

Bylaws 2014-2015

There were a few changes/additions this year.

September 2014 - We added membership officer as a member of the elections committee (see below). Also, we removed the Arboratum Committee as it no longer exists, and COSE board no longer has alternates so we deleted that section.

a. Election Committee

- 1) Is chaired by the Past President.
- 2) **Membership officer is a member of committee.**
- 3) Rules on questions relating to qualifications of electors and members.
- 4) Nominates and receives nominations for open senator and officer positions.
- 5) Facilitates the Staff Senator elections annually by:
 - (a) Setting the dates for senator nominations and voting, generally held in March or April;
 - (b) Creating and disseminating information regarding the nomination process to NDSU staff members; and
 - (c) Presenting and conducting a slate of nominees to the Senate.

February 2015

III. Composition of the Senate

- A. Staff Senate will be comprised of up to sixty elected members representing the broadband classifications: 1000 Executive/Administrative/Management and 3000 Professional (combined), 4000 Technical, 5000 Office, and 6000 Crafts/Trades and 7000 Service (combined). Membership is based on fifty members representing broadband classifications and ten at-large members elected from any classification. The fifty broadbanded members are determined by the percentage of each classification as compared to the total number of NDSU broadbanded employees. Representation of each band is to be reviewed annually prior to the annual election.
- B. The ten members at large will be selected from the remaining candidates who did not fill a banded vacancy. The top ten candidates receiving the highest amount of votes during the general election will be selected as the members at large.
- C. Executive officers shall be elected from the membership of Staff Senate.

- D. The Executive Committee will consist of the President, Vice President/President Elect, Past President, Secretary, Treasurer, Membership/Attendance Officer, Public Relations Officer, Information Technology Officer, and three Members-at-Large.
- E. The Director of Human Resources or the director's designated representative shall serve in an ex-officio capacity on the Staff Senate and Executive Committee.

June 2015 - Two Additions were made, one to the bylaws and one to our constitution. **The** constitution addition was under the Officers article to update the new officer positions we started awhile back. The Bylaws addition was adding a new joint committee called the Environmental Sustainability Committee after having it under ad-hoc for a while.

Constitution

Article IV Officers

Officers of the Senate shall be: President, Past President, Vice President/President Elect, Secretary, Treasurer, Membership/Attendance Officer, **Public Relations Officer, Information Technology Officer**, and three (3) Members-at-Large.

Bylaws

VIII. Committees and Task Forces

A. Staff Senate Committees

4. Other Committees

b. NDSU Joint Committees

- 5. Environmental Sustainability Committee: two (2) staff senators will serve as members of the committee and be charged with developing new ways to provide recycling opportunities, evaluate the needs of sustainability on campus, research outside entities to help NDSU with our sustainability efforts and develop new strategies to educate NDSU students, staff, and faculty about our current and future sustainability options in conjunction with Student Government and Faculty Senate.**