

Staff Development and Program Annual Report for 2014-2015

Co-Chairs were Gennifer Sprecher and Jeanne Erickson

Staff Development

- We put on 2 successful half day Discover U's-October 29th, 2014 and February 19th, 2015
- Patty Corwin came in October and spoke about "Learned Optimism"-Attendance was 168
- We sent out listserv emails, made fliers, and put an article in "It's Happening at State" and the "Messenger". Interested parties can sign up via the staff senate website.
- In February we had Janel Anderson come up from the Cities to talk about work place bullying and having difficult conversations with co-workers—Attendance was 105
- For this one we also sent out emails, made fliers, and put an article in the "Messenger". Interested parties can sign up via the staff senate website.
- Both sessions went well
- Janel was a suggestion made on the survey for the Fall Discover U. We still have several ideas for future speakers saved.
- Laura Dallmann had an idea to try some staff development training with horses. We looked into it and devised a plan to try it out on staff senators first. Two sessions are available to the senators on May 21, 2015 with a maximum number of 12 per session. This will be facilitated by Martha Olsen from HorseSong at the NDSU Equine Center.

Program

- September- Kim Owen came in to talk about the Second Annual IT Expo. Staff, faculty, and students are invited to come explore technologies for teaching, learning, and research at the Expo. All are invited for a hands-on look at services and resources that can be used to maximize success in and out of the classroom. There will be interactive demonstrations, expert panel discussions, and the technology fair on Tuesday, September 23, 2014 in the Union Great Plains Ballroom.
- October- Theresa Semmons came in to talk about records management at NDSU that is required of unit records coordinators. Semmons gave a brief history of records retention at NDSU in recent years and announced the upcoming training for records retention unit coordinators. Training sessions will be on October 21, 22, and 29. Records management information can be found at <http://www.ndsu.edu/recordsmanagement/>
 - Matthew Chaussee also came in to talk about Microsoft Office Specialist Certifications at NDSU. Many faculty and staff members work with departmental finances, student records data, and other large data sets. Managing this data in ways that also satisfies needs for internal reporting is a difficult job. Other faculty and staff members are continually looking for professional development opportunities. During this presentation, you will get a taste of some of the resources and capabilities MS Excel has to offer, as well as learn about a new professional development opportunity to hone your skills in MS Excel and other Office applications while on a path to becoming MOS certified.

- November- 3 programs this meeting: Dr. Alvarez, NDSU Meat Labs, and Josh Boschee with legislative updates. Dr. Alvarez is the new VP of Student Affairs. He talked about where he came from and expressed his excitement for higher education and the positive impact we can make in the lives of students. Austen Germolus talked about the Meat Lab and its role at NDSU as a teaching lab. He also explained potential job opportunities related to the education students receive at NDSU. Josh Boschee gave a legislative process background and explained representation in ND. He encouraged communicating with legislators to help them make decisions. Boschee reviewed a list of interim draft legislation he felt was important to NDSU employees.
- December- Janna Stoskopf heads the Behavioral Intervention team. Stoskopf started with a brief history behind the behavioral intervention team (BIT). She explained NDSU's policies (601, 601.1, and 608) and processes when a student has been identified as exhibiting concerning behavior. Contact NDSU.BIT@ndsu.edu to report a concern or ask questions. She shared with us that we could visit the webpage to view a decision-making tree for faculty and staff working with distressed students.
- January- Print and Copy services by Diane Ness—Ness brought print samples and explained all the different printing options available at Print and Copy.
- February- 800 Café. The first Thursday in March is when the restaurant opens. It is open on Thursdays and Fridays. They can take about 22 people and you need to make reservation ahead of time. She told us the name comes from the fact that the meals need to be under 800 calories. It costs \$10.
- March- Relay for Life By Lauren Ellingson, Sara Lepp, and Larissa Kunde. Ellingson explained that the Relay for Life event is for everyone, not just students. To find out more about Relay for Life, visit www.ndsu.relay.org. You can also search for the NDSU Staff Senate team to join or donate. The event begins on April 18, 2015 at 6pm at the Wallman Wellness Center. Contact Laura Dallmann for any questions about participating, dedicating luminaria, and/or donating.
 - Dean of Nursing by Carla Gross—Gross briefly explained the different levels of nursing careers including their education, as well as duties at each level. She reviewed the new partnership with Sanford Health Nursing and the great successes with that transition. The NDSU Nursing program is extremely competitive and is planning to expand in the near future.
- April- President Bresciani discussed some of the many positive things happening in North Dakota and at North Dakota State University and how NDSU is contributing to the positive things in North Dakota.
 - Program by Martha Keeler Olsen, HorseSong Personal and Professional Coaching Service and Carrie Hammer from NDSU Animal Science, Equine Center. Olsen explained in further detail what equine guided learning is and what the impact of experience learning is. She also explained some of what will happen in a session. Gennifer Sprecher explained that Staff Senate will sponsor two trial sessions in order to evaluate how best to go forward with offering this training to all staff.
- May-Elections