- XVII.** New Business
  - A. Senator Engagement Survey by Jered Pigeon – We are looking for senator feedback to make sure we are doing what senators hope to see. After the survey is finalized at the next executive meeting, it will be sent out.
- XVIII.** Announcements – Residence Life is currently hiring summer staff, applications are available on their website. Woodland and High Plains Annual Powwow is coming up in April. February is Black History Month so Jered read a quote: “Do the best you can until you know better. Then, when you know better, do better.”- Maya Angelou.
- XIX.** Meeting was adjourned at 10:42am by Jered Pigeon.

Scheduled meetings:

- Staff Senate: Wednesday, March 7, 2018, 9:30 – 11 AM in the Prairie Rose Room, Memorial Union
- Executive Committee: Thursday, February 22, 2018, 9:30 AM in Room 424, Minard Hall