

NDSU STAFF SENATE

Agenda

Wednesday, February 6, 2019

- I. Meeting was called to order at 9:37am by Amanda Booher.
- II. Attendance Report by Carin Engler – 34 present, 1 proxy, 12 excused, 1 absent, & 3 guests. Quorum met.
- III. Consent Agenda – MOTION by Kate Nelson DeShaw/Tabitha Thomas to approve the consent agenda. MOTION CARRIED.
 - A. Policies for Information
 1. 352 – Promotion, Tenure, and Evaluation
 - B. Items for Input – None
- IV. MOTION by Elizabeth Worth/Kate Nelson DeShaw to approve the meeting agenda. MOTION CARRIED.
- V. Campus Kudos – None
- VI. Program
 - A. Sue Skedsvold, Ambassador for Lifesource – Shared information and personal stories to inform and encourage organ donation.
- VII. Student Government Report – No report.
- VIII. Faculty Senate Report – No report.
- IX. MOTION by Kate Nelson DeShaw/Rachel Knudson to approve the Wednesday, January 9, 2019 Staff Senate Meeting Minutes. MOTION CARRIED.
- X. Treasurer’s Report by Tina Exner
 - A. Appropriated = \$7487.28
 - B. Local = \$1924.33
 - C. Scholarship = \$866.33
- XI. Advisor Comments by Jill Spacek – No report.
- XII. Committee Reports –
 - A. Bylaws by Gennifer Baker – No report.
 - B. Elections by Carin Engler – Some talking points were shared about accomplishments of Staff Senate Committees. Carin also encouraged people to become a proxy. Carin will send out information for us to disseminate to our departments.
 - C. Legislative by Diane Axness – No report.
 - D. Public Relations by Maggie Latterell – No report.
 - E. Information Technology by Ben Bernard – Blackboard will begin having two factor authentication starting this summer.
 - F. Scholarship by Kay Hopkins – Scholarship applications are currently open until February 15th. Upcoming fundraisers are February 28th at Blaze Pizza, March 18th at Pizza Ranch, April 5th at Barnes & Noble, and May 5th at Chipotle. For all these events, simply mention the NDSU Staff Senate scholarship committee when you order.
 - G. Staff Development by Tabitha Thomas – The next Discover U is coming up on February 12 from 9-11am. There is still time to register.
 - H. Staff Recognition by April Helgaas – Staff Recognition
 - I. Campus Engagement by Krista Olson – Focused charity drive for March will be hair products.
 - J. Gunkelman Award by Megan Ramsett – No report.
 - K. Environmental Sustainability by Kate Nelson DeShaw – BRING YOUR OWN BAG MONTH IS HAPPENING at the Bookstore this month. Receive a \$0.05 discount off bag worthy purchases when you bring your own bag. The last panel discussion will be on compost.
 - L. Senate Coordinating Council by Amanda Booher – No report.
 - M. State Staff Senate by April Helgaas – April has a list of bills that SSS is following. At the last meeting, they chatted about proposed salary increases, needs based budget, benefit protections, and emeritus status discussion. Andy Wakeford is stepping down and Retha Mathern was elected as the new staff member

representative on the SBHE. A concern of the SSS is the lack of feedback/input on HR Council policy discussion. There is no new information on climate survey.

N. Joint Committees

1. Campus Space and Facilities by Ben Bernard – No report but Ben would like to encourage us to reach out on our own time with our own resources to support the work on Dunbar and Harris halls.
2. Library by Jessica Rose – No report.
3. University Athletics – No report.
4. Learning Space Advisory Committee by Wendy Leach – No report.

O. Ad Hoc Committees

1. Administrator Training Initiative by Gennifer Baker – No report.

XIII. Executive Committee by Elizabeth Cronin – No report.

XIV. President's Cabinet by Elizabeth Worth – No report.

XV. NDSU Day of Honor by Tabitha Thomas – Event went well. Roughly 65-70 people attended. Much appreciation to the NDSU choir coming to sing.

XVI. Old Business

- A. Lost and Found by Gennifer Baker – No report.

XVII. New Business

- A. NDSU Staff Senate Apparel by Amanda Booher – Group was asked if anyone would be interested in ordering some apparel so Elizabeth Worth will look up information from the last order and pass that out.

XVIII. Announcements – Wendy Baumann announced that the poverty simulation is looking for volunteers on February 12. Jessica Rose brought up that the Emergency food pantry is looking for plastic bags so if you have any, bring them to Wendy Baumann in the Union by February 13. Amanda Booher announced that there will be free previews for *Patience*, a comic opera and *Liminal: A Folktale* – both will be on Wednesday, February 13 starting at 7:30pm

XIX. Meeting was adjourned at 10:43am by Amanda Booher.

Scheduled meetings:

- Staff Senate: Wednesday, March 6, 2019, 9:30 – 11 AM in the Plains Room, Memorial Union

- Executive Committee: Wednesday, February 20, 2019, 8:30 AM in the Badlands Room, Memorial Union