

Scholarship Committee 2015-2016

Submitted by committee chair, Carin Engler

The Scholarship and Campus Relations committees organized the 4th annual Vendor Show and new this year included a Silent Auction. We were able to raise approximately \$1,600 toward the student scholarship fund.

Silent Auction: We had almost 30 baskets to bid on. The themes were: Baking, Gift Wrapping, Coffee/Tea (3 of them), Crayola, Healthy/Active/Workout, Bath/Spa, Car Care, Pet (dog), Books, Game Night, North Dakota, Movie Night, Winter Survival, Scrapbooking, Sewing, Electronic, Men's Grooming, BBQ. Plus vendors donated to the auction to get a discount on their table rental. All other baskets were created by Staff Senate members and their other committees.

Vendor Show: There were close to 21 vendors that reserved tables and sold their goods. We had a wide variety of vendors including: Jamberry, Mary Kay, Thirty One, TupperWare, Scentsy, Norwex, homemade ornaments, scarves, and mittens. We estimate that close to 100 people stopped in to do some holiday shopping. Vendors paid \$35 to rent a table. We had \$760 in table registrations.

Additionally, we were able to provide some light refreshments and one of our international students played an instrument called the zither. We spent **\$84.16** on cookies, cider, plates, napkins, Chex Mix, and cups.

Expense for printing flyers was **\$30.00**

We appreciated all of the hard work that the Alumni Center staff did to help make our event successful. They worked with us on last minute set up changes and everyone was happy with the outcome.

Businesses that donated: Scheels, Lunde Motors, MJ Capelli, Sandy's Donuts, YMCA, Smiling Moose, Blarney Stone Pub, Gate City Bank, and Tru Green Lawn Care.

It is advisable to contact the **Parking Office** and ask not to ticket starting from 3:00 p.m. and on for vendors to unload. It is also advisable to let vendors know that we can't guarantee their spot in the Alumni Center. The first 15 or so can fit on the main level. After that, there is a chance that they will be on the upper level. When contacting the Alumni Center, use department 1040 so that we do not have to pay for the reservation.

Linens from Alumni Center was \$31.50 and a round table was \$2.00, \$66.52 in miscellaneous charges for microphone, outlets, coffee urns, extra tables= total of **\$100.02** spent at Alumni Center.

The Foundation has told they will give us \$1827.73 and Tina has said that our amount is \$1179.12.

Total to award is \$3006.

Awards:

9 staff members (\$900)

12 dependents (\$2100)

Expenses:

Alumni Center \$100.02

Flyers \$30.00

Refreshments \$84.16