

NDSU STAFF SENATE

Minutes

Wednesday, April 3, 2019

- I. Meeting called to order at 9:34am by Amanda Booher.
- II. Attendance Report by Carin Engler – 38 present, 1 proxy, 4 absent, 4 excused. Quorum met.
- III. Consent Agenda
 - A. Policies for Information – NONE
 - B. Items for Input – NONE
- IV. MOTION by April Helgaas/Ben Bernard to approve the meeting agenda. MOTION CARRIED.
- V. Program
 - A. Marc Wallman – VP for Information Technology – annual visit questions are: What services are working? What would you like to see? No one had any questions yet. Two-Factor Authentication push out will continue. Tammy asked about texting software and Marc wasn't sure so they will look into it. If there are wireless connection issues, make sure to tell them. Telecomm is going thru the helpdesk now but could there be a specific number to push to specifically get them? Another CMS user group meeting coming up as the first one was well received.
 - B. Thomas Jirik/Jody Bohn Baldock, UGPTI – Went over history of UGPTI and the degrees and certifications available here at NDSU. Also, talked about the state and DOT studies they are involved in. Transportation week is May 11-17.
- VI. Campus Kudos – None
- VII. Student Government Report by Marisa Pacella – Still watching legislative bill 2297 which is the critical building improvements bill.
- VIII. Faculty Senate Report – None
- IX. MOTION by Kay Hopkins/Elizabeth Worth to approve the Wednesday, March 6, 2019 Staff Senate Meeting Minutes. MOTION CARRIED.
- X. Treasurer's Report by Tina Exner
 - A. Appropriated = \$6816.27
 - B. Local = \$1286.80
 - C. Scholarship = \$1152.04
- XI. Advisor Comments by Jill Spacek – None
- XII. Committee Reports –
 - A. Bylaws by Gennifer Baker – No report.
 - B. Elections by Gennifer Baker – After the switch over in May, we will only be at 43 senators so talk to co-workers to try and get us closer to 60. At the May meeting we will elect people into positions within the senate. An email will go out soon if you want to nominate yourself ahead of time to make the meeting go faster.
 - C. Legislative by Danielle Pinnick – A bill recently passed in the senate which mentions raises for state employees. SB 2320 – The freedom of speech one was re-written, and people feel comfortable with the updates.
 - D. Public Relations by Maggie Latterell – No report.
 - E. Information Technology by Ben Bernard – No report.
 - F. Scholarship by Kay Hopkins – Two fundraisers so far and \$75 was made at Blaze Pizza and \$125 at Pizza Ranch. This Friday is the third fundraiser which is at Barnes & Noble from 9am-10pm but you can also purchase online for a week. This one is a percentage of sales and you have to mention Staff Senate. The last fundraiser will be on May 5 at Chipotle. The committee met and made selections for next year's scholarships. \$2600 will be awarded to staff and staff dependents.
 - G. Staff Development by Tabitha Thomas – No report.
 - H. Staff Recognition by April Helgaas – Scores have been compiled and winners have been chosen. The ceremony is 1:30-3pm this Friday in the ballroom.

- I. Campus Engagement by Krista Olson – Next blood drive is on March 12 with 11 people volunteering and 9 able to donate. The next blood drive is Wednesday, June 19 at 8:15. Thank you to all who brought pasta this month!
- J. Gunkelman Award by Megan Ramsett – 75 nomination have been submitted so far with nomination time coming into the home stretch & closing on April 12. The ceremony will be on May 3rd at the Alumni Center – come and celebrate with all the nominees!
- K. Environmental Sustainability by Connie Jadrny – There was good turnout for last month’s composting forum – audio will be up soon. Plastic bag recycling may be coming to campus but it’s still in the works.
- L. Senate Coordinating Council by Amanda Booher – No report.
- M. State Staff Senate by Naomi Kosen – No report.
- N. Joint Committees
 - 1. Campus Space and Facilities by Ben Bernard – support the legislature with critical buildings
 - 2. Library by Jessica Rose – No report.
 - 3. University Athletics – No report.
 - 4. Learning Space Advisory Committee by Wendy Leach – No report.
- O. Ad Hoc Committees
 - 1. Administrator Training Initiative by Gennifer Baker – No report.
- XIII.** Executive Committee by Elizabeth Cronin – No report.
- XIV.** President’s Cabinet by Elizabeth Worth – No report.
- XV.** NDSU Day of Honor – No report.
- XVI.** Old Business
 - A. Lost and Found by Gennifer Baker – No report.
- XVII.** New Business
 - A. Staff Senate Facebook page by Kate Nelson DeShaw – Since there’ve been so many events this year, it would be useful to have a Facebook page to host all these and a have a central place for all. MOTION by Elizabeth Worth/Wendy Baumann to create an ad-hoc committee for Facebook Page Exploration. MOTION CARRIED. Volunteers for this committee are Elizabeth Worth, April Helgaas, Amanda Booher, Kate Nelson-DeShaw, Maggie Latterell, & Kay Hopkins.
- XVIII.** Announcements – Danielle Pinnick announced events for Public Health Week which is this week. Amanda Booher announced *Tuck Everlasting* being April 4-6 in Festival Concert Hall. Amanda Booher also announced that the senate apparel has arrived and if you ordered something, see Rachel Knudson after the meeting.
- XIX.** Meeting adjourned at 10:54am by Amanda Booher.

Scheduled meetings:

- Staff Senate: Wednesday, May 1, 2019, 9:30 – 11 AM in the Plains Room, Memorial Union
- Executive Committee: Wednesday, April 17, 2019, 8:30 AM in the Badlands Room, Memorial Union